

TRONA JOINT UNIFIED SCHOOL DISTRICT

Trona, California 93562

Thursday, August 13th, 2020

Closed/Regular Session

Trona Library • 4:00 p.m./6:00 p.m.

Meeting: <https://youtu.be/99Nv1HRK3RE>

Until further notice, all Trona Joint Unified regular school board meetings will continue to be held in the Trona Library to allow for social distancing and are closed to public attendance. Only school board members and essential staff are allowed to be physically present, and will be seated the recommended distance from each other. Public participation is solely via written correspondence.

TO PARTICIPATE: email swright@tjUSD.net, or send mail ahead of time to the District Office at 83600 Trona Road, Trona, California, 93562. Meetings will be live streamed and will be available to view and the link provided above.

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT**
- 3. CLOSED SESSION (4:00 p.m.)**

As provided by Government Code Section 54950 et seq., the Board may meet in Closed Session during the official portion of the meeting for consideration of agenda items on student discipline, litigation, property negotiation, employment matters, etc.

PERSONNEL

GC §54957

Classified Personnel

PERSONNEL

GC §54957

Certificated Personnel

PENDING LITIGATION

GC §54954.

- 4. INTRODUCTORY PROCEDURES (6:00 p.m.)**
 - A. Pledge of Allegiance
 - B. Approval of Agenda
 - C. Report of Closed Session
 - D. Board Member Comments
 - E. TTA Report
 - F. TCEA Report
 - G. Superintendent's Report

- H. Additional Reports
- D. McCullar Emergency Repairs and updates
- J. Wolfe

5. PUBLIC COMMENT

6. CONSENT CALENDAR – General Guidelines

Certain items require legal review/approval by the Board. Other items are for information/ review or approval. When Board members have questions about items included in the consent list, these items will be pulled out of this group and considered separately. The Superintendent recommends approval: (ACTION)

| | | |
|---|---|---------------------|
| 1 | PAYROLL WARRANTS: | |
| | Cert. Contract Payroll Warrants & EFT's | \$53,796.73 |
| | Class. Contract Payroll Warrants & EFT's | \$42,736.49 |
| | Certificated Hourly/Daily Payroll – Warrants | \$0 |
| | Class. Hourly/Daily Payroll Warrants & EFT's | \$9,699.27 |
| | SUBTOTAL | \$106,232.49 |
| | Minus Worker's Comp. Reimbursement - <u>NO REIMBURSEMENTS</u> - | \$0.00 |
| | TOTAL | \$106,232.49 |
| 2 | District Cash Receipts as of July 2020 | \$0 |
| 3 | Accounts Receivable Transaction Report as of July 2020 | \$ |
| 4 | Revolving Cash Fund Report for July 2020 | \$10,000.00 |
| 5 | Accounts Payable | Attached |
| 6 | Purchase Orders | Attached |
| 7 | Budget Transfers | Attached |
| 8 | Royalties | NOT RECEIVED YET |
| 9 | Retirement - Effective August 31 st ,2020 | Employee # 329 |

9. BUSINESS

- A. DISCUSSION/ACTION – The Superintendent recommends approval of Ridgecrest Regional Hospital MOU.
- B. DISCUSSION/ACTION – The Superintendent recommends approval of TCEA Contract and AB 1200.
- C. DISCUSSION/ACTION – The Superintendent recommends approval of Red Cross Agreement.

- D. DISCUSSION/ACTION – The Superintendent recommends approval of Superintendent’s ACSA Travel for school year 2020-2021
- E. DISCUSSION/ACTION – The Superintendent recommends approval of Surplus textbooks.
- F. DISCUSSION/ACTION – The Superintendent recommends approval of Meteor Education Storage Purchase.

10. FUTURE MEETINGS

Regular Meeting Thursday, September 10th 2020
(Unless otherwise posted)
4:30 p.m. / 6:00 p.m. Open Session
Trona High School Library (at new location)

11. ADJOURNMENT

The Board allots time during the discussion of agenda items for members of the public to comment. Please raise your hand and wait to be acknowledged by the Board President, then stand before speaking.

Any documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 83600 Trona Road, Trona, CA.

Note: Individuals who require special accommodation, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent’s Office at least two days before the meeting date.

ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Report Cover Sheet

General Settings

Report Name
Printed
District
Logon
Fiscal Year

ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
8/7/2020 2:32:43 PM
55
s.wright
2021

Filters

Transaction Type:
From Transmittal Number:
To Transmittal Number:
Audit Type:
Fiscal Year:
Sort By:
Print Description:
Include Vendor Address:
Page Break By Transmittal:
Include Voided Transmittal:

ALL
21000001
21000023
ALL
2021
Reference Number
Board Description
NO
NO
NO

55 Trona Joint Unified School District

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Fiscal Year: 2021

| | | | |
|---|--------------------------------|--------------------------------|-----------------|
| Transmittal Number: 21000001-0 | | | |
| Reference | Vendor | Description | Amount |
| CL200002-001 | MWG MESTMAKER | LIFE INSURANCE MONTHLY PAYMENT | 868.09 |
| CL200002-002 | MWG MESTMAKER | LIFE INSURANCE MONTHLY PAYMENT | 882.72 |
| PO210014-001 | USC ROSSIER - ACCOUNTS PAYABLE | USC PROGRAM - SCHOOL BUSINESS | 6,200.00 |
| | | Transmittal Total | 7,950.81 |
| Transmittal Number: 21000002-0 AUDIT | | | |
| CL200019-002 | REVOLVING CASH FUND | Fund Summary: Fund 01 | 7,950.81 |
| | | Transmittal Total | 2,236.17 |
| | | | 2,236.17 |
| Transmittal Number: 21000002-0 | | | |
| CL200011-001 | CONTINENTAL LABOR&STAFFING RS | Fund Summary: Fund 01 | 2,236.17 |
| CL200020-001 | SISC DEFINED BENEFIT PLAN | | 731.36 |
| CL200020-002 | SISC DEFINED BENEFIT PLAN | | 373.30 |
| CL200021-001 | VALERIE GENNRICH | | 354.75 |
| CL200022-001 | CENTURYLINK | | 40.38 |
| | | Transmittal Total | 331.84 |
| | | | 1,831.63 |
| Transmittal Number: 21000003-0 AUDIT | | | |
| CL200033-001 | KERN AUTO PARTS INC | Fund Summary: Fund 01 | 1,831.63 |
| CL200034-001 | KERN AUTO PARTS INC | | 9.72 |
| CL200035-001 | KERN AUTO PARTS INC | | 666.63 |
| CL200036-001 | KERN AUTO PARTS INC | | 379.77 |
| CL200037-001 | KERN AUTO PARTS INC | | 64.28 |
| CL200038-001 | KERN AUTO PARTS INC | | 666.63 |
| | | Transmittal Total | 124.18 |
| | | | 1,911.21 |
| Transmittal Number: 21000003-0 | | | |
| CL200008-001 | IMAGE SOURCE | Fund Summary: Fund 01 | 1,911.21 |
| CL200031-001 | CDW GOVERNMENT INC | | 137.69 |
| CL200032-001 | BECK OIL INC. | | 564.93 |
| CL200039-001 | DAILY JOURNAL CORPORATION | | 59.69 |
| CL200040-001 | OFFICE DEPOT | | 1,330.56 |
| | | | 404.08 |

**BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT**

55 Trona Joint Unified School District

Fiscal Year: 2021

| Transmittal Number: 21000003-0 | Reference | Vendor | Description | Amount |
|---|-----------|---------------------------------|------------------------------|-----------------|
| CL200041-001 | | OFFICE DEPOT | | 107.77 |
| | | | Transmittal Total | 2,604.72 |
| | | | Fund Summary: Fund 01 | 2,604.72 |
| Transmittal Number: 21000004-0 AUDIT | | | | |
| CL200024-001 | | GRAINGER INDUSTRIAL SUPPLY | | 438.72 |
| CL200024-002 | | GRAINGER INDUSTRIAL SUPPLY | | 257.17 |
| CL200024-003 | | GRAINGER INDUSTRIAL SUPPLY | | 601.67 |
| CL200047-001 | | RIDGECREST SEPTIC SERVICE | | 2,600.00 |
| | | | Transmittal Total | 3,897.56 |
| | | | Fund Summary: Fund 01 | 3,897.56 |
| Transmittal Number: 21000004-0 | | | | |
| CL200042-001 | | KERN AUTO PARTS INC | | 59.43 |
| CL200043-001 | | VALERIE GENNRICH | | 141.52 |
| CL200044-001 | | OFFICE DEPOT | | 322.02 |
| CL200046-001 | | PITNEY BOWES GLOBAL FINANCIAL | | 1,087.50 |
| | | | Transmittal Total | 1,610.47 |
| | | | Fund Summary: Fund 01 | 1,610.47 |
| Transmittal Number: 21000005-0 AUDIT | | | | |
| CL200007-001 | | THOMAS WEATHERS | | 1,200.00 |
| CL200048-001 | | COUNTY OF SAN BERNARDINO | | 2,409.20 |
| | | | Transmittal Total | 3,609.20 |
| | | | Fund Summary: Fund 01 | 3,609.20 |
| Transmittal Number: 21000005-0 | | | | |
| CL200003-001 | | SOUTHERN SIERRA MEDICAL CLINIC | | 30.00 |
| CL200003-002 | | SOUTHERN SIERRA MEDICAL CLINIC | | 30.00 |
| CL200027-001 | | SOUTHERN CALIFORNIA EDISON INC | | 5,442.87 |
| CL200028-001 | | SEARLES DOMESTIC WATER CO. | | 245.29 |
| CL200049-001 | | S.A.S.S. | | 70.00 |
| CL200050-001 | | SAN BERNARDINO CO. SUPT. SCHOOL | | 60.00 |
| CL200051-001 | | SAN BERNARDINO CO SUPT OF SCH | | 150.00 |
| CL200052-001 | | HOME DEPOT USA INC | | 182.94 |
| | | | Transmittal Total | 6,211.10 |

**BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT**

55 Trona Joint Unified School District

Fiscal Year: 2021

Transmittal Number: 21000005-0

Fund Summary: Fund 01 6,211.10

Transmittal Number: 21000006-0 AUDIT

| Reference | Vendor | Description | Amount |
|--------------|--------------------------------|--------------------------|------------------|
| CL200006-001 | ZIMMERMAN BUILDING SOLUTIONS I | | 7,482.37 |
| CL200025-002 | WASTE MANAGEMENT | | 1,928.58 |
| CL200053-001 | XEROX FINANCIAL SERVICES | | 3,672.14 |
| CL200054-001 | DART | | 750.00 |
| CL200054-002 | DART | | 750.00 |
| | | Transmittal Total | 14,583.09 |

Fund Summary: Fund 01 14,583.09

Transmittal Number: 21000006-0

| | | | |
|--------------|----------------------|--------------------------|-----------------|
| CL200025-001 | WASTE MANAGEMENT | | 1,881.54 |
| CL200025-003 | WASTE MANAGEMENT | | 1,928.58 |
| CL200026-001 | THE INDUSTRIAL STORE | | 127.95 |
| | | Transmittal Total | 3,938.07 |

Fund Summary: Fund 01 3,938.07

Transmittal Number: 21000007-0

| | | | |
|--------------|--------------------------------|--------------------------|-----------------|
| CL200010-001 | RESTAURANT EQUIPMENT SOLUTIONS | | 2,308.17 |
| CL200064-001 | EMPLOYMENT DEVELOPMENT DEPT. | | 829.37 |
| CL200065-001 | JOSTENS INC | | 97.43 |
| | | Transmittal Total | 3,234.97 |

Fund Summary: Fund 01 3,234.97

Transmittal Number: 21000008-0 AUDIT

| | | | |
|--------------|-------------------------|--------------------------|-----------------|
| CL200057-001 | FRONTIER COMMUNICATIONS | | 2,115.47 |
| | | Transmittal Total | 2,115.47 |

Fund Summary: Fund 01 2,115.47

Transmittal Number: 21000008-0

| | | | |
|--------------|--------------------------------|--------------------------------|----------|
| CL200009-001 | STAPLES BUSINESS CREDIT | | 919.06 |
| CL200068-001 | BECK OIL INC. | | 38.45 |
| CL200069-001 | PRAXAIR DISTRIBUTION INC | | 282.45 |
| CL200070-001 | PURCHASE POWER | | 1,087.50 |
| PO210032-001 | CALIFORNIA ASSOCIATION OF SCHO | ORGANIZATION SUBSCRIPTION FY20 | 500.00 |

**BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT**

55 Trona Joint Unified School District

Fiscal Year: 2021

Transmittal Number: 21000008-0

Transmittal Total
2,827.46

Fund Summary: Fund 01
2,827.46

Transmittal Number: 21000009-0 AUDIT

| Reference | Vendor | Description | Amount |
|--------------|------------------------------|------------------------------|-----------|
| CL200016-001 | GLOBAL EQUIPMENT COMPANY INC | | 9,414.99 |
| CL200074-001 | KNA STRUCTURAL ENGINEERS | | 2,985.00 |
| PV210004-001 | CONTROL FIRE PROTECTION INC | | 3,000.00 |
| | | Transmittal Total | 15,399.99 |
| | | Fund Summary: Fund 01 | 15,399.99 |

