

**TRONA JOINT UNIFIED SCHOOL DISTRICT**  
**Trona, California 93562**

**Thursday, August 9, 2018**  
**Closed/Regular Session**  
**LIBRARY • 4:30/6:00 p.m.**

**AGENDA**

**1. CALL TO ORDER**

**2. PUBLIC COMMENT**

*Persons desiring to address the Board on any Closed Session item may make a request to do so at this time. Three minutes will be allocated such person at the time he/she speaks. Please raise your hand and wait to be recognized by the President, then move to the microphone and state your name for the record.*

**3. CLOSED SESSION**

*As provided by Government Code Section 54950 et seq., the Board may meet in Closed Session during the official portion of the meeting for consideration of agenized items on student discipline, litigation, property negotiation, employment matters, etc.*

**PENDING LITIGATION**

GC §54954.5

**PERSONNEL**

GC §54957

Management

**4. INTRODUCTORY PROCEDURES (6:00 p.m.)**

- A. Pledge of Allegiance
- B. Approval of Agenda
- C. Report of Closed Session
- D. Board Member Comments
- E. TTA Report
- F. TCEA Report
- G. Superintendent's Report

H. Additional Reports

**5. PUBLIC COMMENT**

*Persons desiring to address the Board about matters on the agenda or other school related matters may make a request to do so at this time. Three minutes will be allocated such person at the time he/she speaks. Please raise your hand and wait to be recognized by the President, then move to the microphone and state your name for the record.*

**6. CONSENT CALENDAR – General Guidelines**

*Certain items require legal review/approval by the Board. Other items are for information/ review or approval. When Board members have questions about items included in the consent list, these items will be pulled out of this group and considered separately. The Superintendent recommends approval: (ACTION)*

1	PAYROLL WARRANTS:	
	Cert. Contract Payroll Warrants & EFT's	\$132,892.49
	Class. Contract Payroll Warrants & EFT's	\$16,974.13
	Certificated Hourly/Daily Payroll – Warrants	2.165.05
	Class. Hourly/Daily Payroll Warrants & EFT's	9.00
	SUBTOTAL	\$
	Minus Worker's Comp. Reimbursement	\$0.00
	<b>TOTAL</b>	\$
2	District Cash Receipts as of July 31, 2018	\$309,251.18
3	Accounts Receivable Transaction Report as of July 31, 2018	\$280,090.421
4	Revolving Cash Fund Report for July 31, 2018	\$0.00
5	Accounts Payable Batch #001 through #0057	1,527,816.17
6	Purchase Orders	1,328,839.80
7	Budget Transfers	\$0.00
8	Royalties Received	292,660.55

**7. PERSONNEL**

- A. DISCUSSION/ACTION – The Superintendent recommends approval of a Substitute Paraprofessional

- B. DISCUSSION/ACTION – The Superintendent recommends approval of a Substitute Paraprofessional  
PERSONNEL - PAGE 1
- C. DISCUSSION/ACTION – The Superintendent recommends approval of a Substitute Paraprofessional  
PERSONNEL - PAGE 1
- D. DISCUSSION/ACTION – The Superintendent recommends approval of a Substitute Paraprofessional  
PERSONNEL - PAGE 1
- E. DISCUSSION/ACTION – The Superintendent recommends approval of a Second Grade Teacher  
PERSONNEL - PAGE 1
- F. DISCUSSION/ACTION – The Superintendent recommends approval of a High School Math Teacher.  
PERSONNEL - PAGE 1
- G. DISCUSSION/ACTION – The Superintendent recommends approval of an Assistant Coach – Varsity Football  
PERSONNEL - PAGE 1
- H. DISCUSSION/ACTION – The Superintendent recommends approval of an Assistant Coach – Varsity Football  
PERSONNEL - PAGE 1
- I. DISCUSSION/ACTION – The Superintendent recommends approval of an Assistant Coach – Varsity Football  
PERSONNEL - PAGE 1
- J. DISCUSSION/ACTION – The Superintendent recommends approval of an Assistant Coach – Varsity Football  
PERSONNEL - PAGE 1

## **8. BUSINESS**

- A. DISCUSSION/ACTION – The Superintendent recommends approval of Computer Tech. Job Description.
- B. DISCUSSION/ACTION – The Superintendent recommends approval of County Form 2C.

- C. DISCUSSION/ACTION – The Superintendent recommends approval of Requisition from ASB.
- D. DISCUSSION/ACTION: – The Superintendent recommends approval of Declaration of Need.
- E. DISCUSSION/ACTION – The Superintendent recommends approval of Trona High School's Master Schedule.
- F. DISCUSSION/ACTION – The Superintendent recommends approval of Avid Training and expenses, San Diego.
- K. DISCUSSION/ACTION – The Superintendent recommends approval to begin exploring the proposal for a High School Dance Team
- L. DISCUSSION/ACTION – The Superintendent recommends approval of Leighton's Consulting Contract.
- M. DISCUSSION/ACTION – The Superintendent recommends approval of IES Contract's (PROP 39) Payment.
- N. DISCUSSION/ACTION – The Superintendent recommends approval of a SBCSS Agreement No. 17/18-0196 and Invoice.
- O. DISCUSSION/ACTION – The Superintendent recommends approval of SBCSS School Board Association Membership 2018-2019 and Fees.
- P. DISCUSSION/ACTION – The Superintendent recommends approval of Lease of Classroom to SBCSS for 2018/2019 school year.

## **10. FUTURE MEETINGS**

Regular Meeting Thursday September 13<sup>th</sup> 2018  
4:30 p.m. Closed/6:00 p.m. Open Session  
District Board Room

## **11. ADJOURNMENT**

*The Board allots time during the discussion of agenda items for members of the public to comment. Please raise your hand and wait to be acknowledged by the Board President, then stand before speaking.*

*Any documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 83600 Trona Road, Trona, CA.*

*Note: Individuals who require special accommodation, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office at least two days before the meeting date.*

**PERSONNEL – PAGE 1**

**ITEM 7A**

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Superintendent recommends approval of Christopher Gutierrez, as a substitute paraprofessional to be paid at Step 1 of TCEA Salary Schedule

**ITEM 7B**

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Superintendent recommends approval of Jazmin Lindsey, as a substitute paraprofessional to be paid at Step 1 of TCEA Salary Schedule

**ITEM 7C**

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Superintendent recommends approval of Debra Wright, as a substitute paraprofessional to be paid at Step 1 of TCEA Salary Schedule

**ITEM 7D**

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Superintendent recommends approval of Michael Franklin, as a substitute paraprofessional to be paid at Step 1 of TCEA Salary Schedule

**ITEM 7E**

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Superintendent recommends approval of Sandra Pettyjohn, as 2<sup>nd</sup> Grade Teacher, pending live scan, tb test and credentials clearance.

**ITEM 7F**

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Superintendent recommends approval of Daniel Martinez, as a Long Term Substitute for High School Math, pending live scan, tb test and credentials clearance.

ITEM 7G

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Superintendent recommends approval of Kenneth Burley, as Assistant Varsity Football Coach, pending live scan and TB test, to be paid in accordance with TTA Contract.

ITEM 7H

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Superintendent recommends approval of Gabriel Rivera, as Assistant Varsity Football Coach, pending live scan and TB test, to be paid in accordance with TTA Contract.

ITEM 7I

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Superintendent recommends approval of Andrew Ramos, as Assistant Varsity Football Coach, pending live scan and TB test, to be paid in accordance with TTA Contract.

ITEM 7J

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Superintendent recommends approval of Noah Esparza, as Assistant Varsity Football Coach, pending live scan and TB test, to be paid in accordance with TTA Contract.

EMPLOYEE PAYROLL HISTORY REPORT - TOTAL

Report Cover Sheet

General Settings

Report Name:  
Printed:  
District:  
Logon:  
Fiscal Year:

EMPLOYEE PAYROLL HISTORY REPORT - TOTAL  
8/6/2018 1:21:51 PM  
55  
s.wright  
2019

Options

Report Format:  
Warrant From Date:  
Warrant To Date:  
Page break by:  
Header on Page break:  
Include SSN:  
Include Hist Adjusts:  
Include Warrant Cancels:  
Include Pay Calendar Totals:

TOTAL  
07/01/2018  
08/02/2018  
None  
No  
No  
Yes  
Yes  
Yes  
Yes

Sorting

SortOrder1:  
SortOrder2:  
SortOrder3:  
SortOrder4:  
SortOrder5:  
Sort By District, Name:

None  
None  
None  
None  
None  
(All fields in Ascending order): Sort on

Filters

Pay Calendar:  
SSN:  
PH Adj Status:  
District:

ALL  
ALL  
ALL  
55



BEST NET CONSORTIUM  
EMPLOYEE PAYROLL HISTORY REPORT - TOTAL  
Fiscal Year: 2019

For the month of: JULY

TOTALS for PAYCAL: CECON in CYCLE 06 RL with a Date Paid of 07/01/2018

GROSS:	210,015.92	STRS GR:	195,484.62	FICA GR:	0.00	FIT:	23,270.87	DEDS:	6,938.06
T403B:	800.00	STRS PU:	19,740.87	FICA:	0.00	SIT:	10,077.19	R403B:	0.00
T457B:	0.00	STRS RG:	0.00	MEDI GR:	169,621.15	SDI GR:	0.00	DNP-IN:	12,029.49
S125:	1,806.44	PERS GR:	0.00	MEDI:	2,459.51	SDI:	0.00	DNP-OUT:	0.00
NTX GR:	0.00	PERS PU:	0.00	ARS GR:	0.00	S/B:	0.00	PERS BO:	0.00
NTX RET:	19,740.87	PERS RG:	0.00	ARS:	0.00	EIC:	0.00		
FIT GR:	187,668.61	SIT GR:	187,668.61	TOTAL EMPLOYEES:	24	ER:	30,190.48	NET PAY:	132,893.49
		HW S125:	1,725.80	EE:	2,722.76	HSA ER:	0.00		
				HSA EE:	0.00				

TOTALS for PAYCAL: CEHRLY in CYCLE 06 RL with a Date Paid of 07/09/2018

GROSS:	2,426.40	STRS GR:	1,139.32	FICA GR:	0.00	FIT:	100.00	DEDS:	0.00
T403B:	0.00	STRS PU:	116.78	FICA:	0.00	SIT:	0.00	R403B:	0.00
T457B:	0.00	STRS RG:	0.00	MEDI GR:	2,426.40	SDI GR:	0.00	DNP-IN:	0.00
S125:	0.00	PERS GR:	0.00	MEDI:	35.18	SDI:	0.00	DNP-OUT:	0.00
NTX GR:	0.00	PERS PU:	0.00	ARS GR:	587.08	S/B:	0.00	PERS BO:	0.00
NTX RET:	126.17	PERS RG:	0.00	ARS:	9.39	EIC:	0.00		
FIT GR:	2,300.23	SIT GR:	2,300.23	TOTAL EMPLOYEES:	4	ER:	0.00	NET PAY:	2,165.05
		HW S125:	0.00	EE:	0.00	HSA ER:	0.00		
				HSA EE:	0.00				

TOTALS for PAYCAL: CLHRLY in CYCLE 06 RL with a Date Paid of 07/09/2018

GROSS:	19,776.76	STRS GR:	0.00	FICA GR:	6,601.76	FIT:	793.88	DEDS:	109.53
T403B:	0.00	STRS PU:	0.00	FICA:	409.32	SIT:	51.44	R403B:	0.00
T457B:	0.00	STRS RG:	0.00	MEDI GR:	19,402.09	SDI GR:	0.00	DNP-IN:	348.77
S125:	374.67	PERS GR:	5,340.91	MEDI:	281.35	SDI:	0.00	DNP-OUT:	0.00
NTX GR:	0.00	PERS PU:	347.66	ARS GR:	5,646.08	S/B:	0.00	PERS BO:	0.00
NTX RET:	433.67	PERS RG:	0.00	ARS:	86.01	EIC:	0.00		
FIT GR:	18,968.42	SIT GR:	18,968.42	TOTAL EMPLOYEES:	26	ER:	3,280.00	NET PAY:	16,974.13
		HW S125:	374.67	EE:	0.00	HSA ER:	0.00		
				HSA EE:	0.00				

TOTALS for PAYCAL: CECON in CYCLE 06 SL with a Date Paid of 07/15/2018

GROSS:	0.00	STRS GR:	0.00	FICA GR:	0.00	FIT:	0.00	DEDS:	0.00
T403B:	0.00	STRS PU:	0.00	FICA:	0.00	SIT:	0.00	R403B:	0.00
T457B:	0.00	STRS RG:	0.00	MEDI GR:	0.00	SDI GR:	0.00	DNP-IN:	0.00
S125:	0.00	PERS GR:	0.00	MEDI:	0.00	SDI:	0.00	DNP-OUT:	9,657.65
NTX GR:	0.00	PERS PU:	0.00	ARS GR:	0.00	S/B:	0.00	PERS BO:	0.00

**55 Trona Joint Unified School District**

Fiscal Year: 2019

TOTALS for PAYCAL: CEHRLY in CYCLE 06 SL with a Date Paid of 07/15/2018

TOTALS for PAYCAL: CLHRLY in CYCLE 06 SL with a Date Paid of 07/15/2018

**TOTALS for PAYCAL: CLCONT in CYCLE 07 R with a Date Paid of 07/31/2018**

FICA GR:	45.
FICA:	2.2
MEDI GR:	46.6
MEDI:	0
ARS GR:	1.1
ARS:	
TOTAL EMPLOYEES:	22
EE:	
HSA EE:	

