

TRONA JOINT UNIFIED SCHOOL DISTRICT

Trona, California 93562

Thursday, July 9th, 2020

Closed/Regular Session

Trona Library • 4:30 p.m./6:00 p.m.

Meeting: <https://youtu.be/99Nv1HRK3RE>

Until further notice, all Trona Joint Unified regular school board meetings will continue to be held in the Trona Library to allow for social distancing and are closed to public attendance. Only school board members and essential staff are allowed to be physically present, and will be seated the recommended distance from each other. Public participation is solely via written correspondence.

TO PARTICIPATE: email swright@tjUSD.net, or send mail ahead of time to the District Office at 83600 Trona Road, Trona, California, 93562. Meetings will be live streamed and will be available to view and the link provided above.

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT**
- 3. CLOSED SESSION (4:30 p.m.)**

As provided by Government Code Section 54950 et seq., the Board may meet in Closed Session during the official portion of the meeting for consideration of agenized items on student discipline, litigation, property negotiation, employment matters, etc.

NEGOTIATIONS & RELATED MATTERS

GC §54957.6

Trona Classified Employees Association

PERSONNEL

GC §54957

Management - Superintendent

PERSONNEL

GC §54957

Classified Personnel

PERSONNEL

GC §54957

Certificated Personnel

PENDING LITIGATION
(Added with Special Agenda)
GC §54954.

4. INTRODUCTORY PROCEDURES (6:00 p.m.)

- A. Pledge of Allegiance
- B. Approval of Agenda
- C. Report of Closed Session
- D. Board Member Comments
- E. TTA Report
- F. TCEA Report
- G. Superintendent's Report
- H. Additional Reports
 - D. McCullar Emergency Repairs and updates
 - J. Wolfe - Discussion on COVID response for 2020-2021 school year

5. PUBLIC COMMENT

6. CONSENT CALENDAR – General Guidelines

Certain items require legal review/approval by the Board. Other items are for information/ review or approval. When Board members have questions about items included in the consent list, these items will be pulled out of this group and considered separately. The Superintendent recommends approval: (ACTION)

1	PAYROLL WARRANTS:	
		\$220,676.24
	Cert. Contract Payroll Warrants & EFT's	
	Class. Contract Payroll Warrants & EFT's	\$101,554.34
	Certificated Hourly/Daily Payroll – Warrants	
	Class. Hourly/Daily Payroll Warrants & EFT's	\$3,799.40
		\$21,875.35
	SUBTOTAL	347,905.33
	Minus Worker's Comp. Reimbursement - <u>NO REIMBURSEMENTS</u> -	\$0.00
	TOTAL	\$347,905.33
2	District Cash Receipts as of June 2020	\$94,965.00
3	Accounts Receivable Transaction Report as of June 2020	\$94,965.00
4	Revolving Cash Fund Report for June 2020	\$3,000.00
5	Accounts Payable	Attached
6	Purchase Orders	Attached
7	Budget Transfers	Attached
8	Royalties	\$559,343.00
9	Williams Quarterly Reports	Attached

8. PERSONNEL

- A. DISCUSSION/ACTION – The Superintendent recommends approval of temporary cafeteria helper.

9. BUSINESS

- A. DISCUSSION/ACTION – The Superintendent recommends approval of County Form Number 1.
- B. DISCUSSION/ACTION – The Superintendent recommends approval of County Form Number 2.
- C. DISCUSSION/ACTION – The Superintendent recommends approval of Trona Joint Unified District Representative (Department of General Services).
- D. DISCUSSION/ACTION – The Superintendent recommends approval of SBCSS Agreement for Services agreement number 20/21-0237 .
- E. DISCUSSION/ACTION – The Superintendent recommends approval of SANDABS membership agreement 20/21-0300.

10. FUTURE MEETINGS

Regular Meeting Thursday, August 13th 2020
(Unless otherwise posted)
4:30 p.m./ 6:00 p.m. Open Session
Trona High School Library (at new location)

11. ADJOURNMENT

The Board allots time during the discussion of agenda items for members of the public to comment. Please raise your hand and wait to be acknowledged by the Board President, then stand before speaking.

Any documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 83600 Trona Road, Trona, CA.

Note: Individuals who require special accommodation, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office at least two days before the meeting date.

ITEM 8 PERSONNEL

Item A.

The Superintendent recommends approval of Johnnie Villegas as a temporary cafeteria helper to be paid at minimum wage.

ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Report Cover Sheet

General Settings

Report Name
Printed
District
Logon
Fiscal Year

Filters

Transaction Type:
Board Meeting Date:
From Transmittal Number:
To Transmittal Number:
Audit Type:
Fiscal Year:
Sort By:
Print Description:
Include Vendor Address:
Page Break By Transmittal:
Include Voided Transmittal:

ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
7/2/2020 2:06:01 PM
55
amatzaganian
2021

ALL
07/09/2020
20000245
20000252
ALL
2020
Vendor Name
Board Description
NO
NO
NO

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 07/09/2020

Fiscal Year: 2020

55 Trona Joint Unified School District

Transmittal Number: 20000245-0 AUDIT

Reference
Vendor
 PV200301-001 KNA STRUCTURAL ENGINEERS

Description
 EARTHQUAKE DAMAGE ASSESSMENT
Total Payment Amount

Amount
 22,210.00
 22,210.00

PO200353-001 SWEETWATER

VIDEO/AUDIO EQUIPMENT
Total Payment Amount

1,148.97
 1,148.97

PO200316-001 VECTOR USA

SURVEILLANCE CAMERAS
Total Payment Amount

50,340.28
 50,340.28

Transmittal Total

73,699.25

Fund Summary: Fund 01

73,699.25

Transmittal Number: 20000245-0
 PV200299-001 AMANDA CELAYA

REIMBURSEMENT - DISTANCE LEARN
Total Payment Amount

309.90
 309.90

PO200363-001 BEST BUY

INSTRUCTIONAL MATERIALS & SUPP
Total Payment Amount

107.74
 107.74

PV200300-001 HIGH DESERT AIR DUCTOR LLC

INSTALLATION OF 25 WIFI UNITS
Total Payment Amount

4,146.25
 4,146.25

PV200302-001 PRAXAIR DISTRIBUTION INC

CYLINDER RENTAL - APRIL
Total Payment Amount

324.73
 324.73

PV200303-001 RIVERSIDE CO. OFFICE EDUCATION

ELPAC TRAINING
Total Payment Amount

100.00
 100.00

PO200367-001 SHOUTPOINT INC

VOICE AND TEXT MESSAGES THROUGH
Total Payment Amount

345.00
 345.00

PO200160-005 STERICYCLE

BIOHAZARDOUS WASTE DISPOSAL
Total Payment Amount

44.01
 44.01

PV200298-001 THE DAILY INDEPENDENT

PROPOSED BUDGET HEARING
Total Payment Amount

29.40
 29.40

PO200365-001 THE GRAIDE NETWORK INC

INSTRUCTIONAL MATERIALS

6,600.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 07/09/2020

Fiscal Year: 2020

55 Trona Joint Unified School District

Transmittal Number: 20000245-0

Total Payment Amount 6,600.00
Transmittal Total 12,007.03
Fund Summary: Fund 01 12,007.03