Transmittal Number: 21000009-0

| | | | |
|--------------|------------------------------|------------------------------|----------|
| CL200014-001 | TIME & ALARM SYSTEMS | | 600.00 |
| CL200018-001 | EASTBAY TEAM SERVICES | | 94.82 |
| CL200072-001 | REMAC/SPURR | | 476.85 |
| CL200075-001 | EMPLOYMENT DEVELOPMENT DEPT. | | 516.97 |
| PV210001-001 | JAIR0 ARELLANO | | 57.00 |
| PV210002-001 | HOME DEPOT USA INC | | 838.64 |
| PV210003-001 | GLOBAL EQUIPMENT COMPANY INC | | 91.39 |
| | | Transmittal Total | 2,675.67 |
| | | Fund Summary: Fund 01 | 2,675.67 |

Transmittal Number: 21000009-4 AUDIT

| | | | |
|--------------|-----------------------------|------------------------------|------------|
| CL200073-003 | SILVER CREEK INDUSTRIES INC | | 37,655.04 |
| CL200073-004 | SILVER CREEK INDUSTRIES INC | | 222,638.31 |
| | | Transmittal Total | 260,293.35 |
| | | Fund Summary: Fund 01 | 260,293.35 |

Transmittal Number: 21000010-0 AUDIT

| | | | |
|--------------|-----------------------|------------------------------|-----------|
| PO210024-001 | SCHOOL OUTFITTERS LLC | | 1,095.67 |
| PV210009-001 | SISC II | | 69,286.02 |
| | | Transmittal Total | 70,381.69 |
| | | Fund Summary: Fund 01 | 70,381.69 |

Transmittal Number: 21000010-0

| | | | |
|--------------|-------------------------|--|----------|
| CL200076-001 | LEIGHTON CONSULTING INC | | 2,200.00 |
|--------------|-------------------------|--|----------|

**BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT**

55 Trona Joint Unified School District

Fiscal Year: 2021

| Transmittal Number: 21000010-0 | |
|---------------------------------------|-------------------|
| Reference | Vendor |
| PO210021-001 | HOME DEPOT |
| PO210022-001 | OFFICE DEPOT |
| PO210022-002 | OFFICE DEPOT |
| PO210023-001 | OFFICE DEPOT |
| PO210025-001 | RYTE VENTURES LLC |
| PV210008-001 | LARRY E MILLER |
| Description | |
| COUNTERTOP SANITIZER DISPENSER | |
| OFFICE SUPPLIES | |
| OFFICE SUPPLIES | |
| SOCIAL DISTANCING NECESSITIES | |
| CUSTOM FACE MASK - COVID 19 | |
| Transmittal Total | |
| Amount | |
| 160.68 | |
| 138.44 | |
| 27.47 | |
| 166.37 | |
| 880.65 | |
| 800.00 | |
| 4,373.61 | |
| Fund Summary: Fund 01 | |
| Transmittal Total | |
| Amount | |
| 10.00 | |
| 10.00 | |
| Fund Summary: Fund 01 | |
| Transmittal Total | |
| Amount | |
| 261.55 | |
| 261.55 | |
| Fund Summary: Fund 01 | |
| Transmittal Total | |
| Amount | |
| 114.84 | |
| 114.84 | |
| Fund Summary: Fund 01 | |
| Transmittal Total | |
| Amount | |
| 40.35 | |
| 40.35 | |
| Fund Summary: Fund 01 | |
| Transmittal Total | |
| Amount | |
| 1,155.71 | |
| 1,155.71 | |
| Fund Summary: Fund 01 | |
| Transmittal Total | |
| Amount | |
| 1,155.71 | |

Transmittal Number: 21000011-0
CL200077-001 U.S. BANK CORPORATE PAYMENT

Transmittal Number: 21000012-0
CL200077-002 U.S. BANK CORPORATE PAYMENT

Transmittal Number: 21000013-0
CL200077-003 U.S. BANK CORPORATE PAYMENT

Transmittal Number: 21000014-0
CL200077-004 U.S. BANK CORPORATE PAYMENT

Transmittal Number: 21000015-0 AUDIT
CL200077-005 U.S. BANK CORPORATE PAYMENT

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

55 Trona Joint Unified School District

Fiscal Year: 2021

Transmittal Number: 21000018-0 AUDIT

| Reference | Vendor | Description | Amount |
|--------------|----------------------------|-----------------------|----------|
| CL200028-004 | SEARLES DOMESTIC WATER CO. | | 305.15 |
| CL200060-001 | ERICKSON LAW FIRM | | 7,327.50 |
| | | Transmittal Total | 7,632.65 |
| | | Fund Summary: Fund 01 | 7,632.65 |

Transmittal Number: 21000018-0

| | | | |
|--------------|-------------------------------|--------------------------------|-----------|
| CL200015-001 | ALL AMERICAN INSPECTION, INC. | | 10,000.00 |
| CL200028-002 | SEARLES DOMESTIC WATER CO. | | 245.29 |
| CL200028-003 | SEARLES DOMESTIC WATER CO. | | 245.29 |
| CL200079-001 | EASTBAY TEAM SERVICES | | 114.11 |
| CL200080-001 | CHAMPION TEAMWEAR | | 995.61 |
| CL200084-001 | SEARLES DOMESTIC WATER CO. | | 481.13 |
| PO210039-001 | GRAINGER INDUSTRIAL SUPPLY | MAINTENANCE SUPPLIES FY20/21 | 51.93 |
| PO210046-001 | EASY GRAMMAR SYSTEMS | WORKBOOKS GRADE 6 | 447.81 |
| PO210065-001 | MWG MESTMAKER | LIFE INSURANCE POLICY (DISTRIC | 862.89 |
| PV210010-001 | LEESA COX | | 10.32 |
| PV210011-001 | TONIA MCCURDY | | 16.58 |
| | | Transmittal Total | 13,470.96 |
| | | Fund Summary: Fund 01 | 13,470.96 |

Transmittal Number: 21000020-0 AUDIT

| | | | |
|--------------|--------------------------------|-----------------------|----------|
| CL200062-001 | ATKINSON, ANDELSON, LOYA ,RUUD | | 6,370.00 |
| | | Transmittal Total | 6,370.00 |
| | | Fund Summary: Fund 01 | 6,370.00 |

Transmittal Number: 21000020-0

| | | | |
|--------------|----------------------------|-----------------------|--------|
| PO210047-001 | LEARNING WITHOUT TEARS | | 408.92 |
| PO210064-001 | HIGH DESERT AIR DUCTOR LLC | | 343.00 |
| | | Transmittal Total | 751.92 |
| | | Fund Summary: Fund 01 | 751.92 |

Transmittal Number: 21000021-0

| | | | |
|--------------|----------------------------|-----------------------|-----------|
| CL200078-003 | SELF-INSURED SCHOOLS OF CA | | 84,870.39 |
| | | Transmittal Total | 84,870.39 |
| | | Fund Summary: Fund 01 | 84,870.39 |

**BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT**

55 Trona Joint Unified School District

Fiscal Year: 2021

Transmittal Number: 21000022-0 AUDIT

| Reference | Vendor | Description | Amount |
|--------------------------|---------------------|--------------------------------|-----------------|
| PO210071-001 | KERN AUTO PARTS INC | PARTS FOR DISTRICT VEHICLES FY | 4.79 |
| PO210071-002 | KERN AUTO PARTS INC | PARTS FOR DISTRICT VEHICLES FY | 513.60 |
| PO210072-001 | KERN AUTO PARTS INC | PARTS FOR BUSES FY 20/21 | 1,333.27 |
| PO210082-001 | PURCHASE POWER | POSTAGE FY 20/21 | 4,573.93 |
| Transmittal Total | | | 6,425.59 |
| Fund Summary: | | | Fund 01 |
| | | | 6,425.59 |

Transmittal Number: 21000022-0

| | | | |
|--------------------------|-------------------------------|--------------------------------|-----------------|
| PO210039-002 | GRAINGER INDUSTRIAL SUPPLY | MAINTENANCE SUPPLIES FY20/21 | 35.68 |
| PO210061-001 | TEL-TEC SECURITY SYSTEMS INC. | SECURITY ALARM SYSTEM FY 20/21 | 30.00 |
| PO210061-002 | TEL-TEC SECURITY SYSTEMS INC. | SECURITY ALARM SYSTEM FY 20/21 | 945.00 |
| PO210086-001 | WASTE MANAGEMENT | DUMPSTER SERVICE FY 20/21 | 2,030.16 |
| Transmittal Total | | | 3,040.84 |
| Fund Summary: | | | Fund 01 |
| | | | 3,040.84 |

**Transmittal Number: 21000023-0 AUDIT
CL200094-001 A & I REPROGRAPHICS**

| | | | |
|--------------------------|--|--|-----------------|
| Transmittal Total | | | 1,293.00 |
| | | | 1,293.00 |
| Fund Summary: | | | Fund 01 |
| | | | 1,293.00 |

Transmittal Number: 21000023-0

| | | | |
|--------------------------|--------------------------------|--------------------------------|------------------|
| CL200093-001 | SOUTHERN CALIFORNIA EDISON INC | 2020 VIRTUAL TRAINING | 9,676.25 |
| PO210031-001 | SMALL SCHOOL DISTRICT ASSOCIAT | MAINTENANCE SUPPLIES FY20/21 | 225.00 |
| PO210039-003 | GRAINGER INDUSTRIAL SUPPLY | MAINTENANCE SUPPLIES FY20/21 | 67.59 |
| PO210039-004 | GRAINGER INDUSTRIAL SUPPLY | CUSTODIAL SUPPLIES FY 20/21 | 133.79 |
| PO210059-001 | WAXIE | FUEL FOR DISTRICT VEHICLES FY | 2,960.27 |
| PO210060-001 | BECK OIL INC. | HEATING AND COOLING REPAIRS FY | 65.62 |
| PO210064-002 | HIGH DESERT AIR DUCTOR LLC | TB TEST FY 20/21 | 343.00 |
| PO210084-001 | SOUTHERN SIERRA MEDICAL CLINIC | TB TEST FY 20/21 | 30.00 |
| PO210084-002 | SOUTHERN SIERRA MEDICAL CLINIC | BOTTLED WATER DELIVERY FY 20/2 | 30.00 |
| PO210088-001 | SPARKLETT'S | | 39.98 |
| Transmittal Total | | | 13,571.50 |
| Fund Summary: | | | Fund 01 |
| | | | 13,571.50 |

Total Number Of References: 118 Transmittal Count: 33 Grand Total: 550,695.54

**BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT**

55 Trona Joint Unified School District

Fiscal Year: 2021

The above Payable transactions have been issued in accordance with the District's policies and procedures.
It is recommended that the Board of Trustees approve them.

Authorized Agent

Board Approval



OCCUPATIONAL HEALTH EXAM
MEMORANDUM OF UNDERSTANDING

SCOPE: **Ridgecrest Regional Hospital Occupational Health Clinic and Trona Joint Unified School District** enter into this memorandum of understanding as of July 28, 2020. Ridgecrest Regional Hospital Occupational Health Clinic shall furnish all supplies and services required to perform the health screenings and occupational medical services in accordance with the attachment A below which reflect pricing and services:

1. All services in attachment A shall be rendered at the RRH Occupational Health Clinic located at 409 Drummond Ave, Ridgecrest, CA 93555
2. **RRH Occupational Health Clinic and Trona Joint Unified School District**, will mutually agree on appointment dates and times for the performance of the tests of referred employees.
3. Occupational Health Clinic shall perform the requested services and furnish results. All results will be mailed to:

4. **Trona Joint Unified School District** will make full payment at the rates called for in attachment A directly to Ridgecrest Regional Hospital, at 1081 N. China Lake Blvd, Ridgecrest, CA 93555 within 30 days of invoice. RRH Occupational Health Clinic will mail invoice to (please fill out if different than mailing address):

5. This MoU has an initial one-year term and shall automatically renew in successive one (1) year terms unless either party gives thirty (30) days prior written notice to the other party of its intention to terminate.

6. Changes may be made to this MoU by mutual consent of the parties. Changes shall be documented.
7. The MoU is not a contractual document and does not impose any legal obligation on any party. The overall relationship described by the MoU is a voluntary arrangement. The MoU is independent of any other agreements signed by or between the organizations concerned.

Trona Joint Unified School District

Signed: _____ Date: _____

Email: _____ Phone: _____

Fax: _____

Ridgecrest Regional Hospital

Occupational Health Clinic

Signed: _____ Date: _____



Attachment A – Procedure Pricing

Organization Name: **Trona Joint Unified School District**

| Item | Cost |
|--------------|-------------|
| TB Test | \$34 |
| | |
| Total | \$34 |

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Trona Joint Unified School District

SCHOOL DISTRICT

Government Code Section 3547.5: **Before** a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

(This information is pulled from the SUMMARY section of this file which should be completed FIRST)

MAJOR PROVISIONS OF PROPOSED AGREEMENT WITH THE

Trona Classified Employees Association

BARGAINING UNIT

To be acted upon by the Governing Board at its meeting on

08/13/20

A. PERIOD OF AGREEMENT:

The proposed bargaining agreement covers the period beginning and ending
for the following fiscal years **2020-21**

07/01/20

06/30/21

2020-2021

B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)

The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current Year Costs Before Agreement

\$2,145,358.00

2. Current Year Costs After Agreement

\$2,153,548.00

3. Total Cost Change

\$8,190.00

4. Percentage Change

0.38%

5. Value of a 1% Change

\$17,656.88

C. PERCENTAGE SALARY CHANGE FOR AVERAGE, REPRESENTED EMPLOYEE

The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average, represented employee under this proposed agreement:

1. Salary Schedule change

(% Change To Existing Salary Schedule)

(% change for one time bonus/stipend or salary reduction)