**BEST NET CONSORTIUM  
EMPLOYEE PAYROLL HISTORY REPORT - TOTAL**

55 Trona Joint Unified School District  
(Continued...)  
For the month of: AUGUST

Fiscal Year: 2019

TOTALS for PAYCAL: CECONT in CYCLE 07 R with a Date Paid of 08/01/2018

<b>GROSS:</b>	117,593.17	<b>STRS GR:</b>	57,213.17	<b>FICA GR:</b>	0.00	<b>FIT:</b>	7,113.64	<b>DEDS:</b>	0.00
<b>T403B:</b>	0.00	<b>STRS PU:</b>	5,862.94	<b>FICA:</b>	0.00	<b>SIT:</b>	2,799.89	<b>R403B:</b>	0.00
<b>T457B:</b>	0.00	<b>STRS RG:</b>	0.00	<b>MEDI GR:</b>	82,398.00	<b>SDI GR:</b>	0.00	<b>DNP-IN:</b>	0.00
<b>S125:</b>	0.00	<b>PERS GR:</b>	0.00	<b>MEDI:</b>	1,194.78	<b>SDI:</b>	0.00	<b>DNP-OUT:</b>	52,922.00
<b>NTX GR:</b>	0.00	<b>PERS PU:</b>	0.00	<b>ARS GR:</b>	0.00	<b>S/B:</b>	0.00	<b>PERS BO:</b>	0.00
<b>NTX RET:</b>	5,862.94	<b>PERS RG:</b>	0.00	<b>ARS:</b>	0.00	<b>EIC:</b>	0.00		
<b>FIT GR:</b>	111,730.23	<b>SIT GR:</b>	111,730.23	<b>TOTAL EMPLOYEES:</b>	22	<b>ER:</b>	0.00	<b>NET PAY:</b>	153,543.92
		<b>HW S125:</b>	0.00	<b>EE:</b>	0.00	<b>HSA ER:</b>	0.00		
				<b>HSA EE:</b>	0.00				

**TOTALS WITHOUT ADJUSTMENTS FOR DISTRICT: 55**

<b>GROSS:</b>	415,571.79	<b>STRS GR:</b>	255,241.11	<b>FICA GR:</b>	58,628.90	<b>FIT:</b>	35,492.54	<b>DEDS:</b>	24,637.26
<b>T403B:</b>	800.00	<b>STRS PU:</b>	25,864.50	<b>FICA:</b>	3,635.00	<b>SIT:</b>	14,185.77	<b>R403B:</b>	0.00
<b>T457B:</b>	0.00	<b>STRS RG:</b>	0.00	<b>MEDI GR:</b>	339,607.18	<b>SDI GR:</b>	0.00	<b>DNP-IN:</b>	13,300.59
<b>S125:</b>	2,181.11	<b>PERS GR:</b>	54,007.26	<b>MEDI:</b>	4,924.35	<b>SDI:</b>	0.00	<b>DNP-OUT:</b>	76,546.25
<b>NTX GR:</b>	0.00	<b>PERS PU:</b>	3,745.87	<b>ARS GR:</b>	15,514.56	<b>S/B:</b>	0.00	<b>PERS BO:</b>	0.00
<b>NTX RET:</b>	29,830.27	<b>PERS RG:</b>	0.00	<b>ARS:</b>	219.90	<b>EIC:</b>	0.00		
<b>FIT GR:</b>	382,760.41	<b>SIT GR:</b>	382,760.41	<b>TOTAL EMPLOYEES:</b>	82	<b>ER:</b>	33,470.48	<b>NET PAY:</b>	363,131.15
		<b>HW S125:</b>	2,100.47	<b>EE:</b>	2,722.76	<b>HSA ER:</b>	0.00		
				<b>HSA EE:</b>	0.00				

**TOTALS WITH ADJUSTMENTS FOR DISTRICT: 55**

<b>GROSS:</b>	415,571.79	<b>STRS GR:</b>	255,241.11	<b>FICA GR:</b>	58,628.90	<b>FIT:</b>	35,492.54	<b>DEDS:</b>	24,637.26
<b>T403B:</b>	800.00	<b>STRS PU:</b>	25,864.50	<b>FICA:</b>	3,635.00	<b>SIT:</b>	14,185.77	<b>R403B:</b>	0.00
<b>T457B:</b>	0.00	<b>STRS RG:</b>	0.00	<b>MEDI GR:</b>	339,607.18	<b>SDI GR:</b>	0.00	<b>DNP-IN:</b>	13,300.59
<b>S125:</b>	2,181.11	<b>PERS GR:</b>	54,007.26	<b>MEDI:</b>	4,924.35	<b>SDI:</b>	0.00	<b>DNP-OUT:</b>	76,546.25
<b>NTX GR:</b>	0.00	<b>PERS PU:</b>	3,745.87	<b>ARS GR:</b>	15,514.56	<b>S/B:</b>	0.00	<b>PERS BO:</b>	0.00
<b>NTX RET:</b>	29,830.27	<b>PERS RG:</b>	0.00	<b>ARS:</b>	219.90	<b>EIC:</b>	0.00		
<b>FIT GR:</b>	382,760.41	<b>SIT GR:</b>	382,760.41	<b>TOTAL EMPLOYEES:</b>	82	<b>ER:</b>	33,470.48	<b>NET PAY:</b>	363,131.15
		<b>HW S125:</b>	2,100.47	<b>EE:</b>	2,722.76	<b>HSA ER:</b>	0.00		
				<b>HSA EE:</b>	0.00				

BEST NET CONSORTIUM  
DISTRICT CASH RECEIPTS TRANSACTION REPORT  
FROM DATE 07/01/2018 TO DATE 07/31/2018

#J546

PAGE: 1  
08/06/2018

55 Trona Joint Unified S.D.

FISCAL YR: 19

BATCH	REF #	DATE	DATE ENT	DESCRIPTION	Fu Res	Y	Goal	Func	Obj	Sch	Mgmt	AMOUNT
8970-P	190001	07/10/2018	07/03/2018	INSURANCE PAYMENT	01-0001-0-0000-0000-8699-000-0000							100,000.00
				INSURANCE PAYMENT	01-0001-0-0000-0000-8699-000-0000							28,768.82
				TOTAL AMOUNT								128,768.82 *
8970-P	190002	07/30/2018	07/03/2018	KERN COM COLLEGE R	01-0965-0-0000-0000-8699-000-0000							1,093.50
				WORKERS COMP-MICHE	01-5310-0-0000-3700-2210-000-0000							518.80
				WORKERS COMP-MICHE	01-5310-0-0000-3700-2210-000-0000							726.26
				RETIREE CLASS H&W-	01-0000-0-0000-2700-3702-000-0000							177.00
				TOTAL AMOUNT								2,515.56 *
8970-P	190003	07/30/2018	07/03/2018	POOL REVENUE	01-0500-0-0000-0000-8699-000-0000							751.59
				POOL REVENUE	01-0500-0-0000-0000-8699-000-0000							864.00
				POOL REVENUE	01-0500-0-0000-0000-8699-000-0000							137.94
				TOTAL AMOUNT								1,753.53 *
8970-P	190004	07/30/2018	07/03/2018	POOL REVENUE	01-0000-0-0000-0000-8699-000-0000							95.00
				RETIREE CERT H&W W	01-0000-0-1110-1000-3701-000-0000							300.00
				TOTAL AMOUNT								395.00 *
8970-P	190005	07/30/2018	07/19/2018	JE 180072	01-0000-0-0000-0000-8699-000-0000							48,215.62
				JE 180073	01-0000-0-0000-0000-8699-000-0000							9,653.13
				JE 180074	01-0000-0-0000-0000-8699-000-0000							14,768.99
				JE 180075	01-0000-0-0000-0000-8699-000-0000							7,921.10
				TOTAL AMOUNT								80,558.84 *
8970-P	190006	07/30/2018	07/23/2018	BR#180054	01-0000-0-0000-0000-8699-000-0000							95,259.43
				TOTAL AMOUNT								95,259.43 *

GRAND TOTAL

309,251.18 \*\*

BEST NET CONSORTIUM  
ACCOUNTS RECEIVABLES TRANSACTION REPORT  
FROM DATE 07/01/2018 TO DATE 07/31/2018

#J556

55 Trona Joint Unified S.D.

FISCAL YR: 19

BATCH	REF #	DATE	DATE ENT	DESCRIPTION	Fu Res	Y	Goal	Func	Obj	Sch	Mgmt	AMOUNT	TYPE	POST
0001-C	180008	07/27/2018	07/27/2018	MAY 2017 POTASH	01-0001-0-0000-0000-8290-000-0000							276,284.42	*	F
				TOTAL AMOUNT								276,284.42		
0002-C	180012	07/30/2018	07/30/2018	CTE IG ROUND 3	01-6387-0-0000-0000-8590-000-0000							3,806.00	F	
				TOTAL AMOUNT								3,806.00	*	

GRAND TOTAL

280,090.42 \*\*

Board of Trustees Meeting .... 08/09/2018

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PO NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====	=====	=====	=====
190000	ACCU TRAIN	NASSP CONFERENCE NASSP CONFERENCE	1,160.00
190001	CALIFORNIA LANGUAGE	CLTA Training CLTA Training	1,250.00
190002	GOLDEN RULE SIGNS	Front Trona Marquee Sign Front Trona Marquee Sign	20,395.51
190003	LOOP	Mural Supplies Mural Supplies	2,916.77
190004	A-2 BUS SALES INC.	BUS REPAIRS 2018-2019 SY BUS REPAIRS 2018-2019 SY	20,000.00
190005	ATKINSON, ANDELSON, LOYA , RUUD	LEGAL SERVICES LEGAL SERVICES	15,000.00
190006	BECK OIL INC.	DIESEL FOR BUSES 18/19 SY DIESEL FOR BUSES 18/19 SY	23,000.00
190007	CARAWAY CONSTRUCTION CO. INC.	REPAIRS REPAIRS	10,000.00
190008	CENTURYLINK	LONG DISTANCE LONG DISTANCE	2,400.00
190009	BECK OIL INC.	FUEL FUEL	15,000.00
190010	STUDIES WEEKLY	3rd Grade Books 3rd Grade Books	702.00
190011	MCGRAW-HILL COMPANY	2-4 Books 2-4 Books	553.51
190012	PEARSON	Books Books	286.75
190013	HOUGHTON MIFFLIN HARCOURT	Saxon Phonics Spelling Saxon Phonics Spelling	1,623.53
190014	RHODE ISLAND NOVELTY	Kindergarten Supplies Kindergarten Supplies	92.54

Board of Trustees Meeting .... 08/09/2018

PO NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
190015	CURRICULUM ASSOCIATES, INC	Math Instruction Math Instruction	544.86
190016	SAFE SOLUTIONS	Safe Solutions Safe Solutions	479.37
190017	SCHOOL SPECIALTY	Agenda Planners Agenda Planners	290.49
190018	PEARSON CLINICAL ASSESSMENT	WISC-V Coding WISC-V Coding	95.90
190019	WPS PUBLISHING	ABAS ABAS	170.24
190020	WATERFORD INSTITUTE	Waterford Early Learning Renew Waterford Early Learning Renew	12,250.00
190021	BIOZONE	Digital Ed Digital Ed	1,184.40
190022	HOUGHTON MIFFLIN HARCOURT	Refill GoMath K Refill GoMath K	568.27
190023	HOUGHTON MIFFLIN HARCOURT	GO Math 2nd GO Math 2nd	888.70
190024	CONTINENTAL LABOR&STAFFING RS	MECHANICAL SERVICES MECHANICAL SERVICES	12,500.00
190025	EASY GRAMMAR SYSTEMS	Grade 5 - Easy Grammar Grade 5 - Easy Grammar	492.30
190026	CURRICULUM ASSOCIATES, INC	iReady Math, English iReady Math, English	6,928.13
190027	CAL SUN POOLS	POOL CHEMICALS POOL CHEMICALS	2,000.00
190028	HOUGHTON MIFFLIN HARCOURT	5th Grade Vocab 5th Grade Vocab	538.30
190029	STUDIES WEEKLY	Studies Weekly 5 Grade Studies Weekly 5 Grade	459.00

Board of Trustees Meeting .... 08/09/2018

PO NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
190030	EPS LITERACY AND INTERVENTION	Grade 6 Wordly Wise Grade 6 Wordly Wise	334.88
190031	STUDIES WEEKLY	Studies Weekly 6th Grade Studies Weekly 6th Grade	459.00
190032	EASY GRAMMAR SYSTEMS	Daily Grams - 6th Grade Daily Grams - 6th Grade	448.45
190033	ZOOPHONICS	Pre/Kind Packets Pre/Kind Packets	1,079.90
190034	LAKE SHORE LEARNING MATERIALS	Classroom Setup Classroom Setup	737.00
190035	EASY GRAMMAR SYSTEMS	Grade 4 Student Workbook Grade 4 Student Workbook	351.99
190036	DEPT. OF PUBLIC HEALTH	NURSING SERVICES NURSING SERVICES	15,912.00
190037	FOLLETT EDUCATIONAL	Textbooks, History 4th Textbooks, History 4th	348.17
190038	HOUGHTON MIFFLIN HARCOURT PUB	Textbook, Go Math 4th Textbook, Go Math 4th	107.75
190039	NICKY'S FOLDERS	Folders Folders	134.69
190040	LAKE SHORE LEARNING MATERIALS	Classroom Supplies Classroom Supplies	32.31
190041	JOISSU	Classroom Supplies Classroom Supplies	15.52
190042	HAZARD MANAGEMENT SERVICES INC	Abatement Consultatant Abatement Consultatant	8,896.80
190043	ONSTOTT CONSTRUCTION	Parking Lot Repair/Replacement Parking Lot Repair/Replacement	59,650.00
190044	FRONTIER COMMUNICATIONS	FRONTIER COMMUNICATIONS FRONTIER COMMUNICATIONS	20,000.00



Board of Trustees Meeting .... 08/09/2018

PO NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
190045	ADVANCED EXERCISE	HS Weightroom equipment	75,863.98
190046	VECTOR USA	HS Weightroom equipment	
		Vector Paging System	32,547.46
190047	ZOGICS	Vector Paging System	
		Cleaning	105.86
190048	MEC INC	Cleaning	
		Asbestos Abatement	36,148.00
		Asbestos Abatement	
190049	VECTOR USA	Cabling for Phones	5,892.03
		Cabling for Phones	
190050	VECTOR USA	Managed Technology Service Con	28,463.64
		Managed Technology Service Con	
190051	GRAINGER INDUSTRIAL SUPPLY	Maintenance Supplies	10,000.00
		Maintenance Supplies	
190052	KNORR SYSTEMS INC	Pool Chemicals	13,000.00
		Pool Chemicals	
190053	KERN AUTO PARTS INC	Bus Parts	8,620.00
		Bus Parts	
190054	KERN AUTO PARTS INC	Vehicle Parts	2,000.00
		Vehicle Parts	
190055	REMAC/SPURR	Natural Gas	49,000.00
		Natural Gas	
190056	JESSICA ROWLEY	Grant Writing Consultant Servi	6,000.00
		Grant Writing Consultant Servi	
190057	SOUTHERN CALIFORNIA EDISON INC	Electric Services	120,000.00
		Electric Services	
190058	SOUTHERN SIERRA MEDICAL CLINIC	TB Test	4,000.00
		TB Test	
190059	SEARLES DOMESTIC WATER CO.	Water Services	24,000.00
		Water Services	