Transmittal Number: 20000246-0 AUDIT

Reference Vendor
PV200304-001 U.S. BANK CORPORATE PAYMENT

Description Amount
CAL CARD PAYMENTS - SSDA CONF 5,440.45
Total Payment Amount 5,440.45

Transmittal Total 5,440.45
Fund Summary: Fund 01 5,440.45

Transmittal Number: 20000247-0 AUDIT

PV200305-001 JANET RENEE MALONY

INVOICE ENDING MAY 31
Total Payment Amount 3,555.00

Transmittal Total 3,555.00
Fund Summary: Fund 01 3,555.00

Transmittal Number: 20000247-0

PV200307-001 EMPLOYMENT DEVELOPMENT DEPT.
PV200308-001 EMPLOYMENT DEVELOPMENT DEPT.

EDD - QUARTERLY PAYMENT 751.20
EDD - LIABILITIES OWED ON CURR 255.67
Total Payment Amount 1,006.87

Transmittal Total 1,006.87
Fund Summary: Fund 01 1,006.87

PV200306-001 SISC DEFINED BENEFIT PLAN

ALTERNATIVE RETIREMENT SYSTEM 376.41
Total Payment Amount 376.41

Transmittal Total 1,383.28
Fund Summary: Fund 01 1,383.28

Transmittal Number: 20000248-0

PV200309-001 HOME DEPOT

EXPENSE FEE FOR MAINTENANCE AC 20.00
Total Payment Amount 20.00

Transmittal Total 190.29
Fund Summary: Fund 01 190.29

PO200333-001 OFFICE DEPOT

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 07/09/2020

Fiscal Year: 2020

55 Trona Joint Unified School District

Transmittal Number: 20000248-0				
Reference	Vendor	Description	Amount	
PO200357-001	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES FOR CLA	85.05	
		Total Payment Amount	275.34	
PO200358-001	STAPLES BUSINESS CREDIT	CLASSROOM SUPPLIES	58.15	
		Total Payment Amount	58.15	
PV200310-001	SUZETTE M DAVIS	MILEAGE REIMBURSEMENT	246.10	
		Total Payment Amount	246.10	
		Transmittal Total	599.59	
		Fund Summary: Fund 01	599.59	
Transmittal Number: 20000249-0 AUDIT				
PO200098-007	FRICK, FRICK & JETTE	CONSULTING-EMERGENCY SERVICES	13,387.00	
		Total Payment Amount	13,387.00	
PO200240-007	PURCHASE POWER	POSTAGE	1,558.57	
		Total Payment Amount	1,558.57	
		Transmittal Total	14,945.57	
		Fund Summary: Fund 01	14,945.57	
Transmittal Number: 20000249-0				
PO200143-009	CENTURYLINK	LONG DISTANCE SERVICE FY 19/20	160.65	
		Total Payment Amount	160.65	
PV200311-001	LEESA COX	Total Payment Amount	150.00	
			150.00	
PO200274-003	LEIGHTON CONSULTING INC	CONTRACTING SERVICES PROPOSAL	8,925.00	
		Total Payment Amount	8,925.00	
		Transmittal Total	9,235.65	
		Fund Summary: Fund 01	9,235.65	
Transmittal Number: 20000250-0 AUDIT				

**BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 07/09/2020**

55 Trona Joint Unified School District

Fiscal Year: 2020

Transmittal Number: 20000250-0 AUDIT

Reference
PV200312-001
Vendor
RIDGECREST SEPTIC SERVICE

Description
PORTABLE TOILETS - LEASE PAYME
Total Payment Amount

Amount
2,600.00
2,600.00

Transmittal Total

2,600.00

Fund Summary: Fund 01

2,600.00

Transmittal Number: 20000250-0

PO200355-001
ARMOR ZONE

FOOTBALL SOCKS
Total Payment Amount

360.00
360.00

PO200321-001
DEPT OF TOXIC SUBSTANCES CONTR

EPA ID NUMBER FEE
Total Payment Amount

150.00
150.00

PO200177-011
IMAGE SOURCE

XEROX PRINT SERVICE
Total Payment Amount

363.72
363.72

PV200313-001
RENAISSANCE IMAGING

TB TEST
Total Payment Amount

50.00
50.00

PO200226-020
SOUTHERN SIERRA MEDICAL CLINIC

TB TEST 19/20 SY
Total Payment Amount

30.00
30.00

PO200234-007
XEROX FINANCIAL SERVICES

XEROX LEASE FY 19/20
Total Payment Amount

3,148.18
3,148.18

Transmittal Total

4,101.90

Fund Summary: Fund 01

4,101.90

Transmittal Number: 20000251-0 AUDIT

PO200071-002
COMMERCIAL ENGINE SERVICE INC

REPAIRS
Total Payment Amount

4,338.52
4,338.52

Transmittal Total

4,338.52

Fund Summary: Fund 01

4,338.52

Transmittal Number: 20000251-0

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 07/09/2020

Fiscal Year: 2020

55 Trona Joint Unified School District

Transmittal Number: 20000251-0	Description	Amount
Reference		
PO200332-001	56 VA TRANSFORMER 115-230V	338.31
	Total Payment Amount	338.31
PO200074-019	FUEL	89.76
PO200074-020	FUEL	92.18
	Total Payment Amount	181.94
PO200066-014	PARTS	60.53
PO200066-015	PARTS	153.26
	Total Payment Amount	213.79
PO200343-001	PRINTER INK CARTRIDGES	135.74
	Total Payment Amount	135.74
PO200371-001	TEACHER CERTIFICATIONS	575.00
	Total Payment Amount	575.00
PO200156-010	NATURAL GAS FY 19/20	482.52
	Total Payment Amount	482.52
PO200226-021	TB TEST 19/20 SY	30.00
	Total Payment Amount	30.00
PO200265-003	FIRE ALARM MONITORING FY 19/20	811.00
	Total Payment Amount	811.00
PV200314-001	VECTOR - MAY MONTHLY PAYMENT	2,189.55
	Total Payment Amount	2,189.55
PO200139-010	PEST CONTROL SERVICES FY 19/20	147.50
	Total Payment Amount	147.50
	Transmittal Total	5,105.35
	Fund Summary:	
	Fund 01	5,105.35
Transmittal Number: 20000252-0 AUDIT		
PO200254-009	TUITION & TRANSPORTATION SERVI	1,500.00
	Total Payment Amount	1,500.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 07/09/2020