2. Step & Column

(Average % Change Over Prior Year Salary Schedule)

4.0%

3. TOTAL PERCENTAGE CHANGE FOR THE
AVERAGE, REPRESENTED EMPLOYEE

4%

4. Change in # of Work Days (+/-) Related to % Change

5. Total # of Work Days to be provided in Fiscal Year

183

6. Total # of Instructional Days to be provided in Fiscal Year
(applicable to Certificated BU agreements only)

180

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Trona Joint Unified School District

SCHOOL DISTRICT

D. PERCENTAGE BENEFITS CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:

| | | |
|----|-----------------------------------|---------------------|
| 1. | Cost of Benefits Before Agreement | \$926,072.00 |
| 2. | Cost of Benefits After Agreement | \$934,262.00 |
| 3. | Percentage Change in Total Costs | 0.88% |

E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

| | | |
|----|---|------------------------|
| 1. | Based On Total Expenditures and Other Uses in the General Fund of: | \$10,355,419.10 |
| 2. | Percentage Reserve Level State Standard for District: | 5.0% |
| 3. | Amount of State Minimum Reserve Standard: | \$517,770.96 |

SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:

GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)

| | | |
|----|---|-----------------------|
| 4. | Reserve for Economic Uncertainties (Object 9789) | \$517,770.96 |
| 5. | Unassigned/Unappropriated (Object 9790) | \$1,625,769.05 |
| 6. | Total Reserves: (Object 9789 + 9790) | \$2,143,540.00 |

SPECIAL RESERVE FUND (Fund 17, as applicable)

| | | |
|----|---|--|
| 7. | Reserve for Economic Uncertainties (Object 9789) | |
|----|---|--|

TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:

| | | |
|--|--|-----------------------|
| 8. | General Fund & Special Reserve Fund: | \$2,143,540.00 |
| 9. | Percentage of General Fund Expenditures/Uses | 20.70% |
| Difference between District Reserves and Minimum State Requirement | | \$1,625,769.05 |

**FORM FOR PUBLIC DISCLOSURE
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Trona Joint Unified School District

SCHOOL DISTRICT

F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS

20-21; 0.00%, 21-22; 0.00%, 22-23; 0.00%

G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS

The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

Only \$750,000 of Royalties Revenues budgeted in all years

H. NARRATIVE OF AGREEMENT

In the subsequent years, H&W were calculated using a percentage change from 19-20 to 20-21. | Cal PERS percentages are as follows: 2020-21=20.70%; 2020-21=22.84%; 2021-22=25.80%.

I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT

The following source(s) of funding have been identified to fund the proposed agreement

LCFF, Royalties and categorical funding will cover the cost of this agreement. This Agreement includes a provision for reopening contract negotiations should Royalties revenues fall below \$2.7 million at June 30 of prior fiscal year.

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Trona Joint Unified School District

SCHOOL DISTRICT

CERTIFICATION

To be signed by the District Superintendent AND Chief Business Official when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.

Districts with a Qualified or Negative Certification: Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review 10 days prior to the board meeting that will ratify the agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirements of AB 1200, AB 2756 and GC 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.


District Superintendent - signature

8/7/2020

Date


Chief Business Official- signature

8/2/2020

Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on 8/13/2020 took action to approve the proposed Agreement with the Trona Classified Employees Association Bargaining Unit.

President, Governing Board
(signature)

Date

9/20/2019

Good Morning Mr. Tomes,

The Trona Joint Unified School District and American Red Cross are currently partners for purposes of disaster sheltering in the Trona/Ridgecrest area. At periodic intervals we need to update our Facility Use Agreement, mainly to be sure we have current contact information. It has been 5 years since this was last done and I would be grateful if you would review the attached updated Agreement. If it appears satisfactory please complete the first page, initial pages 2 and 3, and sign page 4 (both copies). *Please be sure to provide cell phone contact numbers on the Contact List on page 5.* Return one copy to me, keeping one copy for yourself (self-addressed envelope enclosed).

There have been some minor changes since our last Agreement. Specifically, in addition to using your facilities for sheltering, we are asking you to also consider letting us use them if needed as a possible Operations Service Center and/or storage site, etc. during local disasters. This is completely at your discretion.

If you have any further questions please feel free to give me a call or set up an appointment to discuss this in person. I am always available.

Thanks,



Tom Elder, Facilities Associate
American Red Cross
PO Box 400051 Hesperia, CA 92340-0051
760-475-0843

Darik
Let's talk
Keith



The American National Red Cross ("Red Cross"), a non-profit corporation chartered by the United States Congress, provides services to individuals, families and communities when disasters strike. The disaster relief activities of the Red Cross are made possible by the American public who support the Red Cross with generous donations. The Red Cross's disaster services are also supported by facility owners who permit the Red Cross to use their buildings as shelters and other service delivery sites for disaster victims. This agreement is between the Red Cross and a facility owner ("Owner") so the Red Cross can use the facility to provide services during a disaster. This agreement only applies when Red Cross requests use of the facility and is managing the activity at the facility.

Parties and Facility

Owner:

| | |
|---|-------------------------------------|
| Full Name of Owner | Trona Joint Unified School District |
| Address | 83600 Trona Rd. Trona, CA 93562 |
| 24-Hour Point of Contact Name and Title Work Phone Cell Phone | |
| Address for Official Notices (only if different from above address) | |

Red Cross:





| | |
|--|---|
| Chapter Name | American Red Cross Serving San Bernardino County |
| Chapter Address | 10600 Trademark Pkwy, Rancho Cucamonga, CA 91730 |
| 24-Hour Point of Contact Name and Title Work Phone Cell Phone | Erin Fox, Disaster Program Manager 909-481-2835 (work) 909-518-7332 (cell) |
| Address for Official Notices | American Red Cross, Disaster Cycle Services Logistics, 8550 Arlington Blvd., Fairfax, VA 22031 |

Facility:

| |
|--|
| Insert name and complete street address of building or, if multiple buildings, write "See attached facility list," and attach facility list, including complete street address of each building that is part of this agreement. If the Red Cross will use only a portion of a building, then describe the portion of the building that the Red Cross will use. |
| Trona High School 83600 Trona Rd. Trona, CA 93562 Trona Elementary School 83600 Trona Rd. Trona, CA 93562 |

Terms and Conditions

1. **Use of Facility:** Upon request and if feasible, Owner will permit the Red Cross to use and occupy the Facility on a temporary basis to conduct emergency, disaster-related activities. The Facility may be used for the following purposes (both parties must initial all that apply):

| Facility Purpose | Owner Initials | Red Cross Initials |
|---|----------------|---|
| Service Center (Operations, Client Services, or Volunteer Intake) | |  |
| Storage of supplies | |  |
| Parking of vehicles | |  |
| Disaster Shelter | |  |