Board of Trustees Meeting .... 08/09/2018

PO NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
190060	SPARKLETT'S	WATER DELIVERY WATER DELIVERY	5,000.00
190061	TEL-TEC SECURITY SYSTEMS INC.	ALARM MONITORING ALARM MONITORING	5,000.00
190062	THE INDUSTRIAL STORE	MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES	3,000.00
190063	TW ELECTRIC	ELECTRICAL REPAIRS ELECTRICAL REPAIRS	15,000.00
190064	WAXIE	SUPPLIES SUPPLIES	20,000.00
190065	WESTERN EXTERMINATOR	SERVICES SERVICES	1,674.00
190066	ZIMMERMAN BUILDING SOLUTIONS I	REPAIRS REPAIRS	20,000.00
190067	HIGH DESERT AIR DUCTOR	A/C REPAIRS A/C REPAIRS	15,000.00
190068	NINCO INC.	Elks (Nimco) Elks (Nimco)	542.68
190069	ACADEMIC INNOVATIOS	Academic Innovations Academic Innovations	2,669.19
190070	RESOURCES FOR EDUCATORS	Home-School Connections Englis Home-School Connections Englis	248.50
190071	CDW GOVERNMENT INC	Corel Corel	129.03
190072	PRAXAIR DISTRIBUTION INC	Praxair Praxair	2,023.30
190073	BEST BUY	TELEVISIONS TELEVISIONS	1,628.89
190074	K-LOG INC	HS Office HS Office	2,873.69

Board of Trustees Meeting .... 08/09/2018

PO NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
190075	MAKE STICKERS-GRAPHICS LAND	Make Stickers Make Stickers	586.80
190076	JIM'S STEEL SUPPLY	Jim Steel Supply Jim Steel Supply	3,026.99
190077	CDW GOVERNMENT INC	CDW CDW	1,483.51
190078	AMAZON.COM	Kindle Fire Chargers Kindle Fire Chargers	209.75
190079	AIRGAS	Welding Supplies Welding Supplies	804.70
190080	AVID CENTER	AVID Center AVID Center	5,733.00
190081	TURNITTIN, LLC	Turnitin Turnitin	2,045.00
190082	EDMENTUM	Edmentum Edmentum	5,632.50
190083	LOGO SPORTSWEAR	Polo Shirts Polo Shirts	4,798.15
190084	CHARACTER FIRST	Character First Character First / Strata Leade	148.53
190085	PARENT PROJECT	Parent Project Parent Project	1,057.00
190086	BEST BUY	Best Buy For Business Best Buy For Business	5,464.11
190087	ACHIEVE 3000	Achieve 3000 Achieve 3000	33,277.50
190088	SHERMAN GARNETT AND ASSOCIATES	Guidelines' Guidelines'	180.00
190089	SBCSS	Training Training	150.00

Board of Trustees Meeting .... 08/09/2018

PO NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
190090	OFFICE DEPOT	Elementary Office Elementary Office	1,552.69
190091	OFFICE DEPOT	3rd Grade Supplies 3rd Grade Supplies	55.14
190092	OFFICE DEPOT	3rd Grade Supplies 3rd Grade Supplies	163.07
190093	OFFICE DEPOT	1st Grade Supplies 1st Grade Supplies	56.51
190094	OFFICE DEPOT	Yearbook Yearbook	405.36
190095	OFFICE DEPOT	Art - Office Supplies Art - Office Supplies	285.33
190096	CHATFIELD-CLARKE	TACK PANEL (ELEMENTARY) REPAIR TACK PANEL (ELEMENTARY) REPAIR	6,873.58
190097	JIM'S STEEL SUPPLY	REPAIRS FOR ELEMENTARY REPAIRS FOR ELEMENTARY	525.73
190098	OFFICE DEPOT	Office Supplies -HS Office Supplies -HS	810.17
190099	OFFICE DEPOT	Classrom Supplies Classrom Supplies	335.88
190100	OFFICE DEPOT	Office Supplies Office Supplies	883.95
190101	OFFICE DEPOT	Library Supplies Library Supplies	370.82
190102	OFFICE DEPOT	Library Supplies Library Supplies	712.60
190103	OFFICE DEPOT	SPEED SPEED	273.19
190104	PURCHASE POWER	POSTAGE FY 18/19 POSTAGE FY 18/19	8,000.00

Board of Trustees Meeting .... 08/09/2018

PO NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
190105	KYA SERVICES LLC	TRONA ELEMENTARY LIBRARY/CONST	142,959.20
190106	KYA SERVICES LLC	TRONA ELEMENTARY LIBRARY/CONST	
190107	KYA SERVICES LLC	TRONA ELEMENTARY LIBRARY/FURNI	131,189.06
190108	KYA SERVICES LLC	TRONA ELEMENTARY LIBRARY/FURNI	
190109	KYA SERVICES LLC	TRONA ELEMENTARY STEM/CONSTRUC	85,518.77
190110	KYA SERVICES LLC	TRONA ELEMENTARY STEM/CONSTRUC	
190111	GRINDSTONE CANINE LLC	TRONA HIGH SCHOOL ENGLISH CLAS	42,408.21
190112	OFFICE DEPOT	TRONA HIGH SCHOOL ENGLISH CLAS	
190113	MEDCO SPORTS MEDICINE	TRONA ELEMENTARY STEM/FURNITUR	44,832.45
		TRONA ELEMENTARY STEM/FURNITUR	
		TRONA HIGH SCHOOL ENGLISH CLAS	21,006.05
		TRONA HIGH SCHOOL ENGLISH CLAS	
		Canine Scent Service	800.00
		Canine Scent Service	
		Office Supplies	117.42
		Office Supplies	
		Medical Supplies	1,397.80
		Medical Supplies	
TOTAL # OF PURCHASE ORDERS: 114			*** TOTAL PURCHASE ORDERS: \$ 1,328,839.80

The above Purchase Orders have been issued in accordance with  
the District's policies and procedures. It is recommended that the  
Board of Trustees approve them.

Authorized Agent \_\_\_\_\_

Board Meeting Date (MM/DD/CCYY): 08/09/2018

From Batch Number: 0001  
To Batch Number: 0057

Select Batch Type: 1 1 = All Batch Types

2 = 'A' Batch Only

3 = Non-'A' Batch Only

Sort By: 1 1 = Vendor Name, 2 = Reference #

Include Address: N 'Y'=yes, 'N'=no

Print Description: 3 1 = PO, 2 = Board, 3 = Both

Spacing: S S = Single, D = Double

Batch Page Break: Y 'Y'=yes, 'N'=no

SELECT (ENTER 'Y') TRANSACTION TYPES TO BE REPORTED

-----  
All Transaction Type:Y Invoice Details: N

OR

Purchase Orders: N P.O. Details: N

Pay Vouchers: N P.V. Details: N

Travel Claims: N T.C. Details: N

Liability Claims: N Lib. Details: N

Credit Memos: N C.M. Details: N

Payable Claim Liabilities: N PCL. Details: N

Miscellaneous Vendors: N M.V. Details: N

BATCH: 0001

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190001	SCHOOL INNOVATIONS & ACHIEVEM	fy 18/19 services	\$3,100.00
		fy 18/19 services	
		** TOTAL PAYMENT AMOUNT:	\$3,100.00
		**** BATCH TOTAL AMOUNT:	\$3,100.00

BATCH: 0002

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Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting .... 08/09/2018

REF.	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED



Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190002	SCHOOL INNOVATIONS & ACHIEVEM	fy 18/19 program advisory	\$4,700.00
		fy 18/19 program advisory	\$4,700.00
		** TOTAL PAYMENT AMOUNT:	\$4,700.00
		**** BATCH TOTAL AMOUNT:	\$4,700.00

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190003	CALIFORNIA SCHOOL BOARD ASS	gamut online fy 18/19	\$1,135.00
		gamut online fy 18/19	
		** TOTAL PAYMENT AMOUNT:	\$1,135.00
		**** BATCH TOTAL AMOUNT:	\$1,135.00

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190004	INFINITE CAMPUS INC	annual fy 18/19	\$6,122.30
		annual fy 18/19	\$6,122.30
		** TOTAL PAYMENT AMOUNT:	\$6,122.30
		**** BATCH TOTAL AMOUNT:	\$6,122.30

BATCH: 0005

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

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REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED

Board of Trustees Meeting .... 08/09/2018

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REF.	DESCRIPTION	AMOUNT
NUMBER	VENDOR NAME	
=====		
PO-190000	ACCU TRAIN	
	NASSP CONFERENCE	\$1,160.00
	NASSP CONFERENCE	
	** TOTAL PAYMENT AMOUNT:	\$1,160.00
	**** BATCH TOTAL AMOUNT:	\$1,160.00

BATCH: 0006

Tirona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190005	HI-LO LEAGUE	league dues	\$650.00
		league dues	
		** TOTAL PAYMENT AMOUNT:	\$650.00
		**** BATCH TOTAL AMOUNT:	\$650.00

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190006	SHOUTPOINT INC	messaging services	\$1,725.00
		messaging services	
		** TOTAL PAYMENT AMOUNT:	\$1,725.00
		**** BATCH TOTAL AMOUNT:	\$1,725.00

BATCH: 0008

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

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REF.			
NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED



Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190007	ILLUMINATE EDUCATION	assessment services	\$5,652.50
		assessment services	
		** TOTAL PAYMENT AMOUNT:	\$5,652.50
		**** BATCH TOTAL AMOUNT:	\$5,652.50

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190008	CINDY WINKS	reim for travel expenses	\$94.08
		reim for travel expenses	
		** TOTAL PAYMENT AMOUNT:	\$94.08
PV-190010	HERMITAGE ART	graduation programs	\$75.34
		graduation programs	
		** TOTAL PAYMENT AMOUNT:	\$75.34
PV-190011	QWEST	long distance service	\$142.97
		long distance service	
		** TOTAL PAYMENT AMOUNT:	\$142.97
PV-190012	SOUTHERN CALIFORNIA EDISON IN	electric services	\$7,306.66
		electric services	
		** TOTAL PAYMENT AMOUNT:	\$7,306.66
		**** BATCH TOTAL AMOUNT:	\$7,619.05

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190017	AMAZON.COM	late fee	\$8.44
		late fee	
		** TOTAL PAYMENT AMOUNT:	\$8.44
CL-180044	HAZARD MANAGEMENT SERVICES IN	hms -elementary	\$675.00
		hms - elementary	
		** TOTAL PAYMENT AMOUNT:	\$675.00
CL-180046	RIDGECREST SEPTIC SERVICE	porta potty baseball fiel	\$86.70
		porta potty baseball fiel	
		** TOTAL PAYMENT AMOUNT:	\$86.70
PV-190015	SAN BERNARDINO CO. SUPT OF	dmc conference fee	\$125.00
		dmc conference fee	
		** TOTAL PAYMENT AMOUNT:	\$125.00
PV-190014	SAN BERNARDINO COUNTY	membership fee 18/19 sy	\$100.00
		membership fee 18/19 sy	
		** TOTAL PAYMENT AMOUNT:	\$100.00
CL-180043	THE DAILY INDEPENDENT	legal pub run-daily indep	\$21.06
		legal pub run-daily indep	
		** TOTAL PAYMENT AMOUNT:	\$21.06
PV-190013	VERIZON CALIFORNIA	hot spot	\$95.08
		hot spot	
		** TOTAL PAYMENT AMOUNT:	\$95.08
PV-190016	WESTERN EXTERMINATOR	pest control	\$139.50
		pest control	
		** TOTAL PAYMENT AMOUNT:	\$139.50
		**** BATCH TOTAL AMOUNT:	\$1,250.78

BATCH: 0011

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190018	SISC DEFINED BENEFIT PLAN	ARS- JANUARY 2018 PAYMENT	\$894.32
		ARS- JANUARY 2018 PAYMENT	
		** TOTAL PAYMENT AMOUNT:	\$894.32
		**** BATCH TOTAL AMOUNT:	\$894.32

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190023	JEFF TUCKNESS	reim for GED testing fees	\$140.00
		reim for GED testing fees	
		** TOTAL PAYMENT AMOUNT:	\$140.00
PO-190056	JESSICA ROWLEY	GRANT WRITING CONSULTANT	\$1,500.00
		GRANT WRITING CONSULTANT	
		** TOTAL PAYMENT AMOUNT:	\$1,500.00
PV-190021	LANA HORTA	reim bus driver meals	\$57.98
		reim bus driver meals	
		** TOTAL PAYMENT AMOUNT:	\$57.98
PV-190019	MMG WESTMAKER	life insurance	\$820.09
		life insurance	
		** TOTAL PAYMENT AMOUNT:	\$820.09
PV-190020	TSUBOTA, ALAN	sodas & chips-k & 6th rec	\$216.98
		sodas & chips-k & 6th rec	
		reim for misc purchases	\$81.87
PV-190022	TSUBOTA, ALAN	reim for misc purchases	
		** TOTAL PAYMENT AMOUNT:	\$298.85
		**** BATCH TOTAL AMOUNT:	\$2,816.92

Board of Trustees Meeting .... 08/09/2018

=====	=====	=====
REP.	VENDOR NAME	DESCRIPTION
NUMBER		AMOUNT
=====	=====	=====
PV-190024	KNORR SYSTEMS INC	
		pool supplies
		pool supplies
		** TOTAL PAYMENT AMOUNT:
		\$1,365.73
		**** BATCH TOTAL AMOUNT:
		\$1,365.73

BATCH: 0013

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190025	KNORR SYSTEMS INC	pool supplies	\$5,044.17
		pool supplies	
		** TOTAL PAYMENT AMOUNT:	\$5,044.17
		**** BATCH TOTAL AMOUNT:	\$5,044.17



Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190027	A-Z BUS SALES INC.	bus parts	\$665.41
		bus parts	
		** TOTAL PAYMENT AMOUNT:	\$665.41
PV-190026	THE INDUSTRIAL STORE	maintenance supplies	\$119.34
		maintenance supplies	
		** TOTAL PAYMENT AMOUNT:	\$119.34
		**** BATCH TOTAL AMOUNT:	\$784.75

BATCH: 0015

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting ... 08/09/2018

REP.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190028	SISC DEFINED BENEFIT PLAN	ARS ER PORTION	\$4,011.41
		ARS ER PORTION	
		** TOTAL PAYMENT AMOUNT:	\$4,011.41
		**** BATCH TOTAL AMOUNT:	\$4,011.41

BATCH: 0016

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF.	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED

Board of Trustees Meeting .... 08/09/2018

REP. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180016	COMMERCIAL ROOFING		\$4,204.55
CL-180016	COMMERCIAL ROOFING		\$79,886.45
** TOTAL PAYMENT AMOUNT:			\$84,091.00
**** BATCH TOTAL AMOUNT:			\$84,091.00

BATCH: 0017

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

=====	REF.	=====	=====	=====
=====	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====	=====	=====	=====	=====

BATCH IS VOIDED

BATCH: 0017A

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180047	CALIFORNIA STEAM SAN BERNARDI	pass thru to ca steam	\$1,175,365.00
		pass thru to ca steam	
		** TOTAL PAYMENT AMOUNT:	\$1,175,365.00
		**** BATCH TOTAL AMOUNT:	\$1,175,365.00

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180049	OFFICE DEPOT	office depot supplies	\$20.36
CL-180049	OFFICE DEPOT	office depot supplies	\$12.04
** TOTAL PAYMENT AMOUNT:			\$32.40
**** BATCH TOTAL AMOUNT:			\$32.40



Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180050	OFFICE DEPOT	office furniture	\$840.44
CL-180050	OFFICE DEPOT	office furniture	\$410.76
** TOTAL PAYMENT AMOUNT:			\$1,251.20
**** BATCH TOTAL AMOUNT:			\$1,251.20

BATCH: 0020

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

=====		
REF.		
NUMBER	VENDOR NAME	DESCRIPTION
=====		
		AMOUNT
=====		

BATCH IS VOIDED

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180011	OFFICE DEPOT	OFFICE SUPPLIES	\$1,035.79
		OFFICE SUPPLIES	
		** TOTAL PAYMENT AMOUNT:	\$1,035.79
		**** BATCH TOTAL AMOUNT:	\$1,035.79

BATCH: 0021

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180010	OFFICE DEPOT		\$179.89

\*\* TOTAL PAYMENT AMOUNT: \$179.89

\*\*\*\* BATCH TOTAL AMOUNT: \$179.89

BATCH: 0022

Tirona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180009	OFFICE DEPOT	OFFICE SUPPLIES	\$129.48
CL-180009	OFFICE DEPOT		\$217.18
CL-180009	OFFICE DEPOT	OFFICE SUPPLIES	\$42.95
CL-180009	OFFICE DEPOT		\$47.60
** TOTAL PAYMENT AMOUNT:			\$437.21
**** BATCH TOTAL AMOUNT:			\$437.21

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180051	CONTINENTAL LABOR&STAFFING RS	labor services	\$626.88
		labor services	
		** TOTAL PAYMENT AMOUNT:	\$626.88
PV-190029	GOINS, YESENIA	reim for travel expenses	\$62.18
		reim for travel expenses	
		** TOTAL PAYMENT AMOUNT:	\$62.18
		**** BATCH TOTAL AMOUNT:	\$689.06

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PO-190044	FRONTIER COMMUNICATIONS	FRONTIER COMMUNICATIONS	\$546.56
		FRONTIER COMMUNICATIONS	\$546.56
		** TOTAL PAYMENT AMOUNT:	\$546.56
		**** BATCH TOTAL AMOUNT:	\$546.56

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190030	WASTE MANAGEMENT	waste management	\$1,803.96
		waste management	
		** TOTAL PAYMENT AMOUNT:	\$1,803.96
		**** BATCH TOTAL AMOUNT:	\$1,803.96



BATCH: 0026

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF.	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED

Board of Trustees Meeting .... 08/09/2018

REP. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190031	SCHOOL DUDE	data services	\$2,430.00
		data services	
		** TOTAL PAYMENT AMOUNT:	\$2,430.00
		**** BATCH TOTAL AMOUNT:	\$2,430.00

BATCH: 0027

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

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REP.			
NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190032	SISC II	PROPERTY & LIABILITY PREMI	\$41,959.49
		PROPERTY & LIABILITY PREMI	
		** TOTAL PAYMENT AMOUNT:	\$41,959.49
		**** BATCH TOTAL AMOUNT:	\$41,959.49

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190035	ARMOR ZONE	FOOTBALL HELMET LEASE	\$2,660.00
		FOOTBALL HELMET LEASE	
		** TOTAL PAYMENT AMOUNT:	\$2,660.00
PV-190033	BECK OIL INC.	FUEL FOR DISTRICT VEHICLE	\$107.51
		FUEL FOR DISTRICT VEHICLE	
		** TOTAL PAYMENT AMOUNT:	\$107.51
PV-190034	HIGH DESERT AIR DUCTOR	a/c service pool	\$414.00
		a/c service pool	
		** TOTAL PAYMENT AMOUNT:	\$414.00
CL-180052	IMAGE SOURCE	XEROX RENTAL	\$505.44
		XEROX RENTAL	
		** TOTAL PAYMENT AMOUNT:	\$505.44
CL-180045	REMAC/SPURR	natural gas	\$694.85
		natural gas	
		** TOTAL PAYMENT AMOUNT:	\$694.85
		**** BATCH TOTAL AMOUNT:	\$4,381.80

BATCH: 0029

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

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REF.	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180053	VECTOR USA	services	\$4,156.79
** TOTAL PAYMENT AMOUNT:			\$4,156.79
**** BATCH TOTAL AMOUNT:			\$4,156.79

BATCH: 0030

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

PAGE: 42

Board of Trustees Meeting ... 08/09/2018

REF.	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED



Board of Trustees Meeting .... 08/09/2018

REP. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190036	PURCHASE POWER	POSTAGE	\$1,421.15
		** TOTAL PAYMENT AMOUNT:	\$1,421.15
		**** BATCH TOTAL AMOUNT:	\$1,421.15

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190038	DISCOUNT SCHOOL SUPPLY	pre-k journals	\$29.99
		pre-k journals	
		** TOTAL PAYMENT AMOUNT:	\$29.99
PV-190039	JAMIE GOSSETT	LIFE SKILL MATERIAL	\$65.93
		LIFE SKILLS MATERIALS	
PV-190040	JAMIE GOSSETT	LIFE SKILLS INSTR MATERIA	\$65.45
		LIFE SKILLS INSTR MATERIA	
PV-190041	JAMIE GOSSETT	LIFE SKILLS INSTR MATERIA	\$64.12
		LIFE SKILLS INSTR MATERIA	
PV-190042	JAMIE GOSSETT	LIFE SKILLS INSTRUCT MATE	\$43.41
		LIFE SKILLS INSTRUCT MATE	
		** TOTAL PAYMENT AMOUNT:	\$238.91
PV-190037	SPARKLETT'S	water delivery	\$246.47
		water delivery	
		** TOTAL PAYMENT AMOUNT:	\$246.47
		**** BATCH TOTAL AMOUNT:	\$515.37

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190043	HOME DEPOT	maintenance supplies	\$448.20
		maintenance supplies	\$448.20
		** TOTAL PAYMENT AMOUNT:	\$448.20
		**** BATCH TOTAL AMOUNT:	\$448.20

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190045	SELF-INSURED SCHOOLS OF CA	sisc health june sisc health junes ** TOTAL PAYMENT AMOUNT:	\$76,524.89 \$76,524.89
PV-190047	SISC III - VISION	sisc vision sisc vision ** TOTAL PAYMENT AMOUNT:	\$1,667.20 \$1,667.20
PV-190046	SISK III - DENTAL	sisc dental sisc dental ** TOTAL PAYMENT AMOUNT:	\$7,369.20 \$7,369.20
**** BATCH TOTAL AMOUNT:			\$85,561.29

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190044	EMPLOYMENT DEVELOPMENT DEPT.	EDD 2ND QUARTER	\$483.54
		EDD 2ND QUARTER	\$483.54
		** TOTAL PAYMENT AMOUNT:	\$483.54
		**** BATCH TOTAL AMOUNT:	\$483.54

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CM-931125	KERN AUTO PARTS INC	kern auto parts/napa	\$108.24-
		kern auto parts/napa	
		bus and vehicle parts	\$363.18
		bus and vehicle parts	
		** TOTAL PAYMENT AMOUNT:	\$254.94
		**** BATCH TOTAL AMOUNT:	\$254.94

BATCH: 0036

Tirona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting ... 08/09/2018

REP. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190049	KERN AUTO PARTS INC	miscellaneous bus parts	\$1,272.31
		miscellaneous bus parts	
		** TOTAL PAYMENT AMOUNT:	\$1,272.31
		**** BATCH TOTAL AMOUNT:	\$1,272.31

BATCH: 0037

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting ... 08/09/2018

REP. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CM-932263	KERN AUTO PARTS INC	kern auto parts core depo	\$38.97-
PO-190054	KERN AUTO PARTS INC	kern auto parts core depo	\$127.94
PO-190054	KERN AUTO PARTS INC	VEHICLE PARTS	\$24.32
PO-190054	KERN AUTO PARTS INC	VEHICLE PARTS	\$113.29
** TOTAL PAYMENT AMOUNT:			\$113.29
**** BATCH TOTAL AMOUNT:			\$113.29



BATCH: 0038

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF.	VENDOR NAME	DESCRIPTION	AMOUNT
NUMBER			

BATCH IS VOIDED

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190050	ACSA	ACSA DUES FOR K.TOMES	\$1,348.41
		ACSA DUES FOR K.TOMES	
		** TOTAL PAYMENT AMOUNT:	\$1,348.41
		**** BATCH TOTAL AMOUNT:	\$1,348.41

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180056	ATKINSON, ANDELSON, LOYA , RUU	legal services	\$392.24
		legal services	
		** TOTAL PAYMENT AMOUNT:	\$392.24
PO-190009	BECK OIL INC.	FUEL	\$302.18
		FUEL	
		** TOTAL PAYMENT AMOUNT:	\$302.18
PV-190051	CENTURYLINK	long distance service	\$142.97
		long distance service	
		** TOTAL PAYMENT AMOUNT:	\$142.97
CL-180005	CROWN AWARDS	TEACHER AWARDS	\$137.58
		TEACHER AWARDS	
		** TOTAL PAYMENT AMOUNT:	\$137.58
CL-180057	KEITH TOMES	travel expenses	\$143.74
		travel expenses	
		** TOTAL PAYMENT AMOUNT:	\$143.74
CL-180057	KEITH TOMES	travel expenses	\$24.31
		travel expenses	
		** TOTAL PAYMENT AMOUNT:	\$24.31
CL-180057	KEITH TOMES		\$40.80
		** TOTAL PAYMENT AMOUNT:	\$40.80
CL-180057	KEITH TOMES		\$15.00
		** TOTAL PAYMENT AMOUNT:	\$15.00
CL-180059	LAKE SHORE LEARNING MATERIALS	instructional materials p	\$380.42
		instructional materials p	
		** TOTAL PAYMENT AMOUNT:	\$380.42
CL-180058	SARAH WRIGHT-ANCIRA	office supplies	\$3.39
		office supplies	
		** TOTAL PAYMENT AMOUNT:	\$3.39
CL-180058	SARAH WRIGHT-ANCIRA	office supplies	\$9.70
		office supplies	
		** TOTAL PAYMENT AMOUNT:	\$9.70
		**** BATCH TOTAL AMOUNT:	\$1,592.33

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180024	WENDY NESS	PSYCHOLOGY SERVICES	\$1,500.00
		PSYCHOLOGY SERVICES	
		** TOTAL PAYMENT AMOUNT:	\$1,500.00
		**** BATCH TOTAL AMOUNT:	\$1,500.00

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190052	KEITH TOMES	meal reimbursement LV con	\$77.17
		meal reimbursement LV con	\$77.17
		** TOTAL PAYMENT AMOUNT:	\$77.17
		**** BATCH TOTAL AMOUNT:	\$77.17

Board of Trustees Meeting .... 08/09/2018

REP. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190053	SISC DEFINED BENEFIT PLAN	sisc defined benefit plan	\$298.64
		sisc defined benefit plan	
		** TOTAL PAYMENT AMOUNT:	\$298.64
		**** BATCH TOTAL AMOUNT:	\$298.64

BATCH: 0043

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190054	HOME DEPOT	maintenance supplies	\$1,050.87
		maintenance supplies	
		** TOTAL PAYMENT AMOUNT:	\$1,050.87
		**** BATCH TOTAL AMOUNT:	\$1,050.87



BATCH: 0044

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180012	ZIMMERMAN BUILDING SOLUTIONS		\$16,985.73
** TOTAL PAYMENT AMOUNT:			\$16,985.73
**** BATCH TOTAL AMOUNT:			\$16,985.73

BATCH: 0045

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

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REF.	VENDOR NAME	DESCRIPTION	AMOUNT
NUMBER			
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BATCH IS VOIDED

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180004	ZIMMERMAN BUILDING SOLUTIONS	FENCING	\$22,827.23
		FENCING	\$22,827.23
		** TOTAL PAYMENT AMOUNT:	\$22,827.23
		**** BATCH TOTAL AMOUNT:	\$22,827.23

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180003	CDW-GOVERNMENT	HP REFLECTION LICENSE	\$3,135.53
		HP REFLECTION LICENSE	
		** TOTAL PAYMENT AMOUNT:	\$3,135.53
		**** BATCH TOTAL AMOUNT:	\$3,135.53

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180060	ZIMMERMAN BUILDING SOLUTIONS	double doors	\$11,444.25
		double doors	
		** TOTAL PAYMENT AMOUNT:	\$11,444.25
		**** BATCH TOTAL AMOUNT:	\$11,444.25

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190055	RUTH SOTO	travel expenses-asca conf	\$205.89
		travel expenses-asca conf	
		** TOTAL PAYMENT AMOUNT:	\$205.89
		**** BATCH TOTAL AMOUNT:	\$205.89