Fiscal Year: 2020

55 Trona Joint Unified School District

Transmittal Number: 20000252-0 AUDIT

Reference Vendor
 PV200316-001 GLOBAL EQUIPMENT COMPANY INC

Description
 Total Payment Amount

Amount
 1,007.99
 1,007.99

PO200080-002 KNORR SYSTEMS INC

POOL SUPPLIES
 Total Payment Amount

8,338.50
 8,338.50

10,846.49

Transmittal Total

Fund Summary: Fund 01

10,846.49

Transmittal Number: 20000252-0

PO200370-001 BEST BUY

INSTRUCTIONAL MATERIALS & SUPP
 Total Payment Amount

107.77
 107.77

PO200352-001 CROWN AWARDS

STUDENT AWARDS/RECOGNITION
 Total Payment Amount

669.90
 669.90

PV200317-001 DOMAIN LISTINGS

WEBSITE DOMAIN LISTING
 Total Payment Amount

228.00
 228.00

PO200360-001 FACILISERV LTD

BLEACHER INSPECTION
 Total Payment Amount

325.00
 325.00

PO200236-008 FRONTIER COMMUNICATIONS

TELEPHONES
 Total Payment Amount

2,084.10
 2,084.10

PV200315-001 JOSTEN'S

DIPLOMAS - GRADUATION
 Total Payment Amount

38.49
 38.49

PO200356-001 MEDCO SUPPLY COMPANY

SPORT MEDICAL SUPPLIES
 Total Payment Amount

662.04
 662.04

PO200361-001 OFFICE DEPOT
 PO200368-001 OFFICE DEPOT

OFFICE SUPPLIES
 INSTRUCTIONAL SUPPLIES
 Total Payment Amount

646.28
 225.75
 872.03

PO200191-032 SEARLES DOMESTIC WATER CO.
 PO200191-033 SEARLES DOMESTIC WATER CO.
 PO200191-034 SEARLES DOMESTIC WATER CO.

WATER SERVICE FY 19/20
 WATER SERVICE FY 19/20
 WATER SERVICE FY 19/20

620.26
 243.07
 249.72

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 07/09/2020

55 Trona Joint Unified School District

Fiscal Year: 2020

Transmittal Number: 20000252-0

Reference	Vendor	Description	Total Payment Amount	Amount
PO200128-011	SPARKLETT'S	BOTTLED WATER DELIVERY SERVICE	1,113.05	39.98
		Total Payment Amount		39.98
PO200315-001	SQUARE PRINT	SOFTBALL VISORS	346.40	346.40
		Total Payment Amount		346.40
PO200065-018	TEL-TEC SECURITY SYSTEMS INC.	SECURITY SYSTM	30.00	30.00
		Total Payment Amount		30.00
PO200078-008	THE INDUSTRIAL STORE	SUPPLIES	42.08	42.08
		Total Payment Amount		42.08
PO200077-024	WAXIE	SUPPLIES	722.18	722.18
		Total Payment Amount		722.18
		Transmittal Total	7,281.02	
		Fund Summary:	Fund 01	7,281.02
	Payment Count:	Transmittal Count:	14	Grand Total:
	60			155,139.10

The above Payable transactions have been issued in accordance with the District's policies and procedures.
It is recommended that the Board of Trustees approve them.



Authorized Agent

Board Approval

ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT

Report Cover Sheet

General Settings

Report Name
Printed
District
Logon
Fiscal Year

ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
7/2/2020 2:06:43 PM
55
amataganian
2021

Filters

Fiscal Year:
Board Meeting Date:
From PO Effective Date:
To PO Effective Date:
Display Encumbrance by:
Description:
Sort By:
Include Completed POs:
Include Vendor Address:
Include COs:

2020
07/09/2020
06/01/2020
06/30/2020
Account
BoardDescription
VendorName
YES
NO
YES

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 07/09/2020

55 Trona Joint Unified School District

Fiscal Year: 2020

Purchase Order	Vendor	Description	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Encumbered
200372	A & I REPROGRAPHICS	REPRODUCTION EFFORTS FOR SCHOO	1	01	0001	0	0000	8110	5810	000	EMRG	2,500.00
											Total	2,500.00
200370	BEST BUY	INSTRUCTIONAL MATERIALS & SUPP	1	01	0000	0	1110	1000	4310	110	0000	107.74
											Total	107.74
200373	CDW GOVERNMENT INC	OFFICE SUPPLIES - INK CARTRIDG	1	01	0000	0	0000	7200	4350	000	0000	564.93
											Total	564.93
200374	EASTBAY TEAM SERVICES	FOOTBALL KNEE PADS	1	01	0001	0	1500	4200	4310	430	0000	94.81
											Total	94.81
200377	EASTBAY TEAM SERVICES	WATER BOTTLES	1	01	0000	0	0000	0000	9330	000		114.11
											Total	114.11
200382	GLOBAL EQUIPMENT COMPANY INC	COVID SUPPLIES	1	01	0000	0	0000	8110	4350	000	COVID	16,624.61
											Total	16,624.61
200383	LEIGHTON CONSULTING INC	FEASIBILITY GEOTECHNICAL INVES	1	01	0000	0	0000	0000	9330	000		37,400.00
											Total	37,400.00
200381	OFFICE DEPOT	OFFICE SUPPLIES	1	01	0000	0	0000	7200	4350	000	0000	480.52
											Total	480.52
200375	OFFICE DEPOT	CLASSROOM SUPPLIES	1	01	0000	0	1110	1000	4310	430	0000	322.02
											Total	322.02
200371	PROTORU INC	TEACHER CERTIFICATIONS	1	01	0000	0	1110	1000	5810	000	5555	800.00
											Total	800.00
200379	RED RIVER TECHNOLOGY LLC	FILE SERVER	1	01	0000	0	0000	7700	6445	000	0000	59,990.01
											Total	59,990.01
200378	STAPLES BUSINESS CREDIT	OFFICE FURNITURE	1	01	0000	0	0000	7150	4350	000	EMRG	925.13
			2	01	0000	0	0000	7150	4450	000	EMRG	3,040.01
											Total	3,965.14
200376	TIME & ALARM SYSTEMS	OUTDOOR CELL ANTENNA	1	01	0000	0	0000	8310	5812	000	0000	1,323.01
											Total	1,323.01

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
Board of Trustees Meeting 07/09/2020

55 Trona Joint Unified School District

Purchase Order **Vendor**
 200380 USC ROSSIER

Fiscal Year: 2020

Description	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Encumbered
USC PROGRAM - SCHOOL BUSINESS	1	01	0001	0	0000	7200	5850	000	0000	6,200.00
									Total	6,200.00

Purchase Order Count: 14

Grand Total 130,486.90

Fund Summary: **Fund 01** 130,486.90

The above Purchase Order(s) have been issued in accordance with the District's policies and procedures and are hereby recommended for approval.