2. **Facility Management:** The Red Cross will designate a Red Cross official to manage the activities at the Facility ("Red Cross Manager"). The Owner will designate a Facility Coordinator to coordinate with the Red Cross Manager regarding the use of the Facility by the Red Cross.
3. **Condition of Facility:** The Facility Coordinator and Red Cross Manager (or designee) will jointly conduct a survey of the Facility before it is turned over to the Red Cross. They will use the first page of the Red Cross's **Facility/Shelter Opening/Closing Form** to record any existing damage or conditions. The Facility Coordinator will identify and secure all equipment in the Facility that the Red Cross should not use. The Red Cross will exercise reasonable care while using the Facility and will not modify the Facility without the Owner's express written approval.
4. **Food Services** (*This paragraph applies only when the Facility is used as a shelter or service center.*): Upon request by the Red Cross, and if such resources are available, the Owner will make the food service resources of the Facility, including food, supplies, equipment and food service workers, available to feed the shelter occupants. The Facility Coordinator will designate a Food Service Manager to coordinate meals at the direction of and in cooperation with the Red Cross Manager. The Food Service Manager will establish a feeding schedule and supervise meal planning and preparation. The Food Service Manager and Red Cross Manager will jointly conduct a pre-occupancy inventory of the food and food service supplies before the Facility is turned over to the Red Cross. When the Red Cross vacates the Facility, the Red Cross Manager and Facility Coordinator or Food Service Manager will conduct a post-occupancy inventory of the food and supplies used during the Red Cross's activities at the Facility.
5. **Custodial Services** (*This paragraph applies only when the Facility is used as a shelter or service center.*): Upon request of the Red Cross and if such resources are available, the Owner will make its custodial resources, including supplies and workers, available to provide cleaning and sanitation services at the Facility. The Facility Coordinator will designate a Facility Custodian to coordinate the these services at the direction of and in cooperation with the Red Cross Manager.
6. **Security/Safety:** In coordination with the Facility Coordinator, the Red Cross Manager, as he or she deems necessary and appropriate, will coordinate with law enforcement regarding any security and safety issues at the Facility.
7. **Signage and Publicity:** The Red Cross may post signs identifying the Facility as a site of Red Cross operations in locations approved by the Facility Coordinator. The Red Cross will remove such signs when the Red Cross concludes its activities at the Facility. The Owner will not issue press releases or other publicity concerning the Red Cross's activities at the Facility without the written consent of the Red Cross Manager. The Owner will refer all media questions about the Red Cross activities to the Red Cross Manager.

8. **Closing the Facility:** The Red Cross will notify the Owner or Facility Coordinator of the date when the Red Cross will vacate the Facility. Before the Red Cross vacates the Facility, the Red Cross Manager and Facility Coordinator will jointly conduct a post-occupancy inspection, using the second page of the *Shelter/Facility Opening/Closing Form*, to record any damage or conditions.
9. **Reimbursement:** Subject to the conditions in paragraph 10(e) below, the Red Cross will reimburse the Owner for the following:
- a. *Damage to the Facility or other property of Owner, reasonable wear and tear excepted, resulting from the operations of the Red Cross. Reimbursement for facility damage will be based on replacement at actual cash value. The Red Cross, in consultation with the Owner, will select from bids from at least three reputable contractors. The Red Cross is not responsible for storm damage or other damage caused by the disaster.*
 - b. *Reasonable costs associated with custodial and food service personnel and supplies which would not have been incurred but for the Red Cross's use of the Facility. The Red Cross will reimburse at per-hour, straight-time rate for wages actually incurred but will not reimburse for (i) overtime or (ii) costs of salaried staff.*
 - c. *Reasonable, actual, out-of-pocket costs for the utilities indicated below, to the extent that such costs would not have been incurred but for the Red Cross's use of the Facility. (Both parties must initial all utilities that may be reimbursed by the Red Cross):*

| | Owner Initials | Red Cross Initials |
|----------------|----------------|--------------------|
| Water | | <i>[Signature]</i> |
| Gas | | <i>[Signature]</i> |
| Electricity | | <i>[Signature]</i> |
| Waste Disposal | | <i>[Signature]</i> |

- d. The Owner will submit any request for reimbursement to the Red Cross within 60 days after the occupancy of the Red Cross ends. Any request for reimbursement must be accompanied by supporting invoices. Any request for reimbursement for personnel costs must be accompanied by a list of the personnel with the dates and hours worked.
 - e. If the disaster is a Federally-declared disaster and Owner is a municipal or state government entity, then the Owner will work with appropriate emergency management agencies to seek cost reimbursement through the Federal Emergency Management Agency's program for administering Public Assistance Category B under the Robert T. Stafford Act. The Red Cross is not obligated to reimburse the Owner for costs covered by Public Assistance Category B.
10. **Insurance:** The Red Cross shall carry insurance coverage in the amounts of at least \$1,000,000 per occurrence for Commercial General Liability and Automobile Liability. The Red Cross shall also carry Workers' Compensation coverage with statutory limits for the jurisdiction within which the facility is located and \$1,000,000 in Employers' Liability.
11. **Indemnification:** The Red Cross shall defend, hold harmless, and indemnify Owner against any legal liability, including reasonable attorney fees, in respect to claims for bodily injury, death, and property damage arising from the negligence of the Red Cross during the use of the Facility.
12. **Term:** The term of this agreement begins on the date of the last signature below and ends 30 days after written notice by either party.



The American National Red Cross

Owner (Legal Name)

(Legal Name)

By (Signature)

By (Signature)

Name (Printed)

Name (Printed)

Title

Title

Date

Date



Partner Emergency Contact Update Form

At periodic intervals the American Red Cross reviews our Partner contact information to insure rapid access to our emergency facilities in the event of need. Would you please take a minute and provide current up to date information? **Please be especially sure to include personal cell phone contact numbers for our emergency use only.**

American Red Cross: Tom Elder, Facilities Lead
Phone/Email: 760-475-0843 telder321@gmail.com

Facility/Site Name: Trona Joint Unified School Distrct
Phone: 760-372-2861

Point of Contact to Name: _____
Authorize Use of Title: _____
Facility Office phone: _____
Cell phone: _____

Point of Contact to Name: _____
Open Facility Title: _____
Office phone: _____
Cell phone: _____

Alternate Point of Name: _____
Contact Title: _____
Office phone: _____
Cell phone: _____

← / 🏠 (<https://www.acsa.org/index.php>) / Professional Learning (<https://www.acsa.org/Professional-Learning>) / Conferences

Conferences

ACSA's conferences are high-energy annual events designed to revitalize school leaders and give them access to the tools and information they need to be successful. Conferences are held throughout California, and content is built to respond to current trends and issues in education.