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
CL-180061	POSITIVE PREVENTION PLUS.COM	msh package	\$926.67
		msh package	
		** TOTAL PAYMENT AMOUNT:	\$926.67
		**** BATCH TOTAL AMOUNT:	\$926.67



BATCH: 0050

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF.	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED

Board of Trustees Meeting .... 08/09/2018

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REF.
NUMBER  VENDOR NAME  DESCRIPTION  AMOUNT
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CL-180065 XEROX FINANCIAL SERVICES  xerox lease  $1,574.09
xerox lease
** TOTAL PAYMENT AMOUNT:  $1,574.09
**** BATCH TOTAL AMOUNT:  $1,574.09
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BATCH: 0051

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190056	U.S. BANK CORPORATE PAYMENT	us bank charges	\$534.55
		us bank charges	
		** TOTAL PAYMENT AMOUNT:	\$534.55
		**** BATCH TOTAL AMOUNT:	\$534.55

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190057	U.S. BANK CORPORATE PAYMENT	us bank charges	\$115.36
		us bank charges	
		** TOTAL PAYMENT AMOUNT:	\$115.36
		**** BATCH TOTAL AMOUNT:	\$115.36

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190058	U.S. BANK CORPORATE PAYMENT	us bank charges	\$252.92
		us bank charges	
		** TOTAL PAYMENT AMOUNT:	\$252.92
		**** BATCH TOTAL AMOUNT:	\$252.92

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190059	U.S. BANK CORPORATE PAYMENT	us bank charges	\$244.99
		us bank charges	
		** TOTAL PAYMENT AMOUNT:	\$244.99
		**** BATCH TOTAL AMOUNT:	\$244.99

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190060	U.S. BANK CORPORATE PAYMENT	us bank charges	\$329.47
		us bank charges	
		** TOTAL PAYMENT AMOUNT:	\$329.47
		**** BATCH TOTAL AMOUNT:	\$329.47

Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-190061	U.S. BANK CORPORATE PAYMENT	us bank charges	\$600.78
		us bank charges	
		** TOTAL PAYMENT AMOUNT:	\$600.78
		**** BATCH TOTAL AMOUNT:	\$600.78



BATCH: 0057

Trona Joint Unified S.D.  
BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting .... 08/09/2018

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH IS VOIDED

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AMOUNT

\$6,309.12

\$6,309.12

\$6,309.12

\*\*\*\* GRAND TOTAL AMOUNT: \$1,527,816.17

Authorized Agent

## **COMPUTER TECHNICIAN**

### **Definition:**

The job of “Computer Technician” is done for the purpose of performing installation, diagnosis, data gathering, maintenance and repair work on all instructional and administrative computers; and the installation, maintenance and diagnosis of problems for all instructional and administrative telecommunications equipment.

### **Example of Duties:**

- Performs on-site diagnosis of problems pertaining to microcomputers and telecommunications equipment for the purpose of ensuring the equipment’s availability to users
- Performs routine preventative maintenance and on-site repair for the purpose of keeping equipment in working order
- Installs micro-computers at various district locations for the purpose of assisting students and staff to effectively and efficiently perform their assigned tasks
- Conducts the repair or replacement of equipment for the purpose of ensuring that such equipment meets the needs of district staff and students
- Maintains work area in a clean and orderly environment for the purpose of efficiently and effectively completing his/her assigned tasks
- Delivers and picks-up micro-computers and telecommunications equipment at various district sites for the purpose of ensuring the continued availability of such equipment
- Assists the county IT specialist, when necessary, for the purpose of providing the most effective support to staff and students in the operation and implementation of computer and telecommunications programs and equipment
- Continuous training in technological advances pertaining to education
- Assist and support other computer technicians
- Maintains District networking system with San Bernardino County collaboration
- Assist in maintaining District servers, diagnose, repair and trouble shoot servers, routers, switches and stations
- Presentation set up for district/school site assemblies as needed
- Learn and manage informational technology ie social media, video
- Gather, Disaggregate and present student data
- Other duties as assigned

### **Qualifications:**

- Two years of recent experience in the field of micro-computer maintenance and repair.
- Skills of operating and troubleshooting varied micro-computer equipment and communicating with users and vendors.
- Knowledge of standard diagnostic utilities for the Apple, Macintosh and IBM personal computers and generic software utilities as Norton, PCTools; networking software; construction, maintenance and repair of printers; construction maintenance and repair of Macintosh, IBM and IBM clone micro-computers.

**Computer Tech Requirement:**

- Work toward passing Microsoft exams in Excel, Word and PowerPoint

**Immediate Supervisor:** District Superintendent or Designee

**Hours – Length of Work Year:**

Twelve (12) month position – 6 to 8 hours per day – Monday through Friday as needed by the District

**Salary Range:**

Hourly rate will be determined based off of the Classified Salary Schedule.

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

COUNTY FORM NO. 2C  
REGULAR AUDIT  
DISTRICT FINANCIAL SERVICES  
COUNTY OF SAN BERNARDINO

CERTIFICATION OF BOARD MINUTES

SCHOOL DISTRICT: Trona Joint Unified School District

SUBJECT MATTER: SECURE I.D. TOKEN

DATE OF ACTION: August 9<sup>th</sup> 2018

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE DISTRICT, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

AUTHORIZATION OF ACCESS TO THE SAN BERNARDINO COUNTY SCHOOLS COMPUTER CONSORTIUM SYSTEM WITH A SECURE I.D. TOKEN

**Program: Accounts Payable Orders**

☒ ADD

☐ ADD

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☐ DELETE

☐ DELETE

☐ DELETE

Sally Panknin Huntley

NAME

NAME

NAME

Business Clerk

TITLE

TITLE

TITLE

2018-2019 until terminated

FISCAL YEAR

FISCAL YEAR

FISCAL YEAR

SIGNATURE

SIGNATURE

SIGNATURE

AUTHORITY: X EDUCATION CODE  
X GOVERNMENT CODE  
OTHER

SECTION: 35161, 42636, 81655

SECTION: 53910

SECTION: \_\_\_\_\_

SUPPORTIVE DATA: NONE

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

SIGNATURE: GOVERNING BOARD DESIGNEE

TITLE

DATE



State of California  
Commission on Teacher Credentialing  
Certification Division  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: \_\_\_\_\_

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: \_\_\_\_\_ District CDS Code: \_\_\_\_\_

Name of County: \_\_\_\_\_ County CDS Code: \_\_\_\_\_

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on \_\_\_\_/\_\_\_\_/\_\_\_\_ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, \_\_\_\_\_.

Submitted by (Superintendent, Board Secretary, or Designee):

\_\_\_\_\_  
*Name* *Signature* *Title*

\_\_\_\_\_  
*Fax Number* *Telephone Number* *Date*

\_\_\_\_\_  
*Mailing Address*

\_\_\_\_\_  
*E-Mail Address*

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_/\_\_\_\_/\_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>E-Mail Address</i>		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

**Type of Emergency Permit**

**Estimated Number Needed**

CLAD/English Learner Authorization (applicant already holds teaching credential)

\_\_\_\_\_

Bilingual Authorization (applicant already holds teaching credential)

\_\_\_\_\_

List target language(s) for bilingual authorization:

\_\_\_\_\_

Resource Specialist

\_\_\_\_\_

Teacher Librarian Services

\_\_\_\_\_

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

#### **EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

#### **EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program? Yes ☐ No ☐

If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university internship program? Yes ☐ No ☐

If yes, how many interns do you expect to have this year? \_\_\_\_\_

If yes, list each college or university with which you participate in an internship program.

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If no, explain why you do not participate in an internship program.

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# Trona High School

## Master Schedule

### 2018-19

TEACHER	RM #	PERIOD 1 7:30 – 8:23	PERIOD 2 8:28 – 9:20	BOOST 9:35 – 10:27	PERIOD 3 10:32 – 11:24	PERIOD 4 11:29 – 12:21	PERIOD 5 12:56 – 1:48	PERIOD 6 1:53 – 2:45
FOSTER	8					WELDING	WELDING	WELDING 2
GENNRICH	3	BIOLOGY BRIDGET	SCIENCE 8 BRIDGET		PREP	PHYSICS	CON PHYSICS 9	WASC
GOINS	13	ENGLISH 11 BURLEY	SPEECH/DRAMA SENIOR TRANSITION BURLEY		SPANISH I	PREP	ENGLISH 7 BURLEY	FRESHMAN SUCCESS BURLEY
LANE	6	SAI SMITH	PREP		SAI	SCIENCE 7 SMITH	ACELLUS ELECTIVE GOSSETT	AUTO SHOP
LOPRESTI	11	ENGLISH 12 GOSSETT	ENGLISH 10 GOSSETT		ENGLISH 8 GOSSETT	ENGLISH 9	PREP	7/8 ELECTIVE ALICIA
REZNICHEK	18	SOCIAL STUDIES 8	US HISTORY		SOCIAL STUDIES 7	PREP	GOV/ECON	WORLD HISTORY
SCOTT	Gym	PE 7 ALICIA	HEALTH/DR. ED ALICIA		PE 9-12 ALICIA	PE 9-12 ALICIA	PE 8 ALICIA	PREP
NEW STEINKE	17	INT. MATH 1 NIKKI	MATH 7 NIKKI		INT MATH 3 NIKKI	PREP	INT MATH 1 NIKKI	MATH 7 SUP NIKKI (WED)
TUCKNESS		PREP	ALT ED		ALT ED	IND STUDIES	IND STUDIES	IND STUDIES
NEW LADY	19	PRE- ALGEBRA	PREP		CAREER MATH	MATH 8 GOSSETT	INT MATH 2	MATH 8 SUP GOSSETT
WINKS	15 16	PREP	SAI SMITH		SAI SMITH	ART	SAI SMITH	YEARBOOK/JO UR
		BEFORE SCHOOL	SNACK SUPERVISION		T-BOOST	LUNCH SUPERVISION		
REVISED 7-6-2018		NIKKI HORTA	ALICIA, GOSSETT, NIKKI SMITH		NIKKI, FIRST 20 MIN.; BRIDGET SMITH, LAST 20 MIN.; GOSSETT (FIRST 20 MIN.)	ALICIA, GOSSETT, BURLEY, NIKKI, SMITH		



**Leighton Consulting, Inc.**  
A LEIGHTON GROUP COMPANY

**June 27, 2018**

**Proposal No. RC18-080**

**To: Trona Joint Unified School District  
83600 Trona Road  
Trona, California 93562**

**Attention: Dr. Keith Tomes  
Superintendent**

**Subject: Proposal for Preliminary Geotechnical Evaluation of Distress to the  
Gymnasium Building, Trona High School, 83600 Trona Road, Trona,  
California**

In accordance with your request, Leighton Consulting, Inc. (Leighton) has prepared this proposal for a preliminary geotechnical evaluation of distress noted at the gymnasium building at Trona High School in Trona, California. The purpose of our work will be to evaluate potential differential settlement of the building, evaluate the general nature of the exposed distress, and to explore the soils in the area of the gymnasium. Based on the results of this preliminary evaluation, we may recommend additional surface and/or subsurface exploration.

**Site Description**

Trona High School is located in the unincorporated community of Trona, which is located at the northwestern edge of the dry lake bed of Searles Lake. The campus is located adjacent to and west of Trona Road. Across the street from the school, east of Trona Road, are evaporite ponds for brine processing. The school is situated at the topographic transition zone where the valley transitions from a flat dry lake bed to the east, to a more steeply draining valley floor to the west.

The gymnasium has observable distress in parts of the structure and floor, as well as in hardscape outside of the building. The floor noticeably slopes downward toward the east. It appears that distress has been occurring for many years. Similar distress was noted throughout the campus (for instance, the Assembly building), and seems to follow a NNE trend, roughly coincident with the topographic transition zone of the valley floor. Similar distress was noted in campus buildings to the south of the gymnasium. Similar and even more severe distress was also noted in several buildings to the south within the town, also situated at the valley floor transition zone.

We also observed what might be corrosion to exterior concrete adjacent to the gymnasium building.

The area of Trona High School has not been mapped by the State of California for Earthquake Fault Zones or seismic hazards (potential liquefaction or earthquake-induced landsliding). Available geologic maps do not indicate fault traces through the school. The closest potentially active fault is the Quaternary Wilson Canyon Fault (1.6 million years to present), which is approximately 2.25 miles north of Trona High School.

You have provided us with the Trona High School Master Plan prepared by HMC Group in 1993. The Master Plan was developed to present data and analysis to evaluate the school facilities objectives and utilization and possible expansion. Included in the Master Plan is a summary of distress to the campus at that time, which included distress to the gymnasium building. Eberhart and Stone provided geotechnical input to the Master Plan. Eberhart and Stone concluded that underlying lake deposits are potentially collapsible, and fluctuating groundwater levels may produce subsidence.

#### Approach

We understand that District wishes to explore the options of either repairing the gymnasium, or abandoning the structure. While distress was also noted in other buildings on the campus, the focus of this study will be the gymnasium. As such, we consider this a preliminary geotechnical evaluation.



Our evaluation will incorporate these two general perspectives:

- 1) What evidence at this point of time can potentially explain the noted distress? From this perspective, we will observe the general distress in the building, including looking for patterns in the topography of the floor with respect to the noted structural distress. We will also explore the subsurface soil to look for evidence that may denote a potential for differential settlement or movement.
- 2) What differential movement can be observed between two (or more) points of time? This will help identify whether differential movements that have caused the observed distress are still active. From this perspective, we will establish a baseline, and look for changes in this baseline after a period of time during a follow-on survey. The baseline will include an initial floor levelness survey, putting baseline relative elevation marks on the walls, and installing crack monitors. The follow-on survey will include re-doing the floor level survey, measuring the relative elevation of the baseline marks on the walls (looking for changes), measuring the crack monitoring gauges for changes, and observing whether notable changes have occurred in the observed distress.

While we prefer to do Cone Penetrometer Test (CPT) soundings and/or hollow-stem auger borings to explore the subsurface soils for this evaluation, these services will significantly increase the cost of the evaluation, due in part to the long distance that these crews would need to travel. As such, we have included these as optional services. These can be done after the initial fieldwork.

Based on the results of our evaluation, additional evaluation may be recommended, including additional follow-on surveys, and/or similar evaluation of additional buildings.