 Authorized Agent

 Board Approval

Williams Settlement Legislation
Quarterly Uniform Complaint Report Summary

Quarter covered by this report: Jan-Mar 2020

For submission to school district governing board and county office of education

District: Trona Joint Unified

	# of Complaints this Quarter		
	Received	Resolved	Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy & Misassignments	0	0	0

UCP Contact

Name: Sarah Wright

Title: Superintendent's Secretary

Date Reported to Local Governing Board: 7/9/2020

Entered By

Name: Sarah Wright

Title: Superintendent's Secretary

Entered On: 7/2/2020

Williams Settlement Legislation
Quarterly Uniform Complaint Report Summary
Quarter covered by this report: Apr-Jun 2020
For submission to school district governing board and county office of education
District: Trona Joint Unified

	# of Complaints this Quarter		
	Received	Resolved	Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy & Misassignments	0	0	0

UCP Contact

Name: Sarah Wright
Title: Superintendent's Secretary
Date Reported to Local Governing Board: 7/9/2020

Entered By

Name: Sarah Wright
Title: Superintendent's Secretary
Entered On: 7/2/2020

CERTIFICATION OF BOARD MINUTES

DATE OF ACTION: July 9th 2020

COUNTY FORM NO. 2
REGULAR AUDIT

San Bernardino County Superintendent of Schools
DISTRICT FINANCIAL SERVICES

CERTIFICATION OF BOARD MINUTES

SCHOOL DISTRICT: Trona Joint Unified School District

SUBJECT MATTER: BOARD DELEGATION-AUTHORIZED AGENT STATUS

DATE OF ACTION: July 9th 2020

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE DISTRICT, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

NAME OF AUTHORIZED AGENT: Dr. Jairo Arellano

TITLE OF AUTHORIZED AGENT: District Superintendent

ACTUAL SIGNATURE OF AUTHORIZED AGENT: _____

AUTHORIZATION RELATES TO DOCUMENTS NOTED BELOW:

☒ DISTRICT ORDERS (AND RELATED JOURNAL ENTRIES)

☒ PAYROLL ORDERS (AND RELATED JOURNAL ENTRIES)

☒ VOLUNTARY PAYROLL DEDUCTIONS (PAY620)

☒ NOTICES OF EMPLOYMENT FOR CERTIFICATED EMPLOYEES

☒ NOTICES OF EMPLOYMENT FOR CLASSIFIED EMPLOYEES

☒ NOTICES OF EMPLOYMENT FOR STUDENTS AND TEMPORARY EMPLOYEES

☒ PURCHASE ORDERS:

MONETARY LIMITATION: None *FISCAL YEAR:* 2019-20 until revoked

☒ CONTRACTS:

MONETARY LIMITATION: None *FISCAL YEAR:* 2019-20 until revoked

NO CONTRACT APPROVED PURSUANT TO THIS DELEGATION SHALL BE VALID UNTIL SUCH APPROVAL HAS BEEN RATIFIED BY THE GOVERNING BOARD OF THE SCHOOL DISTRICT.

NOTE: IF NO LIMITATIONS ARE TO APPLY TO THE DELEGATION NOTED ABOVE, PLEASE INDICATE 'NONE' IN THE BLANK SPACES PROVIDED.

☒ JOURNAL ENTRIES (FOR THOSE NOT AUTHORIZED FOR DISTRICT OR PAYROLL ORDERS)

☒ INTERFUND TRANSACTIONS

☒ BUDGET TRANSFERS

☐ OTHER BOARD DELEGATED AUTHORITY, PLEASE SPECIFY _____

AUTHORITY: X EDUCATION CODE
X EDUCATION CODE

SECTION: 17604, 17605, 35161, 81655(CC)
SECTION: 42603

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

SIGNATURE: GOVERNING BOARD DESIGNEE TITLE DATE
(CANNOT SELF-CERTIFY UNLESS NO OTHER INDIVIDUAL HAS CO. FORM 1 AUTHORITY)

June 1, 2020

Mr. Mark Goins
District Representative
Trona Joint Unified School District
83600 Trona Road
Trona, CA 93562

Dear Mr. Goins:

Please be advised that all school districts and county offices of education (district) are subject to nonuse payments for all unused sites, pursuant to California Education Code Sections 17219 through 17224. Failure to return all required forms before August 3, 2020 may result in the District being assessed an improper fee.

An unused site is deemed to be any site owned by a district that is not being used for school purposes. To facilitate this reporting requirement, a *Certification of Unused Sites* (Form SAB 423) is enclosed for your review. This form includes a listing of all the District's previously reported unused sites and should be reviewed thoroughly and verified for accuracy and content, since it is the basis for which an unused site fee is assessed.

The Form SAB 423 must be signed and returned even if the District does not have any unused sites. Electronic signature will be accepted this year due to COVID-19 Pandemic. If there are any additions or changes needed to the Form SAB 423, a *Modification of Unused Site Status* (Form SAB 424) must be completed and returned for each site that the District is requesting to:

- Add a site (including sites recently acquired)
- Delete a site
- Waive the fee for a site
- Reduce the fee for a site, or
- Modify any information on the report.

If the State Allocation Board (SAB) has previously granted a waiver for an unused site and the condition that the waiver was granted for continues to exist, the District must recertify by completing Section IV of the Form SAB 424. **An Unused Site fee will be assessed if the District does not recertify.** Please be advised that waivers will not be accepted after the submittal deadline for the current or previous Assessable Year(s). The Form SAB 424 can be found on the Office of Public School Construction (OPSC) website located at www.dgs.ca.gov/opsc. For your convenience, a copy is enclosed with this letter. You may make as many copies as needed.

Please be advised, the OPSC may verify District unused site information. Failure to report unused sites is a violation of the provisions in Education Code Sections 17219 through 17224:

"Whenever a school district acquires or has acquired a site for school purposes, as determined by the State Allocation Board, and does not use the site within (1) five years of the date of acquisition for kindergarten, if any, and any of grades 1 to 8, inclusive, maintained by an elementary school district or a unified school district, or, (2) seven years of the date of acquisition for any of grades 7 to 12, inclusive maintained by a high school district or a unified school district, or if a school district has a site at any grade level that has previously been used but has not been used for school purposes within the preceding five years, the school district shall be subject to nonuse payments..."

All forms must be signed by the District Superintendent or an authorized district representative and returned to OPSC before August 3, 2020. Please also submit an *Eligibility Determination*, Form SAB 50-03 if the Superintendent/Authorized District Representative has changed. The Form SAB 50-03 can be found on the OPSC website under the "Forms" tab.

Return all completed forms to:

Office of Public School Construction
707 3rd Street
West Sacramento, CA 95605
Attention: Unused Sites Program

You may also submit Electronic Versions to:

Ryan.Malloy@dgs.ca.gov

Please clearly label the Subject "Unused Site Submittal – (District Name)"

Should you have any questions, please contact Ryan Malloy at (916) 376-1996 or by e-mail at ryan.malloy@dgs.ca.gov. You may also contact Adrian Felseghi at (916) 375-5987 or by e-mail at adrian.felseghi@dgs.ca.gov.