2020 Conferences

- CANCELLED: NASS Leadership & Advocacy Conference | Washington, D.C. (<https://www.acsa.org/Professional-Learning/Conferences/nass-leadership-conference>)
- Women in School Leadership Forum | Huntington Beach, CA | Sept. 23-25 (<https://www.acsa.org/Professional-Learning/Conferences/womensforum>)
- Personnel Institute | Virtual Event | Sept. 29-Oct. 1 (<https://cvent.me/ZQzXP0>)
- Leadership Summit | San Diego, CA | Nov. 5-7 (<https://www.acsa.org/Professional-Learning/Conferences/leadership-summit>)

2021 Conferences

- Negotiators' Symposium | San Diego, CA | Jan. 20-22 (<https://www.acsa.org/Professional-Learning/Conferences/negotiators-symposium>)
- Superintendents' Symposium | Monterey, CA | Jan. 27-29 (<https://www.acsa.org/Professional-Learning/Conferences/superintendents-symposium>)
- Every Child Counts Symposium | Anaheim, CA | Feb 3-5 (<https://www.acsa.org/Professional-Learning/Conferences/every-child-counts-symposium>)
- Sisterhood Leadership Symposium | Alhambra, CA | May 15 (<https://www.acsa.org/Professional-Learning/Conferences/sisterhood-leadership-symposium>)
- Principals' Summer Institute | UCLA | Tentative dates: June 20-26 (<http://acsa.org/Educational-Services/Conferences/summerprograms>)
- New & Aspiring Principals' | UCLA | Tentative dates: June 21-25 (<http://acsa.org/Educational-Services/Conferences/summerprograms>)

(<https://www.acsa.org/Professional-Learning/Conferences/negotiators-symposium>)

Classified Educational Leaders Institute

ACSA's annual CEL Institute is specifically designed for classified education leaders in all areas of management, including business/fiscal services, human resources/personnel, maintenance/operations, custodial, technology, facilities, student services/instructional, including confidential and administrative assistants. It is an opportunity to share information and best practices, as well as learn about issues that impact education.

Read more (<https://www.acsa.org/Professional-Learning/Conferences/classifiedInstitute>)

Every Child Counts Symposium

ACSA's Student Services and Special Education Council presents this world-class learning event each year, featuring exciting workshops, informative keynotes and opportunities for skill development and networking. The event is designed for both beginning and veteran educational leaders and focuses on the latest in the field of student services and special education.

Read more (<https://www.acsa.org/Professional-Learning/Conferences/every-child-counts-symposium>)

Leadership Summit

The Leadership Summit is ACSA's premier professional development event. This annual gathering of educators at all levels of administration is a celebration of the profession. For 2.5 days, this event provides opportunities for invaluable networking and offers professional development on current critical leadership and educational issues.

Read more (<https://www.acsa.org/Professional-Learning/Conferences/leadership-summit>)

Lead 3.0 Symposium

The Leadership 3.0 Symposium is a collaborative effort of ACSA, Computer Using Educators and Technology Information Center for Administrative Leadership. It is truly "for administrators, by administrators." The annual symposium features keynote presentations, concurrent sessions and several pre-conference workshops and seminars.

Read more (<http://www.lead3.org/>)

NASS Leadership Conference

The NASS Leadership & Advocacy Conference is intended to provide a premier professional development event created solely for superintendents, deputy, associate and assistant superintendents. This annual conference will serve not only as a celebration of the profession, but will also provide networking opportunities and professional development on critical educational issues of high interest for our nation's superintendents.

Read more (<https://www.acsa.org/Educational-Services/Conferences/nass-superintendents-conference>)

Negotiators' Symposium

Having a well-trained and informed negotiation team provides the framework upon which school change and student academic success is built. Those working in the field of negotiations need to keep their skills sharp while staying abreast of the latest law and policy related to their work.

Read more (<https://www.acsa.org/Professional-Learning/Conferences/negotiators-symposium>)

Institute for New & Aspiring Principals

Summer Residential Program @ UCLA

This program is designed for educators new to the profession, or those hoping to enter the field of leadership. It provokes and ultimately fosters a life commitment to the calling of teaching and learning. It is designed to lead participants into focusing their resolve to deepen their practice and continue their journey up the career ladder.

Read more (<http://acsa.org/Educational-Services/Conferences/summerprograms>)

Principals' Summer Institute

Summer Residential Program @ UCLA

This annual event at UCLA is an intensive, multi-day event designed to support school site leaders in their work. Providing opportunities to meet in a stimulating and supportive setting, this is the place to examine crucial school reform topics. Led by experienced, knowledgeable leaders, the program offers invaluable days of personal reflection.

Read more (<http://acsa.org/Educational-Services/Conferences/summerprograms>)

Personnel Institute

Appealing to those in all areas of human resources as well as those who are aspiring to move into the field, the ACSA Personnel Institute is one of our more popular professional development events. The presenters are a well-respected mix of practitioners, consultants and attorneys. This three-day event offers interactive workshop sessions providing information on a variety of current issues confronting human resources administrators.

Read more (<https://www.acsa.org/Educational-Services/Conferences/personnel-institute>)

Superintendents' Symposium

This annual event brings school leaders from around the state together for an invaluable two and a half days of professional learning, networking and advocacy. This is the best time to look at the governor's budget and for superintendents to get together to review the state-of-the-state and the state-of-the-district. That's essential, but more than ever before it is time for superintendents to lead a movement to restore California schools to their once held rank of the best in the nation. A focus will be on integrating technology into curriculum and professional development in a digital world.

Read more (<https://www.acsa.org/Professional-Learning/Conferences/superintendents-symposium>)

Women in School Leadership Forum

Women are underrepresented in all areas of school leadership. Let's work together to level the playing field. The Women in School Leadership Forum is the premier networking and educational experience designed to engage, enlighten and empower women education leaders from across the country. This joint collaborative event hosted by ACSA and AASA is sure to be a powerful experience for all participants

Read more (<https://www.acsa.org/Educational-Services/Conferences/womensforum>)

(tel:8006082272)

Quick Links

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CONNECTING THE DOTS

MeTEOR Education, LLC
690 NE 23rd Avenue
Gainesville, FL 32609
www.meteoreducation.com

*****DRAFT*** PRICES ARE NOT FINAL AND MAY CHANGE *****

Customer Quick Quote (Quote #70976-00)

Prepared For:
Trona Joint Union School District
83600 Trona RD
Trona, CA 93562

Site:
Trona Joint Union School District
83600 Trona RD
Trona, CA 93562

| Quote ID | Terms | Quote Contact | Site Contact |
|------------------------|--|--|--|
| 70976-00 08/06/2020 | Net 30 Days Prices Good Through 09/05/2020 | Kevin Mack / cell: 7143214399 / kmack@meteoreducation.com | Darik McCuller / 7606083414 / dmccullar@tjusd.net |

| Torrance USD - Classroom Office Furniture - IRONWOOD Installed #10-04.09.19 | | Discount: Net% | Install: NET | Shipping and Handling: 0% |
|--|--|-------------------|-----------------|------------------------------|
|--|--|-------------------|-----------------|------------------------------|

| No. | Qty. | Model No. / Description | List Price | Your Price | Ext. Price |
|-----|------|--|------------|-------------------|-------------|
| 1 | 10 | 2040-CLX-59714 GENERAL STORAGE MOBILE * 22"D x 36"W x 66"H * Closed/Locked * One fixed shelf * Three adj. shelves * 5" casters (2 locking) * IW std. TFL w/3mm PVC Edge: Please Specify Standard Option (qty 1 each) (srp \$.00) Laminate: Please Specify Standard Option (qty 1 each) (srp \$.00) | \$1.00 | \$1,474.29 | \$14,742.90 |