#### Scope of Work

For our preliminary geotechnical evaluation, we propose the following scope of work:

- Review of relevant geotechnical reports regarding development of the site, if available. We will also review available aerial photographs and regional geology maps in our in-house library.
- Conduct a site reconnaissance to observe the general nature of the distress. We will photograph the general distress, and record the nature of the distress. We will also measure cracks and separations at selected locations.

- Using a laser level, manometer, and/or Zipline, we will measure the relative floor elevations at multiple points within the gymnasium. We will look for patterns that denote potential past movement; we will look for both the overall general slope/topography of the floor, as well as look for transition zones where the slope changes. We will compare this to the observed distress in the structure. We will also perform a follow-on floor level survey to look for evidence that the structure had differential movement during the period between the surveys.
- Conduct a laser and/or manometer level survey of the gymnasium walls and gymnasium floor. Using a laser level, we will make baseline marks on the walls at multiple locations to establish a baseline level. The marks will be scratches in the wall a couple of inches long made with a nail (or similar), along with permanent marker and pencil/pen marks. This baseline will not be tied in to a surveyor's benchmark, but will be for relative elevations. These marks will be used during follow-on surveys to evaluate whether detectable differential movement has occurred between surveys.
- During our initial survey, we will install crack monitor gauges on notable cracks in the walls and/or floor. These gauges will be measured again on the follow-on survey to check for observable differential movement at these specific locations during the period between the initial and follow-on surveys.
- We will notify Underground Service Alert (USA) at least 48 hours prior to commencing our subsurface fieldwork to locate major utilities, underground services and easements. However, they do not locate private utilities. We will also coordinate our work with district staff to further identify buried private utilities in the area of our proposed exploration locations. As an option, we can also hire a private utility locator to provide further clearance at our proposed boring locations.
- We will excavate, log, and sample several test pits with hand-operated equipment adjacent to the building to observe the shallow soils and the general condition of the concrete. We will conduct moisture and density tests of the soils exposed in the test pits. We will also excavate and log hand auger borings in these test pits up to a depth of approximately 10 feet, or until dense soils are encountered if shallower. These borings and test pits will be backfilled with the cuttings without significant compactive effort.

- We will test soil samples in our in-house geotechnical laboratory. Testing is anticipated to include expansion index, maximum dry density and optimum moisture content, sieve analysis, Atterberg limits, and corrosion.
- A second laser and/or manometer level survey will be conducted after a period of approximately 6 months to evaluate whether detectable differential settlement or movement occurred since the first survey. During this follow-on survey, we will also record the crack monitoring gauges to see if any noticeable differential movement occurred at those locations. Additional follow-on surveys may be recommended, depending on the results of this first follow-on survey.
- Data evaluation and analysis will be performed and/or supervised by a Professional Engineer and Certified Engineering Geologist in accordance with the standard of care provided by our industry in this area for this type of project.
- The test results will be provided to you verbally and in a report. In our report, we will discuss potential causes of the noted distress based on our testing and observations, and we will provide recommendations for mitigation, if deemed appropriate, and/or recommend further evaluation.

Leighton will provide the scope of work as described above for a fixed fee of Twenty-Two Thousand Nine Hundred Dollars (\$22,900).

Option #1 - Cone Penetrometer Test (CPT)

Perform four CPT soundings exterior of the gymnasium (approximately one half day onsite). We will orient these CPT locations so that we can evaluate a cross section/profile from east to west. CPT soundings will extend to depths of 30 to 70 feet below the ground surface, or shallower if dense soils are encountered. We will attempt to identify whether there are general dissimilarities in the subsurface soil descriptions that may denote a potential for differential movement. We will look for evidence that the soils to the east (flat valley bottom) are noticeably more loose/soft/compressible than soils to the west (more steeply draining valley floor).

If chosen, Leighton will provide the scope of work as described above for Option #1 for an additional fixed fee of \$8,600.



Option #2 - Hollow Stem Auger Borings

As an option, we will excavate, log and sample three hollow-stem-auger borings exterior of the gymnasium. The borings would be excavated by a subcontracted driller to depths extending to approximately 30 to 50 feet below the ground surface, or practical refusal if shallower. The borings would be logged by a member of our staff, and representative bulk samples and relatively undisturbed soil samples would be collected. We would also test selected soil samples in our in-house geotechnical laboratory. Testing would be anticipated to include consolidation, collapse potential, sieve analysis, and Atterberg limits.

If chosen, Leighton will provide the scope of work as described above for Option #2, hollow-stem-auger borings, for an additional fixed fee of \$9,500.

Option #3 - Private Utility Locator

If chosen, Leighton will provide a private utility locator to provide further utility clearance at our proposed exploration locations, for an additional fixed fee of \$1,500.

Attached are Agreements incorporating the scope and fees described in this proposal. If the services are awarded to Leighton Consulting and the Agreement is acceptable to you, please have two copies of both the Master Services Agreement and the Scope of Work Agreement executed by a duly authorized officer of your organization and return them to us. We will return one fully executed copy of each for your records. The scope and fees set forth in this proposal reflect the risks that are limited by the terms and conditions in the attached Master Services Agreement. Any changes in these terms and conditions may require a change in the scope of services or fees or both. Your assent to our beginning work prior to the written execution of a mutually acceptable contract constitutes your agreement that the terms and conditions of the attached Agreement shall control until such a definitive contract is executed by both parties.

We appreciate the opportunity to submit this proposal, and we look forward to working with you on this project. If you have any questions or information that would update our scope of work, please call us at your convenience.

Respectfully submitted,

LEIGHTON CONSULTING, INC.



Jason D. Hertzberg, GE 2711  
Principal Engineer

SGO/JDH/PB/rsm

Attachments: Scope of Work Agreement  
Master Services Agreement

Distribution: (1) Addressee





## SCOPE OF WORK AGREEMENT

This Scope of Work, effective \_\_\_\_\_, is, upon execution of the Parties, incorporated under **Master Services Agreement No. \_\_\_\_\_** and between Leighton Consulting, Inc., and Trona Joint Unified School District, effective \_\_\_\_\_.

### PROJECT LOCATION:

Trona High School, 83600 Trona Road, Trona, California 93562

### DESCRIPTION OF SERVICES:

Preliminary Geotechnical Evaluation of Distress to Gymnasium Building

### SCOPE OF WORK:

See attached proposal dated June 27, 2018, Proposal No. RC18-080.

### LEIGHTON:

Leighton Consulting, Inc.  
10532 Acacia Street, Suite B-6  
Rancho Cucamonga, California 91730  
Telephone: (909) 484-2205  
Email: [jhertzberg@leightongroup.com](mailto:jhertzberg@leightongroup.com)

Prime Contact: Mr. Jason D. Hertzberg

### CLIENT:

Trona Joint Unified School District  
83600 Trona Road  
Trona, California 93562  
Telephone: (760) 372-2861  
Email: [ktomes@tjUSD.net](mailto:ktomes@tjUSD.net)

Prime Contact: Dr. Keith Tomes

### FEE:

The Services shall be undertaken for a fixed fee of \$22,900.

Option 1: CPT Soundings Subsurface Exploration (additional fixed fee) .....	\$8,600	_____
Option 2: Hollow-Stem Auger Borings Exploration (additional fixed fee).....	\$9,500	_____
Option 3: Private Utility Locator (additional fixed fee).....	\$1,500	_____
Initial to Authorize		

I have reviewed and agree to this scope of work.

LEIGHTON CONSULTING, INC.

TRONA JOINT UNIFIED SCHOOL DISTRICT

\_\_\_\_\_  
By (Signature)

\_\_\_\_\_  
By (Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Print Name)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**CLIENT ACKNOWLEDGES THAT IT HAS READ AND UNDERSTANDS THE DOCUMENT ENTITLED "INFORMATION FOR CLIENTS REGARDING LEIGHTON's SERVICES"**



Leighton

**LEIGHTON CONSULTING, INC.  
MASTER SERVICES AGREEMENT  
CONTRACT NUMBER: \_\_\_\_\_**

**SECTION I: SERVICES AND COMPENSATION:**

This Master Services Agreement ("Agreement") is entered into effective \_\_\_\_\_ by and between TRONA JOINT UNIFIED SCHOOL DISTRICT ("CLIENT") and LEIGHTON CONSULTING, INC. (the "parties"). This Agreement relates to the performance of services at the locations ("LOCATIONS") described in each Scope of Work Agreement, as set forth in A., below.

The parties agree as follows:

**A. Services to be Performed by LEIGHTON CONSULTING, INC.** LEIGHTON CONSULTING, INC. shall perform consulting services ("Services") as needed by CLIENT in accordance with this Agreement and various Scope of Work Agreement, each of which shall refer to this Agreement. The Scope of Work Agreement shall detail the particular Services required at a given LOCATION. Each Scope of Work Agreement shall be numbered consecutively commencing with No. 1. Upon execution by the parties, each Scope of Work Agreement, together with this Agreement, shall constitute a separate contract.

**B. Invoicing and Payment.** CLIENT will pay LEIGHTON CONSULTING, INC. for performance of LEIGHTON CONSULTING, INC.'s Services, in accordance with the payment terms set forth in the Scope of Work Agreement pertaining to such Services. LEIGHTON CONSULTING, INC.'s fee schedules are revised annually. The Schedule in effect at the time the Services are performed shall apply to the Services.

LEIGHTON CONSULTING, INC. shall invoice CLIENT monthly for its Services, unless another invoicing schedule is set forth in the applicable Scope of Work Agreement. In the event of a dispute over payment, Client shall pay all undisputed amounts in accordance with this Agreement. Invoices will be due upon presentation and will be past-due thirty (30) days from the date of the invoice. Should any invoice for payment remain outstanding for sixty (60) days or more, CLIENT agrees that LEIGHTON CONSULTING, INC. may suspend Services and/or demand prepayment of fees at LEIGHTON CONSULTING, INC.'s option. CLIENT agrees to pay a service charge of one and one-half (1-1/2) percent per month, compounded monthly from the past due date of the invoice, on past-due accounts, not to exceed limits set by any applicable usury laws. In the event that it becomes necessary for LEIGHTON CONSULTING, INC. to commence action to force payment of invoices, LEIGHTON CONSULTING, INC. shall be entitled to reasonable collection costs.

If at any time LEIGHTON CONSULTING, INC. or its officers or employees should be required or requested to give expert witness testimony or otherwise participate in a judicial or administrative proceeding involving the CLIENT or concerning matters in any way related to the Services under any Scope of Work Agreement, CLIENT agrees that such activities shall be deemed part of the Scope of Work Agreement.

**C. Warranty.** LEIGHTON CONSULTING, INC. shall perform its Services in accordance with the standards of care and diligence normally practiced by members of the profession performing professional consulting services of a similar nature. If, during the one (1) year period following completion or termination of Services, whichever is earlier, under the applicable Scope of Work Agreement, it is shown that there is an error in the Services as a result of LEIGHTON CONSULTING, INC.'s failure to perform the Services in accordance with the above standard, and CLIENT has notified LEIGHTON CONSULTING, INC. in writing of the error within such one year period, LEIGHTON CONSULTING, INC. shall reperform, at no cost to CLIENT, such corrective Services within the original Scope of Work Agreement, as may be necessary to remedy such error and to conform the Services to the above stated standard.

EXCEPT AS EXPRESSLY STATED ABOVE, LEIGHTON CONSULTING, INC. MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, CONCERNING ANY OF THE MATERIALS OR SERVICES WHICH MAY BE FURNISHED PURSUANT TO THIS AGREEMENT.

LEIGHTON CONSULTING, INC. shall, for the protection of CLIENT, demand available warranties, indemnities and guaranties with respect to machinery, equipment, materials and services from all vendors and subcontractors with whom LEIGHTON CONSULTING, INC. contracts, and shall render all reasonable assistance to CLIENT for the purpose of enforcing the same.

**Technical Limitations**

LEIGHTON CONSULTING, INC.'s Services are based solely on the investigations described in the Scope of Work Agreement, which was established after consultation between the parties. Client agrees that it is unreasonable to expect to completely evaluate subsurface conditions even after the most comprehensive exploratory program reasonably possible. Further, site conditions change frequently due to the passage of time, human activities, and climatic conditions. Uncertainties are therefore inherent in the nature of LEIGHTON CONSULTING, INC.'s Services and impossible to avoid. CLIENT acknowledges that the identification of geotechnical conditions and the prediction of future or concealed conditions is an inexact scientific endeavor. The state of the art of geotechnical practice is such that LEIGHTON CONSULTING, INC. cannot guarantee that its recommendations will prove adequate on this project and the client assumes the risk of any such failure, except as provided in this Agreement. Anything herein to the contrary notwithstanding, LEIGHTON CONSULTING, INC. shall not be alleged to be negligent, nor shall LEIGHTON CONSULTING, INC. be liable under this Agreement or otherwise for occurrences occasioned by performance of Services performed in accordance with standards of care and diligence utilized by those performing similar services at the time and in the general vicinity in which the Services are performed.

**THIS CONTRACT CONTAINS SPECIFIC LIMITATIONS OF LIABILITY.**

**CLIENT has read and understands LEIGHTON CONSULTING, INC.'s "INFORMATION FOR CLIENTS".**

**D. Indemnity.** LEIGHTON CONSULTING, INC. shall release, defend, indemnify and hold CLIENT harmless from and against any and all claims, demands, losses, expenses and causes of action resulting from or arising out of (a) failure of LEIGHTON CONSULTING, INC. to comply in material respects with federal, state and local laws and regulations applicable to the Services; (b) material breach by LEIGHTON CONSULTING, INC. of LEIGHTON CONSULTING, INC.'s warranties in this Agreement; (c) bodily injury or death of persons, or damage to or destruction of property to the extent that the same results from the negligence or willful misconduct of LEIGHTON CONSULTING, INC., its employees, officers or agents while engaged in the performance of the Services.

**E. Limitations:** For any errors, omissions or other acts, including any damages based in contract, tort or other causes of action, LEIGHTON CONSULTING, INC.'s liability, including that of its employees, agents, and officers shall not exceed amounts recovered under the scope and limits of LEIGHTON CONSULTING, INC.'s insurance, described in F below, plus LEIGHTON CONSULTING, INC.'s warranty obligation, as stated in C, above.