Sincerely,



MICHAEL WATANABE
Chief, Program Services
Office of Public School Construction

MW:rm

Enclosures



**AGREEMENT FOR SERVICES
AGREEMENT NO. 20/21-0237**

THIS AGREEMENT, made and entered into this 1st day of July 2020, by and between the Office of the San Bernardino County Superintendent of Schools, hereinafter called "**SUPERINTENDENT**", and Trona Joint Unified School District, hereinafter called "**DISTRICT**",

RECITALS

WHEREAS, **SUPERINTENDENT** is specially skilled, trained, experienced, and competent to render the services and advice described in Article 1 of this Agreement and **DISTRICT** requires these services and advice;

NOW, THEREFORE, **SUPERINTENDENT** and **DISTRICT** mutually agree as follows:

1. **Services to be Provided by SUPERINTENDENT**

- a. **SUPERINTENDENT** will provide ten (10) days of superintendent mentoring and coaching, and board development services to **DISTRICT**.
- b. **SUPERINTENDENT'S** District Governance Advisors will perform the following functions:
 - (i) Assist the Board in creating a structure for monthly Governing Board/Superintendent dialogue in closed session for informal evaluation of Board/Superintendent relations and superintendent effectiveness and in facilitating such sessions.
 - (ii) Assist the Board and Superintendent in developing the structure for the Superintendent's annual formal evaluation including the development of annual superintendent goals and in facilitating the evaluation discussion in closed session.
 - (iii) Provide mentorship and coaching to the Superintendent.
 - (iv) Provide guidance to the Board as needed in Effective Governance, Brown Act review, and development of Board Goals/Protocols.
- c. **SUPERINTENDENT** will commence work under this Agreement on or about July 1, 2020 and will diligently prosecute work thereafter. **SUPERINTENDENT** will complete the work no later than June 30, 2021. Upon a showing of good and sufficient cause by **DISTRICT**, **SUPERINTENDENT** may, in its discretion, grant such extensions of time as it may deem advisable; provided however, **DISTRICT** shall not be obligated to pay **SUPERINTENDENT** any additional consideration if such an extension of time has been granted, unless **SUPERINTENDENT** undertakes additional services in which instance the consideration shall be increased as **SUPERINTENDENT** and **DISTRICT** shall agree.
- d. **SUPERINTENDENT** will perform said services as an independent contractor under the direction of the **DISTRICT** in the pursuit of his or her independent calling and not as an employee of **DISTRICT**; and he or she shall be under the control of **DISTRICT** as to the result to be accomplished.
- e. **SUPERINTENDENT** will assign two (2) District Governance Advisors to **DISTRICT**.

2. **Services to be Provided by DISTRICT**

DISTRICT will prepare and furnish to **SUPERINTENDENT** upon his or her request such information as is reasonably necessary to the performance of **SUPERINTENDENT'S** work under this Agreement.

3. **SUPERINENDENT'S Fee and Payment Thereof**

- a. **SUPERINTENDENT** will provide ten (10) days of superintendent mentoring, coaching, and board development services to **DISTRICT**
- b. The first five (5) days shall be at no cost to the District as these services are provided as part of the Superintendent Search Service.
- c. **DISTICT** will pay the **SUPERINTENDENT**, on a cost recovery basis, for the remaining five (5) days a total amount not to exceed Ten Thousand and no/100 Dollars (\$10,000.00) for superintendent mentoring and coaching, facilitation of Superintendent evaluation and board development services.

4. Duration of Agreement

The term of this Agreement shall be from July 1, 2020 through and including, June 30, 2021.

5. Failure to Provide Satisfactory Service, Abandonment of Project, Cancellation of Agreement

- a. If at any time during the performance of this Agreement **DISTRICT** determines, at **DISTRICT** sole discretion, that **SUPERINTENDENT** services are or have become unsatisfactory, or if at any time during the performance of this Agreement **DISTRICT** determines, at his sole discretion, to suspend indefinitely or abandon the work under this Agreement, **DISTRICT** shall have the right to cancel this Agreement and terminate the performance of **SUPERINTENDENT'S** services hereunder. In the event of such cancellation, **DISTRICT** shall give written notice to **SUPERINTENDENT** of its intention to cancel thirty (30) days in advance of the effective date of the cancellation.
- b. If the cancellation is for unsatisfactory performance, **DISTRICT** shall be obligated to pay **SUPERINTENDENT** only for those services deemed by **DISTRICT** to be satisfactory as of the effective date of cancellation or termination. If the cancellation is the result of **DISTRICT'S** decision to suspend indefinitely or abandon the work under this Agreement, **DISTRICT** shall be obligated to pay **SUPERINTENDENT** only for those services performed by **SUPERINTENDENT** through the effective date of cancellation or termination.

6. Successors and Assigns

This Agreement shall not be assignable except with written consent of parties hereto.

7. Special Provisions

- a. **SUPERINTENDENT** shall comply with all federal, state, and local laws and ordinances applicable to such work. **SUPERINTENDENT** shall provide worker's compensation insurance to self-insure his or her services.
- b. This Agreement may be amended by the mutual written consent of the parties hereto.

8. Mutual Hold Harmless

- a. **SUPERINTENDENT** agrees, at its own expense, cost and risk, to indemnify, defend, save and hold harmless the **DISTRICT**, its agents, employees and officers against any and all personal injuries, damages, liabilities, costs, suits or expenses, including reasonable attorneys fees, arising out of any act or omission or the condition of any property owned or controlled by the **SUPERINTENDENT** in the performance of this contract. It is understood that employees and any subcontractor of the **SUPERINTENDENT** in its performance under this contract are not agents or employees of the **DISTRICT**.
- b. **DISTRICT** agrees, at its own expense, cost and risk, to indemnify, defend, save and hold harmless the **SUPERINTENDENT**, its agents, employees and officers against any and all personal injuries, damages, liabilities, costs, suits or expenses, including reasonable attorneys fees, arising out of any act or omission or the condition of any property owned or controlled by the **DISTRICT** in the performance of this contract. It is understood that employees and any subcontractor of the **DISTRICT** in its performance under this contract are not agents or employees of the **SUPERINTENDENT**.

9. Conflict of Interest

The **SUPERINTENDENT** hereby finds that the duties in this contract are limited in scope and thus do not necessitate compliance with disclosure requirements as stated in the Fair Political Practices Commission, Regulation Title 2, California Code of Regulations §18351.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

SAN BERNARDINO COUNTY
SUPERINTENDENT OF SCHOOLS

TRONA JOINT UNIFIED SCHOOL
DISTRICT


Amber L. Arias, Procurement Manager
Procurement and Warehouse Services

Date: 4/23/2020

Date: _____



**AGREEMENT FOR SERVICES
AGREEMENT NO. 20/21-0237**

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RECITALS

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- d. **SUPERINTENDENT** will perform said services as an independent contractor under the direction of the **DISTRICT** in the pursuit of his or her independent calling and not as an employee of **DISTRICT**; and he or she shall be under the control of **DISTRICT** as to the result to be accomplished.
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This Agreement shall not be assignable except with written consent of parties hereto.