IRONWOOD Subtotal: \$14,742.90

| | |
|----------------------------|----------------------|
| | Quote Totals: |
| Product: | \$14,742.90 |
| Install: | \$0.00 |
| [PF-] Sales Tax at 7.750%: | \$1,142.57 |
| Total: | \$15,885.47 |

Pricing includes delivery*****DRAFT*** PRICES ARE NOT FINAL AND MAY CHANGE *****

All pricing and lead times are based on the information (color options, finishes, etc.) supplied to MeTEOR at the time a purchase order is received. Changes could result in a possible delay of order and/or additional costs.

By submitting a purchase order to MeTEOR, Customer accepts our offer and agrees to be bound by the attached terms and conditions. Prices are good for 30 days from date of quote. Prices good through 09/05/2020.

I have verified that all products, quantities, specifications and colors on this quote are correct.

Signature

Date



CONNECTING THE DOTS

MeTEOR Education, LLC
690 NE 23rd Avenue
Gainesville, FL 32609
www.meteorededucation.com

*****DRAFT*** PRICES ARE NOT FINAL AND MAY CHANGE *****

Prepared For:
Trona Joint Union School District
83600 Trona RD
Trona, CA 93562

Site:
Trona Joint Union School District
83600 Trona RD
Trona, CA 93562

| Quote ID | Terms | Quote Contact | Site Contact |
|------------------------|--|--|--|
| 70976-00 08/06/2020 | Net 30 Days Prices Good Through 09/05/2020 | Kevin Mack / cell: 7143214399 / kmack@meteorededucation.com | Darik McCuller / 7606083414 / dmccullar@tjusd.net |

TERMS AND CONDITIONS OF SALE

Within these Terms and Conditions of Sale the "Company" shall be deemed to mean MeTEOR Education. Should any product be purchased under a bid or contract with terms and conditions different from those contained herein, the terms of said bid or contract shall supersede or augment the following. If customer purchase order includes terms different than the terms listed below, terms will be reviewed for acceptance by the Company.

GENERAL SALES POLICY: No order in process of production, or product other than standard, is subject to cancellation, delivery deferment, or specification change without the written acceptance of the Company.

The Company must be in receipt of an authorized written purchase order prior to an order being processed. MeTEOR Education reserves the right to refuse purchase orders if the terms and conditions of such orders are contrary to these Terms and Conditions of Sale. Purchase Orders should be emailed to orders@meteorededucation.com or mailed to MeTEOR Education at 690 NE 23rd Avenue, Gainesville, FL, 32609. All orders are subject to the approval of the Company's credit control department and the terms and conditions relating to the granting of such credit facilities.

First-time orders from non-publicly funded entities must be paid in full at the time of order unless prior arrangements have been agreed with the Company's credit control department. Preferred payment options are check for EFT. Credit terms may be granted by the Company and will apply to subsequent orders. All credit terms granted by the Company are subject to the Company's terms and conditions for the granting of such facilities and may be reviewed and changed from time to time solely at the Company's discretion.

Any order over \$5,000 for a prepay vendor, will require prepayment from customer. A list of prepay vendors is available upon request.

RETURNED GOODS: Returned goods will only be accepted under a Return Authorization number (RA) issued by the Company. Accepted Returns may be subject to re-stocking and handling fees and any additional freight costs. Special order or custom made products may not be returned.

CANCELLED ORDERS: Cancelled orders may be subject to fees associated with completed work including, but not limited to, design, order processing, and manufacturing.

ORDER CHANGES: Any change to your order must be in a written change order.

TAXES: Excise, sales, occupation, use, or other tax imposed upon the distributor will be additional to the sales price unless otherwise noted on the purchase order. For tax exempt entities, tax exempt form must be on file with the Company before purchase order is processed or the Company must, by law, charge appropriate sales tax.. If applicable, please submit your sales tax exemption ID on the purchase order to ensure proper billing.

BONDING: Performance and payment bonds are available for a fee and are not included in quoted price unless clearly noted. If bonding is needed, cost will be 1.5%* of total quoted amount. *Fee percentage is subject to change.

TERMS: MeTEOR Education will invoice customer upon delivery. Terms are net 30 days unless otherwise agreed prior to the acceptance of the order. Customer agrees to pay 18% annual interest, or \$50 per month, whichever is greater, on the balance of any late payment.

DROP-SHIP OR INSIDE DELIVERY ONLY:

- Freight damage must be reported to the Company within 48 hours of delivery. It is important to note any crushed or damaged packaging, discolored packaging (indicating water damage), or anything that looks as if it has been reopened or repackaged. All packages should be opened and products inspected within 48 hours of receipt. Upon discovery of any damage or shortage, the Company's Service Department must be notified at 1-800-699-7516.
- The Carrier will produce a Bill of Lading for signature acknowledging receipt. Please ensure the number of cartons/items received match the bill of lading as well as the work order. Any shortages should be annotated on THE BILL OF LADING NEXT TO YOUR SIGNATURE and immediately reported to the Company's Traffic Office on 1-800-699-7516. The acknowledged Bill of Lading is deemed to be proof of delivery and the Company will issue its invoice(s) for payment. Any unauthorized assessorial charges will not be paid for.

INSTALLED PRODUCT & SERVICES: Product to be installed will be delivered and installed at the address notified in the purchase order unless previous arrangements have been agreed. Upon the delivery of product to the specified location MeTEOR Education will invoice the customer in the amount of product delivered with the appropriate proof of delivery (bill of lading, manufacturer packing list, or work order). All placement and assembly will be verified by signature confirmation that items have been assembled, set in place, and are in good condition. All installation and delivery charges (above product invoices) will be billed upon receipt of final verification by customer signature on completed work orders. MeTEOR Education will also provide a complete Master Invoice summarizing all invoices at that time at the customer's request. Any damage must be noted on the separate service request form provided by the installer, a copy of which will be made available for customer records. Services will be delivered to staff/personnel at the address notified in the purchase order unless previous arrangements have been agreed. Services may be provided prior to, during and/or after delivery of product. Any associated services pertaining to this agreement are good for a period of up to one-year from the initial delivery date of product.

WARRANTY: All products carry their manufacturer's standard warranty. Please contact your local representative for details.