CLIENT shall release, defend, indemnify and hold LEIGHTON CONSULTING, INC. and its employees, officers and agents harmless from and against any and all other claims, demands, losses and causes of action.

**F. Insurance:** Commencing with performance of the Services, and for the entire term of this Agreement, LEIGHTON CONSULTING, INC. shall maintain the following insurance, and shall, upon the request of CLIENT, furnish copies of insurance certificates evidencing the following coverages:

**Type and Limits**

**Worker's Compensation:** Statutory Limits

**Employer's Liability:** \$1,000,000 per occurrence

**Commercial Liability Insurance, including Contractual Liability, Property Damage, Bodily Injury and Death and Automobile Liability, \$1,000,000 combined single limit, \$1,000,000 annual aggregate**

CLIENT shall be named as an additional insured on the Commercial Liability policy, with respect to LEIGHTON CONSULTING, INC.'s performance of this Agreement. CLIENT shall be provided with thirty (30) days written notice before cancellation of or any material change in such insurance.

**G. Changes.** In the event CLIENT desires to make changes in the Services and so notifies LEIGHTON

CONSULTING, INC., LEIGHTON CONSULTING, INC. will perform such changes and additional work pursuant to the terms, conditions and pricing of this Agreement and the applicable Scope of Work Agreement. CLIENT acknowledges that the individual signing this Agreement on its behalf, or any authorized representative of CLIENT, may amend or change any Scope of Work Agreement.

**H. Termination.** Either party may, prior to completion and with or without cause, terminate the Services under any or all Scopes of Work at any time upon five (5) working days' written notice to the other. In event that CLIENT terminates this Agreement without cause, LEIGHTON CONSULTING, INC. shall be paid for Services performed to the date of termination plus non-cancelable commitments entered into prior to LEIGHTON CONSULTING, INC.'s receipt of notice of termination, and actual, reasonable, termination costs.

**I. Term.** The term of this Agreement is one year from its effective date; however, this Agreement shall automatically be renewed for consecutive one-year terms unless terminated by either party. Termination shall not affect the rights, obligations and remedies of the parties.

**J. Dispute Resolution.** Any controversy or claim arising out of, or relating to, this Agreement must be sought to be settled by consultation between CLIENT and the President of LEIGHTON CONSULTING, INC. Failing resolution by such consultation, settlement shall be attempted through mediation by a neutral person acceptable to both parties. If no resolution is reached by mediation, matters in controversy shall be settled by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, or another alternate dispute resolution organization agreed to by the parties, and judgment upon the award rendered by the arbitrator(s) may be entered in any court of competent jurisdiction.

This Agreement, with its attachments, the Scopes of Work, and any attachments thereto, constitute the complete Agreement of the parties. No other representations of any kind, oral or otherwise, have been made. If CLIENT elects to utilize a purchase order or other form as a convenience, for billing purposes or in accordance with its customary practice, LEIGHTON CONSULTING, INC. will refer to the same in invoices or correspondence, with the understanding that this Agreement supersedes all inconsistent terms.

This Agreement shall be governed by the laws of the State of California. Any arbitration or litigation arising from this Agreement shall take place in Orange County, California.

**SECTION II: GENERAL PROVISIONS**

**A. Severability.** If any provision of this Agreement is finally determined to be contrary to, prohibited by, or invalid under applicable laws or regulations, such provision will be renegotiated so as to give effect to the intent of the parties to the

maximum possible extent. Such determination and renegotiation shall not affect or invalidate the remaining provisions of this Agreement.

**B. Use of Reports or Services.** LEIGHTON CONSULTING, INC.'s opinions, reports or Services may not be utilized in prospectuses, proxy solicitations, loan applications, or other documents or transactions reasonably expected to influence investment decisions without LEIGHTON CONSULTING, INC.'s prior written consent.

**C. No Third Party Rights.** Nothing contained in or relating to the formation of this Agreement is intended to make any person or entity who is not a signatory to the Agreement a third party beneficiary. No one other than CLIENT shall be entitled to use and rely on the opinions, Services or reports produced hereunder.

**D. Execution and Counterparts.** This Agreement and any Scope of Work Agreement may be executed and delivered in two or more counterparts and by each party hereto in separate counterparts, each of which when so executed and delivered shall be deemed an original and both of which taken together shall constitute but one and the same instrument.

**E. Remedies.** Neither party shall be held liable for indirect or consequential damages of any nature whatsoever, howsoever arising. The obligations, responsibilities, warranties and liabilities of the parties with respect to the Services shall be solely those expressly set forth in this Agreement. Remedies and limitations on liability shall apply regardless of whether an action is brought in contract, or is based on either party's negligence, strict liability or another theory of law. The limitations stated in this Agreement extend collectively to the parties' partners, joint venturers, licensors, insurers, and affiliates. CLIENT and LEIGHTON CONSULTING, INC. agree that any legal action with respect to the Services to be done under this agreement shall be brought solely against the parties, and not against affiliated companies, individual officers, employees or former employees of the parties. All legal actions by either party against the other for breach of this Agreement, or for the failure to perform in accordance with the applicable standard of care, however framed, that are essentially based upon such breach or failure shall be barred two (2) years from the time claimant knew or should have known of its right to make a claim, but, in any event, not later than four (4) years from substantial completion of the Services.

**F. Confidentiality.** LEIGHTON CONSULTING, INC. agrees to hold in confidence and not to use or disclose to any third-party without the written consent of CLIENT any and all information relating directly to the Services provided, except as required by law or regulation, or as needed to carry out work under this Agreement. This obligation of confidentiality shall expire five (5) years after completion or termination of the Services under the applicable Scope of Work Agreement, and shall not apply to: (a) information in LEIGHTON CONSULTING, INC.'s possession or known to LEIGHTON CONSULTING, INC. prior to its receipt in connection with this Agreement or the Services; (b) information independently developed by LEIGHTON CONSULTING, INC. at no cost to

CLIENT and without the use of CLIENT's confidential information; (c) information which is or becomes public knowledge through no fault of LEIGHTON CONSULTING, INC.; (d) information which is or becomes available on an unrestricted basis from a third party which LEIGHTON CONSULTING, INC. has no reason to believe has an obligation of confidentiality.

**G. Ownership of Records.** Subject to Paragraph F, above, all reports, borings, logs, field data, field notes, laboratory test data, calculations, estimates and other documents prepared by LEIGHTON CONSULTING, INC. under this Agreement shall remain the property of CLIENT. LEIGHTON CONSULTING, INC. shall be entitled to maintain file copies, subject to LEIGHTON CONSULTING, INC.'s confidentiality agreement set forth in paragraph 6 above. CLIENT recognizes that LEIGHTON CONSULTING, INC.'s reports and opinions will be prepared specifically for and in connection with the Services performed for the particular LOCATION. CLIENT shall not, except with LEIGHTON CONSULTING, INC.'s prior written consent, utilize the same on other projects. Inventions or software conceived or developed by employees of LEIGHTON CONSULTING, INC. in the course of the Services shall belong exclusively to LEIGHTON CONSULTING, INC..

**H. Force Majeure.** Unless otherwise specified in this Agreement, LEIGHTON CONSULTING, INC. shall be obligated to perform its Services within a reasonable period of time. Schedules are estimates only. LEIGHTON CONSULTING, INC. shall not be responsible for delays in the completion of the Services if such delays are created by reason of any unforeseen cause or causes beyond LEIGHTON CONSULTING, INC.'s reasonable control, including, but not restricted to acts of God or the public enemy, acts or delays of governmental or regulatory bodies, acts or delays of other contractors or CLIENT, fire, floods, epidemics, riots, quarantine restrictions, strikes, civil insurrections, freight embargoes, and unusually severe weather. In the event of delay due to any such cause, LEIGHTON CONSULTING, INC. shall be paid by CLIENT only for actual out of pocket costs occasioned by such delay, including standby costs, as if the same had been included in the Scope of Work Agreement.

**I. Compliance.** LEIGHTON CONSULTING, INC. agrees to perform its Services in accordance with all applicable laws and regulations which are in force and effect at the time of performance.

**J. Information Obtained from Others.** The parties agree that LEIGHTON CONSULTING, INC. will be supplied with certain information and/or data by CLIENT and/or others, and that LEIGHTON CONSULTING, INC. will rely on same. LEIGHTON CONSULTING, INC. shall not be responsible for verifying the accuracy of such information, unless the applicable Scope of Work Agreement provides for verification by LEIGHTON CONSULTING, INC..

**K. Provision of Information.** CLIENT shall immediately notify LEIGHTON CONSULTING, INC. in writing of any data, information or knowledge in the possession of or known to

CLIENT relating or relevant to performance of the Services, including information relating to the actual or possible presence of hazardous materials. CLIENT recognizes that new information may require revision of LEIGHTON CONSULTING, INC.'s opinions or analyses.

**L. Timely Review and Comment.** CLIENT shall promptly review all documents, reports, data and recommendations submitted by LEIGHTON CONSULTING, INC. and shall communicate with LEIGHTON CONSULTING, INC. concerning such reviews to avoid delay in the performance of the Services.

**M. Headings and Construction.** Article and paragraph headings used herein are for the convenience of reference only and shall not affect the construction of any provision of this Agreement. Neither party hereto nor its respective counsel shall be deemed the drafter of this Agreement for purposes of construing the provisions hereof. The language in all parts of this Agreement shall in all cases be construed according to its fair meaning and not strictly for or against any party hereto.

**N. Independent Contractor:** LEIGHTON CONSULTING, INC. shall perform its services as an independent contractor and not an employee or agent of CLIENT.

**O. Notices:** Any and all notices and other communications hereunder shall be in writing and be deemed received when delivered, or forty-eight (48) hours after being mailed, via certified or registered mail, return receipt requested, postage prepaid, to the respective addresses set forth in the applicable Scope of Work Agreement, or to such other addresses as either of the parties hereto may from time to time designate in writing to the other party.

### SECTION III: FIELD WORK TERMS

**A. Access.** CLIENT warrants that it has or will obtain, timely access for LEIGHTON CONSULTING, INC. to all necessary areas of the LOCATION and any other property necessary for the performance of the Services.

**B. Site Characteristics and Hazards:** CLIENT will provide LEIGHTON CONSULTING, INC. with and LEIGHTON CONSULTING, INC. can rely on all relevant information available concerning the LOCATION, including, without limitation, any past or present uses, site and facility diagrams, facts concerning previous conditions or incidents which could affect the Services or LEIGHTON CONSULTING, INC.'s opinions; prior studies and assessments and compliance issues.

**C. Repairs, Cleanup and Field Corrections.** LEIGHTON CONSULTING, INC. will use all reasonable care to minimize damage to the LOCATION and other properties, but has included only customary site cleanup in the Scope of Work Agreement. CLIENT is responsible for identifying and locating underground structures, and agrees to defend, indemnify and hold LEIGHTON CONSULTING, INC. harmless from and against all liability, losses or costs resulting from damage to or destruction of underground structures not properly located and marked.

CLIENT recognizes that performance of the Services may result in the necessity of some repairs, extra cleanup or field corrections and agrees to compensate LEIGHTON CONSULTING, INC. for the same as if it were included in the Scope of Work Agreement.

**D. Safety Equipment and Samples.** If special safety equipment is required to protect personnel, such equipment will be purchased at the CLIENT's expense. Upon completion of the Services, all such equipment shall remain CLIENT's property and shall be returned to CLIENT for proper disposal. All samples taken, including contaminated materials and decontamination fluids, shall remain the property of the CLIENT and shall be returned to the CLIENT at the conclusion of the project for proper disposal by the CLIENT.

**E. Removal Materials.** All materials removed from boreholes or trenches will be placed in suitable storage containers, if necessary, and left onsite. Contaminated materials will be stored separately from non-contaminated materials, if this determination can be made with appropriate field equipment. An appropriate label will be attached to each container identified as holding contaminated or possibly contaminated materials. Proper disposal of the containers and their contents is the sole responsibility of the CLIENT.

**F. Groundwater.** All groundwater removed from a monitoring well will be stored in containers onsite. An appropriate label will be attached to each container. Following chemical analysis of a sample from the monitoring well or container, LEIGHTON CONSULTING, INC. will notify the CLIENT of the results. Proper disposal of the containers and their contents is the sole responsibility of the CLIENT.

**G. Standby Costs.** CLIENT shall pay LEIGHTON CONSULTING, INC. the standby rate set forth in the Scope of Work Agreement for field personnel and for drilling equipment in the event of stoppage of work in the field due to: (1) request by CLIENT, or (2) governmental agency order, or (3) unreported or unanticipated conditions at the site which, in the sole opinion of LEIGHTON CONSULTING, INC., constitute a hazard to personnel and/or equipment in the performance of the investigation.

**H. Waste Removal and Disposal.** CLIENT shall be solely responsible for the selection of disposal sites, removal, transportation, handling, management, packaging, labeling, storage, treatment, labeling, manifesting and disposal of any waste or hazardous materials, including samples produced or encountered in the performance of the Services as well as all associated documentation connected therewith. LEIGHTON CONSULTING, INC. shall follow CLIENT's instructions with respect to such waste, and shall assist CLIENT as specified in the Scope of Work Agreement.

**I. Hazardous Substances or Conditions.** CLIENT agrees to advise LEIGHTON CONSULTING, INC. in writing if any Services are to be performed in an area where hazardous or toxic substances or conditions may or are likely to be encountered. CLIENT further agrees that, if such substances or conditions are

encountered, such event shall constitute a changed condition necessitating a revision to the Scope of Work Agreement to include all necessary additional Services and to resolve all health and safety concerns posed by such substances or conditions, or termination of the services. CLIENT will indemnify and hold LEIGHTON CONSULTING, INC. harmless from any cost, claim, liability or injury including delay, associated with discovery of unanticipated hazardous materials on any disclosure of any such materials required by law or regulation.

IN WITNESS WHEREOF, the parties have executed this Agreement effective on the date first written above.

LEIGHTON CONSULTING, INC.