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- a. **SUPERINTENDENT** shall comply with all federal, state, and local laws and ordinances applicable to such work. **SUPERINTENDENT** shall provide worker's compensation insurance to self-insure his or her services.
- b. This Agreement may be amended by the mutual written consent of the parties hereto.

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- b. **DISTRICT** agrees, at its own expense, cost and risk, to indemnify, defend, save and hold harmless the **SUPERINTENDENT**, its agents, employees and officers against any and all personal injuries, damages, liabilities, costs, suits or expenses, including reasonable attorneys fees, arising out of any act or omission or the condition of any property owned or controlled by the **DISTRICT** in the performance of this contract. It is understood that employees and any subcontractor of the **DISTRICT** in its performance under this contract are not agents or employees of the **SUPERINTENDENT**.

9. Conflict of Interest

The **SUPERINTENDENT** hereby finds that the duties in this contract are limited in scope and thus do not necessitate compliance with disclosure requirements as stated in the Fair Political Practices Commission, Regulation Title 2, California Code of Regulations §18351.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

SAN BERNARDINO COUNTY
SUPERINTENDENT OF SCHOOLS

TRONA JOINT UNIFIED SCHOOL
DISTRICT


Amber L. Arias, Procurement Manager
Procurement and Warehouse Services

Date: 6/23/2020

Date: _____



**SAN BERNARDINO COUNTY DISTRICT ADVOCATES FOR BETTER SCHOOLS
(SANDABS)
2020-21
MEMBERSHIP AGREEMENT
AGREEMENT NO. 20/21-0300**

THIS AGREEMENT, made and entered into between the San Bernardino County District Advocates for Better Schools (SANDABS) Executive Committee, hereinafter known as **COMMITTEE**, and the San Bernardino County Superintendent of Schools, hereinafter known as **SUPERINTENDENT** and the Trona Joint Unified School District, hereinafter known as **MEMBER**, mutually agree to the following terms and procedures for the conduct of San Bernardino County District Advocates for Better Schools, hereinafter known as SANDABS.

A. Purpose and Eligibility

The purpose of SANDABS is to support the success of every child from cradle to career, by influencing the adoption of thoughtful state and federal legislation. SANDABS provides an opportunity for state and federal legislators or their designated staff to discuss and review issues affecting education in San Bernardino County. SANDABS does not endorse candidates or attempt to influence voters.

1. All school districts; the West End, East Valley, and Desert/Mountain Special Education Local Plan Areas (SELPAs); the Colton-Redlands-Yucaipa and Baldy View Regional Occupational Programs (ROPs); and the San Bernardino County Superintendent of Schools (SBCSS) are eligible for membership in SANDABS.
2. Each school district, SELPA, ROP, and SBCSS shall sign a SANDABS Annual Membership Agreement and pay annual membership dues as established by the Executive Committee. The membership dues are based on the prior year P-2 revenue limit Average Daily Attendance (ADA).

B. RESPONSIBILITIES OF SUPERINTENDENT

1. The **SUPERINTENDENT** may designate SBCSS staff to support and facilitate the activities of SANDABS. These responsibilities may include:
 - Preparation and distribution of meeting notices, appropriate backup materials, agendas, minutes, communication, and correspondence in cooperation with the co-chairs.
 - Coordination of advocacy efforts, delegation meetings, and development of annual state and federal legislative platforms with state and federal legislative advocates.
 - Work in concert with Executive Committee to identify opportunities to align and mobilize collective advocacy.
 - Evaluation of efforts to strategically align, abandon, and strengthen efforts.
2. The **SUPERINTENDENT** may provide meeting facilities, videoconferencing, and teleconferencing services for the **COMMITTEE** as appropriate, in each of the three regions. These facilities include but are not limited to Roy C Hill Education Center, the Desert/Mountain Educational Service Center, and the West End Educational Service Center.

C. **RESPONSIBILITIES OF COMMITTEE**

Responsibilities of the Executive Committee may include, but are not limited to:

- Adopt positions relative to the proposed legislation, regulations, or budget proposals most critical to SANDABS state and federal legislative platform priorities.
- Testimony at committee hearings.
- Participation in meetings with legislators and/or legislative staff.
- Development of key messages and talking points, legislative platforms, and/or response to inquiries.
- Obtain input/feedback from SANDABS members within their respective region to engage and promote a unified voice in setting legislative priorities.
- Identify opportunities to align and mobilize collective advocacy.
- Build and foster relationships with municipalities, counties, sectors, and coalitions for strengthening collective advocacy efforts.
- Employ data informed decision-making to strategically align, abandon, and strengthen efforts in the most impactful and efficient manner.

D. **RESPONSIBILITIES OF MEMBER**

1. **MEMBER** shall submit a signed Membership Agreement and pay the annual membership due by purchase order or intra-district transfer payable to SANDABS by September 1 of the membership year on a fiscal year basis according to a membership dues schedule adopted by **COMMITTEE**.
2. **MEMBER** shall support, to the extent possible, the activities of **COMMITTEE** in the form of correspondence and contact with legislators representing San Bernardino County.

E. **MEMBERSHIP DUES SCHEDULE**

The membership due schedule for 2020-21, based on prior year P-2 revenue limit ADA, shall be as follows:

ROPs, SELPAs and County Superintendent	=	\$200
Less than 1,000 ADA	=	\$125
1,001 to 2,500 ADA	=	\$300
2,501 to 5,000 ADA	=	\$500
5,001 to 10,000 ADA	=	\$1000
Over 10,000 ADA	=	\$2000

Payment of membership dues shall be made to the SANDABS account established by the San Bernardino County Superintendent of Schools on or before September 1, 2020, or by warrant payable to the **SUPERINTENDENT**. The **MEMBER** hereby certifies that prior year P-2 revenue limit ADA was 276 and accordingly, will pay a membership of \$125.00 for 2020-21.

Member's form of payment:

☐ Intrafund Transfer from the general fund of the member district

Member District's 26-Digit Account #: _____

☐ Warrant from the member district to the designated SANDABS budget

☐ Interfund Transfer within SBCSS from SELPAs and SBCSS to the designated SANDABS budget

F. **TERM OF AGREEMENT**

The term of the Agreement shall be from July 1, 2020 to June 30, 2021.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

**SAN BERNARDINO COUNTY
SUPERINTENDENT OF SCHOOLS**



Amber L. Arias, Manager, Procurement Services
Procurement and Warehouse Services

Date: 6/25/2020

**TRONA JOINT UNIFIED SCHOOL
SCHOOL DISTRICT**

Print Name, Title

Date: _____



SANDABS EXECUTIVE COMMITTEE MEETING DATES

The SANDABS Executive Committee meets the second Wednesday of each month from 2:00–4:00 p.m. at the following locations:

Desert/Mountain Educational Service Center
17800 Highway 18, Apple Valley, CA 92307

Roy C Hill Education Center
601 North E Street, San Bernardino, CA 92415

West End Educational Service Center
8265 Aspen Avenue, Rancho Cucamonga, CA 91730

Fiscal Year 2019-20:

March 11, 2020	May 13, 2020
April 8, 2020	June 10, 2020

Fiscal Year 2020-21:

September 9, 2020	February 10, 2021
October 14, 2020	March 10, 2021
November 11, 2020	April 14, 2021
December 9, 2020	May 12, 2021
January 13, 2021	June 9, 2021

Note:

No meetings will be held in the months of July and August.

as of 2/28/20

In cooperation with the San Bernardino County Superintendent of Schools
601 North E Street • San Bernardino, CA 92415-0020
P: 909.386.2947 • F: 909.748.2204 • sbccss.net
Legislative.Services@sbccss.net



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The following legislators represent
school districts in San Bernardino County

United States Senators

Dianne Feinstein
California
Kamala Harris
California

United States House of Representatives

Col. Paul Cook (ret.)
8th Congressional District
Judy Chu
27th Congressional District
Pete Aguilar
31st Congressional District
Norma Torres
35th Congressional District
Raul Ruiz
36th Congressional District
Gil Cisneros
39th Congressional District
Mark Takano
41st Congressional District

California Senators

Shannon Grove
16th Senate District
Connie Leyva
20th Senate District
Scott Wilk
21st Senate District
Mike Morrell
23rd Senate District
Anthony Portantino
25th Senate District
Ling Ling Chang
29th Senate District
Richard Roth
31st Senate District

California Assembly Members

Devon Mathis
26th Assembly District
Jay Obermole
33rd Assembly District
Tom Lackey
36th Assembly District
James Ramos
40th Assembly District
Chris Holden
41st Assembly District
Chad Mayes
42nd Assembly District
Eloise Reyes
47th Assembly District
Freddie Rodriguez
52nd Assembly District
Phillip Chen
55th Assembly District
Jose Medina
61st Assembly District

SANDABS is a unique collective
impact approach that advocates for
all students from cradle to career!

Cali Binks
Superintendent
Yucaipa-Calimesa Joint Unified

SANDABS Executive Committee

School District Board Trustees School District Superintendents

Karen Gray SANDABS Co-Chair CSBA Director of Region 16B At-Large Trustee Silver Valley Unified	Cali Binks SANDABS Co-Chair Yucaipa-Calimesa Joint Unified
Cindy Gardner SANDABS Vice Co-Chair East Valley Rim of the World Unified	Cuauhtémoc Avila, Ed.D. SANDABS Vice Co-Chair East Valley Rialto Unified
Barbara Dew Desert/Mountain Victor Valley Union High	Randal Bassett East Valley Fontana Unified
Patty Holohan East Valley Redlands Unified	Susan Bobbitt-Voth West End West End SELPA
Sue Oviatt West End Chaffey Joint Union High	Shawn Judson, Ed.D. West End Etiwanda
Mary Sandoval SBCSBA President At-Large Trustee Fontana Unified	Donna L. Libutti West End Central
Wilson So Desert/Mountain Apple Valley Unified	Amy Nguyen-Hernandez, Ed.D. Desert Mountain Adelanto Elementary
Mondi Taylor West End Etiwanda	David Olney Desert/Mountain Hesperia Unified
James Willingham SBCSBA Legislative Chair At-Large Trustee Mountain View	Ron Williams, Ed.D. Desert/Mountain Victor Valley Union High

Ted Alejandro
County Superintendent

Richard De Nava Assistant Superintendent, Business Services	Barbara Alejandre Chief Intergovernmental Relations Officer	Supriya Barrows Senior Manager Intergovernmental Relations
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State Legislative Advocates
Capital Advisors Group, LLC

For more information on SANDABS go to <http://bit.ly/SANDABS>

San Bernardino County Superintendent of Schools
Intergovernmental Relations
601 North E Street, San Bernardino, CA 92415-0020 | 909.386.2947

San Bernardino County
Superintendent of Schools
Ted Alejandro, County Superintendent

Transforming lives through education
www.sbcss.net

SANDABS 2020

San Bernardino County District Advocates
for Better Schools





San Bernardino County Superintendent of Schools

Ted Alejandre
County Superintendent

Transforming lives through education

June 25, 2020

Trona JUSD
Attn: Ms. Suzette Davis
83600 Trona Road
Trona CA 93562

Agreement: 20/21-0300

Thank you for working with San Bernardino County Superintendent of Schools.

Please sign all the enclosed Agreements, retain one for your records and return one to our office.
Please complete all of the information on the signature page.

Contact me with any questions at sarah.brown@sbcss.net or (909) 386-9508.

PLEASE RETURN ORIGINAL TO:
San Bernardino County Superintendent of Schools
Attn: Sarah Brown
760 E. Brier Drive
San Bernardino, CA 92408

Business Services • Richard De Nava, Assistant Superintendent

Business Support Services • David O. Reck, Director
760 East Brier Drive • San Bernardino, CA 92408 • P: 909.386.9669 • F: 909.386.9507 • www.sbcss.net



San Bernardino County Superintendent of Schools

Ted Alejandre
County Superintendent

Transforming lives through education

June 23, 2020

Trona Joint USD
Attn: Suzette Davis
83600 Trona Rd
Trona CA 93562

Agreement: 20/21-0237

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**SAN BERNARDINO COUNTY DISTRICT ADVOCATES FOR BETTER SCHOOLS
(SANDABS)
2020-21
MEMBERSHIP AGREEMENT
AGREEMENT NO. 20/21-0300**

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The purpose of SANDABS is to support the success of every child from cradle to career, by influencing the adoption of thoughtful state and federal legislation. SANDABS provides an opportunity for state and federal legislators or their designated staff to discuss and review issues affecting education in San Bernardino County. SANDABS does not endorse candidates or attempt to influence voters.

1. All school districts; the West End, East Valley, and Desert/Mountain Special Education Local Plan Areas (SELPA's); the Colton-Redlands-Yucaipa and Baldy View Regional Occupational Programs (ROPs); and the San Bernardino County Superintendent of Schools (SBCSS) are eligible for membership in SANDABS.
2. Each school district, SELPA, ROP, and SBCSS shall sign a SANDABS Annual Membership Agreement and pay annual membership dues as established by the Executive Committee. The membership dues are based on the prior year P-2 revenue limit Average Daily Attendance (ADA).