\_\_\_\_\_  
By (Signature)

\_\_\_\_\_  
(Print Name)

Date \_\_\_\_\_

TRONA JOINT UNIFIED SCHOOL DISTRICT  
Client

\_\_\_\_\_  
By (Signature)

\_\_\_\_\_  
(Print Name)

Date: \_\_\_\_\_

**CLIENT ACKNOWLEDGES THAT IT HAS READ  
AND UNDERSTANDS THE DOCUMENT  
ENTITLED "INFORMATION FOR CLIENTS  
REGARDING LEIGHTON CONSULTING, INC.'S  
SERVICES"**



**AGREEMENT FOR SERVICES  
AGREEMENT NO. 17/18-0196**

**THIS AGREEMENT**, made and entered into this 1<sup>st</sup> day of July 2017, by and between the Office of the San Bernardino County Superintendent of Schools, hereinafter called "**SUPERINTENDENT**", and Trona Joint Unified School District, hereinafter called "**DISTRICT**",

**RECITALS**

**WHEREAS**, **SUPERINTENDENT** is specially skilled, trained, experienced, and competent to render the services and advice described in Article 1 of this Agreement and **DISTRICT** requires these services and advice;

**NOW, THEREFORE**, **SUPERINTENDENT** and **DISTRICT** mutually agree as follows:

**1. Services to be Provided by SUPERINTENDENT**

- a. **SUPERINTENDENT** will provide five (5) days of Superintendent Mentoring and Coaching services to **DISTRICT**.
- b. **SUPERINTENDENT'S** coach/mentor will perform the following functions:
  - (i) Assist the Board in creating a structure for periodic Governing Board/Superintendent dialogue in closed session for informal evaluation of Board/Superintendent relations and superintendent effectiveness.
  - (ii) Assist the Board and Superintendent in developing the structure for the Superintendent's annual formal evaluation.
  - (iii) During this development period, provide mentorship and coaching to the Superintendent to equip him or her with the tools for nurturing the newly established relationships and practices into long standing structures.
  - (iv) Provide guidance to the Board as needed.
- c. **SUPERINTENDENT** will commence work under this Agreement on or about July 1, 2017, and will diligently prosecute work thereafter. **SUPERINTENDENT** will complete the work no later than June 30, 2018. Upon a showing of good and sufficient cause by **DISTRICT**, **SUPERINTENDENT** may, in its discretion, grant such extensions of time as it may deem advisable; provided however, **DISTRICT** shall not be obligated to pay **SUPERINTENDENT** any additional consideration if such an extension of time has been granted, unless **SUPERINTENDENT** undertakes additional services in which instance the consideration shall be increased as **SUPERINTENDENT** and **DISTRICT** shall agree.
- d. **SUPERINTENDENT** will perform said services as an independent contractor under the direction of the **DISTRICT** in the pursuit of his or her independent calling and not as an employee of **DISTRICT**; and he or she shall be under the control of **DISTRICT** as to the result to be accomplished.
- e. **SUPERINTENDENT** will assign a coach/mentor to **DISTRICT**.

**2. Services to be Provided by DISTRICT**

**DISTRICT** will prepare and furnish to **SUPERINTENDENT** upon his or her request such information as is reasonably necessary to the performance of **SUPERINTENDENT'S** work under this Agreement.

**3. SUPERINTENDENT'S Fee and Payment Thereof**

- a. **SUPERINTENDENT** will provide five (5) days mentoring and coaching service to **DISTRICT**.
- b. **DISTRICT** will pay the **SUPERINTENDENT**, on a cost recovery basis, a total amount not to exceed Five Thousand and no/100 Dollars (\$5,000.00) for mentoring and coaching services rendered.

**4. Duration of Agreement**

The term of this Agreement shall be from July 1, 2017 through and including, June 30, 2018.

5. Failure to Provide Satisfactory Service, Abandonment of Project, Cancellation of Agreement
- a. If at any time during the performance of this Agreement DISTRICT determines, at DISTRICT sole discretion, that SUPERINTENDENT services are or have become unsatisfactory, or if at any time during the performance of this Agreement DISTRICT determines, at his sole discretion, to suspend indefinitely or abandon the work under this Agreement, DISTRICT shall have the right to cancel this Agreement and terminate the performance of SUPERINTENDENT'S services hereunder. In the event of such cancellation, DISTRICT shall give written notice to SUPERINTENDENT of its intention to cancel thirty (30) days in advance of the effective date of the cancellation.
- b. If the cancellation is for unsatisfactory performance, DISTRICT shall be obligated to pay SUPERINTENDENT only for those services deemed by DISTRICT to be satisfactory as of the effective date of cancellation or termination. If the cancellation is the result of DISTRICT'S decision to suspend indefinitely or abandon the work under this Agreement, DISTRICT shall be obligated to pay SUPERINTENDENT only for those services performed by SUPERINTENDENT through the effective date of cancellation or termination.
6. Successors and Assigns  
This Agreement shall not be assignable except with written consent of parties hereto.
7. Special Provisions
- a. SUPERINTENDENT shall comply with all federal, state, and local laws and ordinances applicable to such work. SUPERINTENDENT shall provide worker's compensation insurance to self-insure his or her services.
- b. This Agreement may be amended by the mutual written consent of the parties hereto.
8. Mutual Hold Harmless
- a. SUPERINTENDENT agrees, at its own expense, cost and risk, to indemnify, defend, save and hold harmless the DISTRICT, its agents, employees and officers against any and all personal injuries, damages, liabilities, costs, suits or expenses, including reasonable attorneys fees, arising out of any act or omission or the condition of any property owned or controlled by the SUPERINTENDENT in the performance of this contract. It is understood that employees and any subcontractor of the SUPERINTENDENT in its performance under this contract are not agents or employees of the DISTRICT.
- b. DISTRICT agrees, at its own expense, cost and risk, to indemnify, defend, save and hold harmless the SUPERINTENDENT, its agents, employees and officers against any and all personal injuries, damages, liabilities, costs, suits or expenses, including reasonable attorneys fees, arising out of any act or omission or the condition of any property owned or controlled by the DISTRICT in the performance of this contract. It is understood that employees and any subcontractor of the DISTRICT in its performance under this contract are not agents or employees of the SUPERINTENDENT.
9. Conflict of Interest  
The SUPERINTENDENT hereby finds that the duties in this contract are limited in scope and thus do not necessitate compliance with disclosure requirements as stated in the Fair Political Practices Commission, Regulation Title 2, California Code of Regulations §18351.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

SAN BERNARDINO COUNTY  
SUPERINTENDENT OF SCHOOLS

  
Terrie S. Johnson, Purchasing/Bids Supervisor  
Purchasing/Contracts

Date: 6/21/17

TRONA JOINT UNIFIED SCHOOL  
DISTRICT



Date: 6/28/17



**San Bernardino County Superintendent of Schools**  
**INVOICE**

**Ted Alejandro**  
County Superintendent  
of Schools

**REMIT TO:** 760 E. Brier Drive  
San Bernardino, CA 92408  
Phone: (909) 386-9525

**Bill to:** Trona Jt. Unified School District  
83600 Trona Road  
Trona CA 93562-0000  
**Attn:** Accounts Payable

**Invoice Date:** 06/28/2018  
**Invoice No:** 182311  
**P.O. Number:** 1718-0196  
**Page:** 1 of 1

*All Prices Are Net*

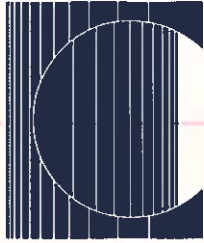
Item No	Quantity	Description	Price	Total
1	1	Provided five (5) days of Superintendent Mentoring and Coaching services to the District.	\$4,962.34	\$4,962.34

**For questions on this invoice:**

**Contact:** ASSISTANT SUPT - STACY HOPPER  
**Phone:** (909) 386-2459.

**Reference #:** 0015

<b>Subtotal:</b>	\$4,962.34
<b>Sales Tax:</b>	\$0.00
<b>Shipping:</b>	\$0.00
<b>Total:</b>	\$4,962.34



# San Bernardino County School Boards Association

601 North E Street • San Bernardino, CA 92415-0020 • 909/386-2947 • FAX 909/386-2477

Date: June 25, 2018  
To: Trona Joint Unified School District  
Subject: San Bernardino County School Boards Association 2018-19 Membership

Dear Fellow Board Members,

Thank you for your ongoing membership in the San Bernardino County School Boards Association. The educational services across San Bernardino County are better due to the collaboration and professional development provided through the Association.

Please consider joining us again in 2018-19 as we prepare for another exciting and challenging school year. In accordance with the bylaws of the San Bernardino County School Boards Association, Article IV, Section 2, we ask each district to pay annual dues. SBCSBA Executive Committee will maintain the affordable annual amount for your size district of \$100 for dues. **Please provide a warrant payable to SBCSBA by August 30th and send to:**

**San Bernardino County Superintendent of Schools  
Attn: Crystal Lopez  
601 North E Street  
San Bernardino, CA 92415-0020**

Our students and schools deserve professional leadership and quality programs that reach all students. Thanks again to your governance team for volunteering, collaborating with our County Superintendent, and partnering for improved governance resulting in enriched educational experiences countywide. We are looking forward to working with you in the coming year.

Respectfully,

  
Jane Smith  
President, SBCSBA

JS:cl

cc: Dr. Keith Tomes, Superintendent

Jane Smith  
President

Mary Sandoval  
Vice President

Cindy Gardner  
Secretary

Wilson So  
Treasurer

Donna West  
Legislative Chair

**SAN BERNARDINO COUNTY  
SCHOOL BOARDS ASSOCIATION**

Jane Smith  
President

601 North E Street  
San Bernardino, CA 92415  
Phone: (909) 386-2414  
FAX: (909) 888-5480

**INVOICE**

**Bill To:** Trona Joint Unified School District

**Invoice Date:** 6/25/18

**Membership Year:** 2018-19

Item No	Quantity	Description	Price	Total
1		<p>San Bernardino County School Boards Association Membership Dues for 2018-19</p> <p>Section 35172 of the Education Code provides for the payment of membership dues from district funds.</p>	\$100.00	\$100.00
		<p><b>IMPORTANT</b></p> <p><b>PLEASE MAKE YOUR CHECK PAYABLE TO:</b></p> <p><b>SBCSBA</b></p> <p>Mail payment to: <b>San Bernardino County Superintendent of Schools</b> c/o Crystal Lopez 601 North E Street San Bernardino, CA 92415-0020</p>		
				<b>\$100.00</b>

*Total  
Amount*



**CLASSROOM LEASE AGREEMENT  
AGREEMENT #17/18-0492**

**THIS AGREEMENT**, made and entered into the 1<sup>st</sup> day of August 2017, by and between the Office of the San Bernardino County Superintendent of Schools, hereinafter called "**SUPERINTENDENT**", and the Trona Joint Unified School District, hereinafter called "**DISTRICT**".

**RECITALS**

WHEREAS, the **SUPERINTENDENT** desires to establish and maintain special education classes in the **DISTRICT**;  
and

WHEREAS, the **DISTRICT** has classrooms available for use of these special education programs,

NOW, THEREFORE, **SUPERINTENDENT** and **DISTRICT** mutually agrees as follows:

1. Location of **DISTRICT'S** Classroom

**DISTRICT** owns and will lease to **SUPERINTENDENT** for the operation of special education classes its classroom at the following school site of the **DISTRICT**:

Trona Elementary School                      1 classroom

2. Responsibilities of the **DISTRICT**

- a. **DISTRICT** agrees to make available to the teachers and pupils of said classroom necessary facilities, including but not limited to, restrooms, playgrounds, auditorium, storeroom and office.
- b. **DISTRICT** agrees to provide necessary utilities, custodial service, and upkeep and maintenance of the classroom and furniture consistent with other facilities of the school district.

3. Responsibilities of the **SUPERINTENDENT**

**SUPERINTENDENT** agrees to provide furniture to classroom **SUPERINTENDENT** uses.

4. Lease Fee and Payment Thereof

- a. **SUPERINTENDENT** agrees to pay **DISTRICT** Three Thousand Three Hundred Forty-Nine and 52/100 Dollars (\$3,349.52), as adjusted by 2017-18 state adopted COLA, per **DISTRICT** classroom.
- b. Payments shall be made as follows: One hundred percent (100%) of the annual amount due will be transferred on or about June 15, 2018.

5. Term of Agreement

The term of this Agreement shall be from August 1, 2017 through and including July 31, 2018.

6. Special Provisions

- a. The terms of this Agreement may be changed, or the Agreement may be canceled, upon mutual consent of **SUPERINTENDENT** and **DISTRICT**.
- b. **DISTRICT** and **SUPERINTENDENT** agree that no change will be made in the classrooms assigned to the **SUPERINTENDENT** during the term of this Agreement without the approval of the other party.

7. Insurance

- a. The **DISTRICT** agrees to carry appropriate insurance covering the classrooms for the rooms that it own, including but not limited to, fire and public liability insurance, during the term of this Agreement.
- b. The **SUPERINTENDENT** agrees to carry appropriate insurance covering the furnishings for the rooms that is occupying, including but not limited to, fire and public liability insurance, during the term of this Agreement.

8. Mutual Hold Harmless

- a. **SUPERINTENDENT** agrees, at its own expense, cost and risk, to indemnify, defend, save and hold harmless the **DISTRICT**, its agents, employees and officers against any and all personal injuries, damages, liabilities, costs, suits or expenses, including reasonable attorneys fees, arising out of any act or omission or the condition of any property owned or controlled by the **SUPERINTENDENT** in the performance of this contract. It is understood that employees and any subcontractor of the **SUPERINTENDENT** in its performance under this contract are not agents or employees of the **DISTRICT**.
- b. **DISTRICT** agrees, at its own expense, cost and risk, to indemnify, defend, save and hold harmless the **SUPERINTENDENT**, its agents, employees and officers against any and all personal injuries, damages, liabilities, costs, suits or expenses, including reasonable attorneys fees, arising out of any act or omission or the condition of any property owned or controlled by the **DISTRICT** in the performance of this contract. It is understood that employees and any subcontractor of the **DISTRICT** in its performance under this contract are not agents or employees of the **SUPERINTENDENT**.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

**SAN BERNARDINO COUNTY  
SUPERINTENDENT OF SCHOOLS**

\_\_\_\_\_  
Terrie S. Johnson, Purchasing/Contracts Supervisor  
Purchasing/Contracts

Date: \_\_\_\_\_

**TRONA JOINT UNIFIED DISTRICT  
SCHOOL**

\_\_\_\_\_  
*Keith Tom*

Date: 8/6/18