B. RESPONSIBILITIES OF SUPERINTENDENT

1. The **SUPERINTENDENT** may designate SBCSS staff to support and facilitate the activities of SANDABS. These responsibilities may include:
 - Preparation and distribution of meeting notices, appropriate backup materials, agendas, minutes, communication, and correspondence in cooperation with the co-chairs.
 - Coordination of advocacy efforts, delegation meetings, and development of annual state and federal legislative platforms with state and federal legislative advocates.
 - Work in concert with Executive Committee to identify opportunities to align and mobilize collective advocacy.
 - Evaluation of efforts to strategically align, abandon, and strengthen efforts.
2. The **SUPERINTENDENT** may provide meeting facilities, videoconferencing, and teleconferencing services for the **COMMITTEE** as appropriate, in each of the three regions. These facilities include but are not limited to Roy C Hill Education Center, the Desert/Mountain Educational Service Center, and the West End Educational Service Center.

C. **RESPONSIBILITIES OF COMMITTEE**

Responsibilities of the Executive Committee may include, but are not limited to:

- Adopt positions relative to the proposed legislation, regulations, or budget proposals most critical to SANDABS state and federal legislative platform priorities.
- Testimony at committee hearings.
- Participation in meetings with legislators and/or legislative staff.
- Development of key messages and talking points, legislative platforms, and/or response to inquiries.
- Obtain input/feedback from SANDABS members within their respective region to engage and promote a unified voice in setting legislative priorities.
- Identify opportunities to align and mobilize collective advocacy.
- Build and foster relationships with municipalities, counties, sectors, and coalitions for strengthening collective advocacy efforts.
- Employ data informed decision-making to strategically align, abandon, and strengthen efforts in the most impactful and efficient manner.

D. **RESPONSIBILITIES OF MEMBER**

1. **MEMBER** shall submit a signed Membership Agreement and pay the annual membership due by purchase order or intra-district transfer payable to SANDABS by September 1 of the membership year on a fiscal year basis according to a membership dues schedule adopted by **COMMITTEE**.
2. **MEMBER** shall support, to the extent possible, the activities of **COMMITTEE** in the form of correspondence and contact with legislators representing San Bernardino County.

E. **MEMBERSHIP DUES SCHEDULE**

The membership due schedule for 2020-21, based on prior year P-2 revenue limit ADA, shall be as follows:

ROPs, SELPAs and County Superintendent	=	\$200
Less than 1,000 ADA	=	\$125
1,001 to 2,500 ADA	=	\$300
2,501 to 5,000 ADA	=	\$500
5,001 to 10,000 ADA	=	\$1000
Over 10,000 ADA	=	\$2000

Payment of membership dues shall be made to the SANDABS account established by the San Bernardino County Superintendent of Schools on or before September 1, 2020, or by warrant payable to the **SUPERINTENDENT**. The **MEMBER** hereby certifies that prior year P-2 revenue limit ADA was 276 and accordingly, will pay a membership of \$125.00 for 2020-21.

Member's form of payment:

☐ Intrafund Transfer from the general fund of the member district

Member District's 26-Digit Account #: _____

☐ Warrant from the member district to the designated SANDABS budget

☐ Interfund Transfer within SBCSS from SELPAs and SBCSS to the designated SANDABS budget

F. **TERM OF AGREEMENT**

The term of the Agreement shall be from July 1, 2020 to June 30, 2021.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

**SAN BERNARDINO COUNTY
SUPERINTENDENT OF SCHOOLS**



Amber L. Arias, Manager, Procurement Services
Procurement and Warehouse Services

Date: 6/25/2020

**TRONA JOINT UNIFIED SCHOOL
SCHOOL DISTRICT**

Print Name, Title

Date: _____



SANDABS EXECUTIVE COMMITTEE MEETING DATES

The SANDABS Executive Committee meets the second Wednesday of each month from 2:00–4:00 p.m. at the following locations:

Desert/Mountain Educational Service Center
17800 Highway 18, Apple Valley, CA 92307

Roy C Hill Education Center
601 North E Street, San Bernardino, CA 92415

West End Educational Service Center
8265 Aspen Avenue, Rancho Cucamonga, CA 91730

Fiscal Year 2019-20:

March 11, 2020	May 13, 2020
April 8, 2020	June 10, 2020

Fiscal Year 2020-21:

September 9, 2020	February 10, 2021
October 14, 2020	March 10, 2021
November 11, 2020	April 14, 2021
December 9, 2020	May 12, 2021
January 13, 2021	June 9, 2021

Note:

No meetings will be held in the months of July and August.

as of 2/28/20



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as of 2/28/20

The following legislators represent
school districts in San Bernardino County

United States Senators

Dianne Feinstein
Kamala Harris
California
California

United States House of Representatives

Col. Paul Cook (ret.)
Judy Chu
Pete Aguilar
Norma Torres
Raul Ruiz
Gil Cisneros
Mark Takano
8th Congressional District
27th Congressional District
31st Congressional District
35th Congressional District
36th Congressional District
39th Congressional District
41st Congressional District

California Senators

Shannon Grove
Connie Leyva
Scott Wilk
Mike Morrell
Anthony Portantino
Ling Ling Chang
Richard Roth
16th Senate District
20th Senate District
21st Senate District
23rd Senate District
25th Senate District
29th Senate District
31st Senate District

California Assembly Members

Devon Mathis
Jay Obernolte
Tom Lackey
James Ramos
Chris Holden
Chad Mayes
Eloise Reyes
Freddie Rodriguez
Phillip Chen
Jose Medina
26th Assembly District
33rd Assembly District
36th Assembly District
40th Assembly District
41st Assembly District
42nd Assembly District
47th Assembly District
52nd Assembly District
55th Assembly District
61st Assembly District

SANDABS is a unique collective
impact approach that advocates for
all students from cradle to career!

Cali Binks
Superintendent
Yucaipa-Calimesa Joint Unified

SANDABS Executive Committee

School District Board Trustees

Karen Gray
SANDABS Co-Chair
CSBA Director of Region 16B
At-Large Trustee
Silver Valley Unified

Cindy Gardner
SANDABS Vice Co-Chair
East Valley
Rialto Unified

Barbara Dew
Desert/Mountain
Victor Valley Union High

Patty Holohan
East Valley
Redlands Unified

Sue Oviatt
West End
Chaffey Joint Union High

Mary Sandoval
SBCSBA President
At-Large Trustee
Fontana Unified

Wilson So
Desert/Mountain
Apple Valley Unified

Mondi Taylor
West End
Etiwanda

James Willingham
SBCSBA Legislative Chair
At-Large Trustee
Mountain View

Ted Alejandro
County Superintendent

Richard De Nava
Assistant
Superintendent,
Business Services

Barbara Alejandre
Chief
Intergovernmental
Relations Officer

Supriya Barrows
Senior Manager
Intergovernmental
Relations

State Legislative Advocates
Capital Advisors Group, LLC

For more information on SANDABS go to <http://bit.ly/SANDABS>

San Bernardino County Superintendent of Schools
Intergovernmental Relations

601 North E Street, San Bernardino, CA 92415-0020 | 909.386.2947

San Bernardino County
Superintendent of Schools
Ted Alejandro, County Superintendent

Transforming lives through education
www.sbcss.net

SANDABS 2020

San Bernardino County District Advocates
for Better Schools

